2022
Lafayette College
Externship Program

A program sponsored by the

LAFAYETTE
GATEWAY CAREER CENTER

EXPLORE an Interesting Career
DEVELOP Networking Contacts
BUILD Your Resume
EXPERIENCE a New and Exciting World
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### The Gateway Career Center is continuing to cultivate additional Externships. A supplemental list of newly added opportunities will be emailed to you by October 22\textsuperscript{nd}; please be sure to review these as well!
Timeline

OCTOBER 2021
* Applications go live Mon., October 11th. A link to program details, including the Externship Program booklet are emailed to all sophomore, junior, and seniors.
* Submit application, including your uploaded essay and resume (via Qualtrics) before 12PM (Noon), Fri., Oct. 29th.

NOVEMBER 2021
* Students are notified of whether or not they’ve been matched to an externship the week of November 15th.
* Mandatory virtual orientations held November 17th and 18th (see page 6) - attend one.
* Hosts receive name(s) and resume(s) of matched student(s).

DECEMBER 2021
* Students contact Extern Hosts to discuss externship details.
* Financial Assistance applications due by 12pm (NOON) Wed., December 1st.
* Submit Outreach Update form (electronically) by Wednesday, December 8th at 5PM.
* Students and volunteers continue communications.

JANUARY 2022
* Externships take place during the weeks of January 3, 10, or 17 at a time coordinated by Extern Host and student.
* Students send thank you communication to volunteers upon conclusion of the externship experience.
* Students submit two SMART (Specific, Measurable, Attainable, Relevant, Time-Based) goals, a copy of the thank you communication, and an evaluation of their experience to the Gateway Career Center (electronically).
* Financial assistance recipients submit receipts for reimbursement to Alumni Relations (Pfenning Alumni Center).
WHAT IS THE EXTERNSHIP PROGRAM? The Lafayette College Alumni Association and the Gateway Career Center established the Externship Program in 1981 to help students make better informed career decisions. Students are given the opportunity to “shadow” an alumnus, parent, or friend of Lafayette throughout a typical workday. You may become involved with projects, attend meetings, or meet with other members of the organization. Most importantly, you can have your questions answered by someone with experience in a field you are considering as a possible career.

WHEN DO THE EXTERNSHIPS TAKE PLACE? All Externships are scheduled during the first three full weeks of January break. For 2022, these are the weeks of January 3rd, 10th, and 17th. Hosts specify which weeks they are available and the number of days the Externship will last. STUDENTS PARTICIPATING IN INTERIM OR SPRING 2022 STUDY ABROAD PROGRAMS MAY BE UNABLE TO PARTICIPATE IN EXTERNSHIPS IF TIMING OVERLAP EXISTS BETWEEN BOTH PROGRAMS. The Career Center recommends that students be available for TWO of the three weeks of the January Externship Program to allow for flexible scheduling should a host's availability change.

WHY PARTICIPATE? The benefits that you receive from being a student Extern are invaluable. In addition to helping you consider career choices, you will gain opportunities for “INFORMATIONAL INTERVIEWING” and “NETWORKING.” Many Externship hosts have helped students find internships and jobs.

WHO ARE THE HOSTS? Externship hosts are alumni, parents, and friends of Lafayette College. Hosts represent a wide variety of career areas, majors, and class years. Each description lists the host’s class year and major so you have a sense of their background. Parents are identified with the class year of their student. Friends of the college are also noted. There are also a limited number of hosts currently attending graduate or professional school willing to provide Externships. These opportunities will give you an inside look at what it is like to be a graduate student.

HOW WILL I GET TO AND FROM MY EXTERNSHIP? You are responsible for all travel expenses, meals, and housing connected with the Externship. In some cases, Extern hosts provide housing. If your ability to cover travel costs is restricted, you may apply for financial assistance through grants provided by the Alumni Association. These grants help cover a portion of your traveling and housing expenses (maximum amount awarded is typically $300). Applications for financial assistance will be distributed during the Orientation Meeting after you have been matched with a host. Be aware that grants are awarded on a receipt reimbursement basis after the Externship is completed, so plan accordingly when making your Externship selections.

ARE REMOTE EXTERNSHIPS AVAILABLE? Yes, some Extern Hosts choose to host remotely due to the structure of their work, location, or other reasons. Please carefully review each Externship listing to determine if it is virtual/remote or on-site/in-person.

Extern Hosts providing a remote experience are asked to host their assigned student(s) for the equivalent of two work days (or more), according to a structure and schedule that makes sense for the nature of their work and the opportunities, connections, and experiences available to virtually showcase to their students throughout the externship. This may mean an externship format that is comprised of half-days over the course of four days, two hours at a time, or something else altogether. This time may not be exclusively with your Extern Host; this time may include conversations with other member’s of your host’s organization, sitting in on meetings, working on an independent project, or other opportunities to explore the career field.

