

2021 Summer Funding Budget Proposal

Funding is meant to help cover costs such as housing, round trip travel, daily commuting costs, and/or food for an unpaid, underpaid, or high cost internship. *Funding may not cover all expenses in full.* Expenses not directly related to your internship (cell phone, insurance, recreation, etc.) are NOT covered through this funding.

For applicants living at home, food should NOT be included in your budget. Living at home has the potential to allow you to pack a lunch and eat *most* meals at home. If you have a requirement to provide your own food at home, please include estimated cost with an explanation for the Committee.

The Committee may give priority to internships that (1) are high quality and unpaid, underpaid, and/or located in high-cost areas, (2) extend for more than 8 weeks, and/or (3) for students with high financial need.

YOUR PROJECTED EXPENSES

If you are applying to opportunities in multiple areas, please estimate costs for each on this form! It is your responsibility to show you've researched costs associated with your location(s). Complete only relevant items.

Transportation to internship location:

Your Home Location:

Internship City & State:

Method of Transportation:

Cost per Segment of Round Trip: \$

Total Round Trip Cost: \$

Please provide any additional relevant details:

Commuting costs (e.g. metro pass, tolls, parking, [mileage](#)):

Housing Location:

Internship Location:

Type of Commute:

Commute Cost:

Frequency of Commute, e.g., daily, weekly, monthly:

Total Commuting Costs: \$

Please provide any additional relevant details:

Housing: *Estimated cost should be consistent with local real estate market(s).*

Type of housing:

e.g., apartment, sublet, dorm, etc.

Type of payment:

e.g., weekly, monthly, lump sum

Cost per type:

e.g., \$xx per week, \$xx per month, etc.

Total Housing Cost: \$

Please provide any additional relevant details:

Food: (maximum \$100 per week)

Number of Meals per (highlight one: day/week/month):

Average Cost per Meal: \$

Total Food Cost: \$

Please provide any additional relevant details:

Other Expenditures: Please provide any additional costs with a clear explanation.

Total Other Cost: \$

Other Explanation:

TOTAL PROJECTED EXPENSES *this amount should be the total of your transportation, commuting, housing, food, and/or Other totals entered above:*

\$

TOTAL INCOME *enter total compensation for the entire summer, \$0 if unpaid*

\$

Please provide income details (e.g., rate per hour, salary, stipend, etc.):

Have you been subject to academic or social disciplinary action or warning while at Lafayette?

Highlight one

No

Yes (if yes, please explain below.)

Please note: It is critical that you disclose all academic and/or social violations, including pending situations. While such a violation will NOT necessarily disqualify you, withholding this information will.

Explanation:

The funding granted by Gateway Career Center in support of this internship is considered taxable income; recipients are responsible for reporting this award on their 2021 tax returns. Please consult with your tax advisor.

I certify that the above estimates are accurate to the best of my knowledge. I will provide The Gateway Career Center with any new information affecting my expenses or sources of funding as it becomes available.

Insert your digital signature or type your name here to certify your budget, and to validate your answer to the disciplinary question above:

You may extend this to three pages if your explanations necessitate adding an extra page.

Please save your document (not including this page!) as a PDF with the following labeling format:

Smith, Jane_Budget and Disclosure_ 2021Stipend.pdf

Upload this PDF, along with your personal essay, resume, and any other required documents, through the application in Qualtrics no later than **Sunday, March 14, by 11:59 p.m. EST**