IS IT POSSIBLE THAT AN IN-PERSON EXTERNSHIP MAY BE REQUIRED TO MOVE TO A REMOTE FORMAT? Yes. It is possible that an in-person externship may be required to shift to remote/virtual based on organization regulations, state/local guidance, or other health and safety requirements. If this is the case, students will work with their assigned Extern Host to coordinate the logistics of this remote experience.

Access additional Frequently Asked Questions (FAQs) here: https://gateway.lafayette.edu/career-planning/externships/
HOW CAN I APPLY FOR AN EXTERNSHIP?
Carefully read ALL Externship descriptions on the following pages, which are arranged by occupational group. Don’t limit yourself to one category. For example, if you are an art student, don’t look only within “Arts” because you may find an Externship in “Broadcasting/Entertainment” or “Communications” that is intriguing to you. The major of each alumni Externship host is listed so you can see the wide variety of career paths that exist for each major.

APPLICATION REQUIREMENTS
(Follow the detailed application procedures outlined on page 4 of this booklet):
1. Online Application (where you will select up to six Externship choices)
2. Resume (which will be forwarded to your host if you are matched with an Externship)
3. 500 word original essay that addresses your answers to the following questions:
   • Why are you interested in doing an Externship?
   • What do you hope to gain from the experience?
   • How do you plan to prepare for and make the most of your Externship?

IMPORTANT: Please respond to prompts within one cohesive 500 word essay, NOT a short answer format.

ESSAY MAY NOT CONTAIN ANY PORTIONS OF A PREVIOUSLY SUBMITTED ESSAY FOR THE PROGRAM IN PRIOR YEARS. This is considered a violation of Academic Integrity as defined in the Student Handbook.
Submit your application, essay, and resume by FRIDAY, OCTOBER 29th at 12pm (NOON). You must complete all three steps. DO NOT PROCRASTINATE. In some cases, an interview will be necessary during the matching process. We will contact you for an interview, if necessary. Interviews will occur the week of November 1st.

WHAT HAPPENS NEXT?
During the week of November 15th, you will receive an email indicating whether or not you have been matched to an externship. Please note that space is limited; we will do our best to give you one of your top six choices. If you are matched to an externship, you will be required to attend one of the virtual Orientation Meetings: Wednesday, November 17th (12:15pm or 6pm) or Thursday, November 18th (12:15pm or 4:30pm).

Following this session, you will receive the name and contact information for your host, as well as valuable advice on how to make the most of your Externship. Please note: Applying for an Externship means that you are making a commitment to this experience. ONCE ASSIGNED TO AN EXTERNSHIP, PARTICIPATION IS MANDATORY.

ADDITIONAL QUESTIONS?
✓ Call the Gateway Career Center (610-330-5115) or visit the Externship pages of the Career Center website at: https://gateway.lafayette.edu/career-planning/externships/.

REMEMBER: SUBMIT ALL APPLICATION MATERIALS ON OR BEFORE FRIDAY, OCTOBER 29th AT 12PM (NOON). IMPORTANT: Applications missing any steps will be considered incomplete and therefore, will not be accepted.
Application Instructions

All students applying for the program MUST apply using this online procedure. ALL steps must be completed by 12PM (NOON) on Friday, October 29th, 2021.

SUBMITTING YOUR APPLICATION


* Provide your name, contact information, and other additional demographic details; please complete ALL FIELDS.

* ** List UP TO your top six Externship choices, in order of preference. **

* Upload your one-page, professional resume as a WORD or PDF file. Name your document with your last name, first initial, class year, and document type as shown here: JONESP22resume

* Upload your error-free, original 500-word essay as a WORD or PDF file: Name your document with your last name, first initial, class year, and document type as shown here: JONESP22essay

DO NOT WAIT UNTIL THE LAST DAY TO SUBMIT YOUR APPLICATION. Due to the volume of applicants, the Gateway Career Center cannot guarantee last-minute assistance.

IMPORTANT: Applications missing any pieces will be considered incomplete and will not be accepted.

Questions? Contact the Gateway Career Center at 610-330-5115 (Mon-Fr, 8:45a-5p EST) for assistance.

** All January 2022 Externship options can be found in the “JANUARY 2022 EXTERNSHIP BOOKLET” on our website here: https://gateway.lafayette.edu/career-planning/externships/ **
## Externship Categories

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<td>Arts (Color/Design, Gallery, Theater)</td>
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<td>Broadcasting/ Journalism/Production</td>
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<td>Business/Consulting/Entrepreneurship/Real Estate/Sales</td>
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<tr>
<td>Chemicals/Chemical Engineering/Food Science</td>
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<td>Communications/Advertising/Marketing/Public Relations</td>
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<td>Construction, Civil, &amp; Transportation Engineering</td>
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<td>Education/Library Science/Museum</td>
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<td>Engineering – Other (Aerospace, Manuf., Packaging, Product Design/Development)</td>
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<tr>
<td>Environmental Conservation, Consulting, &amp; Engineering</td>
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<td>Executive Search/Human Resources/Talent Development</td>
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<td>Geology – Other</td>
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<td>Government Affairs/International Development/Public Policy</td>
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<td>Graduate/Professional School &amp; Research</td>
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<td>Health Care/Dentistry/Medicine/Public Health/Veterinary Science</td>
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<td>Law &amp; Justice</td>
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<td>Non-Profit/NGO/Corporate Philanthropy</td>
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<tr>
<td>Pharmaceuticals/Biomedical/Life Sciences</td>
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<tr>
<td>Psychology/Social Work/Human Services</td>
<td>95</td>
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<tr>
<td>Sports Management/Administration</td>
<td>99</td>
</tr>
<tr>
<td>Technology (Consulting, Product Strategy, Software, Other)</td>
<td>102</td>
</tr>
</tbody>
</table>

Many Externship opportunities represent more than one industry. Please do not limit yourself to a single category, but rather, search through each section for opportunities of interest to you.
## Externship Listing

### Arts (Color/Design, Gallery, Theater)

#### NJ, Montvale

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<thead>
<tr>
<th>#</th>
<th>Founder/Role</th>
<th>Company/Program</th>
<th>Location</th>
<th><strong>Remote</strong></th>
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</thead>
<tbody>
<tr>
<td>1181</td>
<td><strong>Remote</strong> Director of Color Marketing &amp; Development</td>
<td>Benjamin Moore, Art/English '00</td>
<td>Montvale, Brooklyn</td>
<td><strong>Remote</strong></td>
</tr>
</tbody>
</table>

**Description:** The Color Marketing and Development team at Benjamin Moore handles the color related activities that are integral to our position as a color leader in the paint industry. The projects and resources that the Color Marketing team is involved in ranges from digital color tools, to professional tools, color-focused messaging on social media and email, trend research, to color palette development. Our high-paced environment is cross functional, with many aspects of the business involving color at different stages, making our team a go-to resource for knowledge and expertise.

Students will learn about how our team takes creative and analytical approaches to develop content and tools that address paint color focused needs from a customer-centric standpoint. By taking a deeper look at how color plays a role in painting and design decisions, the student will gain a greater understanding of how design decisions are made. To gain greater insight into the color-focused needs of customers who are considering a design and/or painting project, the student will brainstorm and research ideas and concepts that will help customers make color choices to bring their décor goals to life.

**Special Requirements:** Junior or Senior with interest in interior design and color, in addition to a strong knowledge of social media.

**Web Address:** [www.benjaminmoore.com](http://www.benjaminmoore.com)

**# of day(s):** 2  Week(s) of Jan 17  Housing Available? No

#### NY, Brooklyn

<table>
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<tr>
<th>#</th>
<th>Founder/Role</th>
<th>Company/Program</th>
<th>Location</th>
<th>In-Person</th>
</tr>
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<tbody>
<tr>
<td>1377</td>
<td><strong>In-Person</strong> Founder</td>
<td>Deanna Evans Projects, Government &amp; Law '13</td>
<td>Brooklyn</td>
<td>In-Person</td>
</tr>
</tbody>
</table>

**Description:** Host runs and owns a contemporary art gallery in Brooklyn that specializes in exhibiting emerging artists based in New York City. The Extern will get to see what it takes to run a small business as well as the daily activities of an art dealer, including interacting with collectors, press and artists. The extern will also get a peek inside the process of putting together exhibitions and finding new artists.

**Special Requirements:** Gallery is open Wednesday-Saturday, so the externship would need to take place during those days.

**Web Address:** [www.deannaevansprojects.com](http://www.deannaevansprojects.com)

**# of day(s):** 2  Week(s) of Jan 10, Jan 17  Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Managing Director

Touchstone Theatre

Friend

**Remote**

# 1357

Description: The Managing Director oversees the fiscal integrity of Touchstone Theatre, creates an annual budget, develops and manages fundraising programs, actively cultivates relationships with corporate and community organizations, hires and manages staff, oversees the company's public image, and supervises the logistics, promotion, and organization of all public performances, community-based productions, and special events.

The Managing Director reports to the Board of Directors and works in partnership with Touchstone’s Artistic Director, as the Theatres executive team, to manage and produce Touchstone’s programming, and build, nurture, and sustain the theatre company to achieve its Mission. The Managing Director collaborates and leads to create a healthy, dynamic organization in which the exchange of ideas is honored, the issues that face the theatre are handled knowledgeably and intelligently, and all members of the company, including the Board of Directors, are appropriately well informed.

Students will learn what it’s like to run a non-profit arts organization, specifically one that employs an ensemble of artists who create original theatre, teach arts education programs, and produce community-based projects. Host will create a brief assignment for the student based on the student's area(s) of interest: fundraising, marketing, HR, board management, box office/front of house, arts education, budgeting.

Web Address:  [www.touchstone.org](http://www.touchstone.org)

# of day(s): 2       Week(s) of Jan 17       Housing Available?  No

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## Broadcasting/Journalism/Production

### NJ, Phillipsburg

**Managing Director**

Lou Reda Productions

**Description:** Lou Reda Productions is a full-scale television production company with offices located in Easton, PA and New York City. Lou Reda, the company's founder, first made a national name for himself in 1982 when he executive produced the CBS miniseries The Blue and Gray (starring Gregory Peck as Abraham Lincoln). Over the next 30 years, the company produced more than 500 hours of programming for US and international television networks, garnering immense praise in the form of a Peabody Choice Award, a Peabody Award and eight Emmy nominations (including one win). Among the company's recent productions are the event television series WWII in HD (narrated by Gary Sinise) and Vietnam in HD (narrated by Michael C. Hall), produced for History and Brothers In War (narrated by Charlie Sheen), produced for National Geographic.

Externs will observe the process of developing and producing television series/shows.

**Special Requirements:** Students should have flexibility to schedule according to host's availability; dates will be based on production timelines.

**Web Address:** [www.redafilms.com](http://www.redafilms.com)

**# of day(s):** 1  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?** No

### NY, Brooklyn

**Senior Producer**

Mustache Agency

**Production**

Film & Media Studies/English '14

**Description:** Host works as a senior producer in the branded commercial space at a creative content agency. Duties include overseeing creative development of campaigns, sourcing filming locations, casting talent, and hiring and managing crews of freelancers. Host also creates and manages budgets and timelines and serves as lead contact in client relationships.

Students will learn about the video production industry and get a taste of what it’s like to work at an advertising agency. The student will be given the opportunity to help research locations and talent for a potential commercial shoot. We’ll work together to review their findings and discuss what next steps would be were they to move forward.

**Special Requirements:** Junior or Senior with an interest in film and/or advertising.

**Web Address:** [www.mustacheagency.com](http://www.mustacheagency.com)

**# of day(s):** 2  
Week(s) of Jan 10, Jan 17  
**Housing Available?** No

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NY, New York

**Remote**

# 1347 Executive Producer NBC News
Parent ’24

**Description:** Host currently oversees the production of a national morning news program. Host has worked as a television journalist for more than 25 years with experience in network news, cable news as well as the local television. During this time, host has led large-scale newsgathering and editorial operations as well as production of live news programs. Host can provide insight about the news industry, how it operates, the various roles involved in gathering and presenting news for a television audience on both the national and local levels as well as how editorial decisions are made, how information is gathered and the process of bringing a story from concept to air. Host can also provide guidance and advice to a student looking to better understand the role of journalism and television in society as a source of information in an increasingly polarized society as well as a means of bringing attention to critical issues and events that shape our national discourse.

The student will be given the opportunity to learn the various roles involved in producing a news program, identify a critical issue or event and learn how to analyze it objectively, gather information from sources, compile that information into a coherent and concise format and how to present it in a broadcast medium for a national audience.

**Important:** Host oversees a morning news program, with availability between 3am-11am. The extern is welcome to join during that time frame or arrangements can be made for the extern to connect with host and members of the show team between 8am-11am.

**Special Requirements:** Junior or Senior with an interest in broadcasting and/or journalism. Students with a background in journalism who are considering roles in communications or government may also find this beneficial.

**Web Address:** abcnews.com

**# of day(s):** 2  Week(s) of Jan 10  Housing Available?  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# 1366 Director ScottMadden
Management Consultants

**Remote**

**GA, Atlanta**

Description: Host is a director at a mid-size consulting firm with offices in Atlanta, GA, Raleigh, NC, and Westborough, MA. The firm consults in two main areas, Energy and Corporate & Shared Services, and delivers a broad array of consulting services ranging from strategic planning through implementation across many industries, business units, and functions. As a director within the firm, host is responsible for working with partners on business development efforts, leading consulting and client teams through short, medium, and long-term engagements to address and effectively deliver solutions.

Student will learn about the management consulting industry from the lens of a non-big four firm. In addition, student will gain an understanding of how to approach, breakdown, and develop and deliver solutions to problems. In addition, student will gain an understanding how members of a collaborative team work together to add value for their organization or a client. The student will be given case studies. We will work together to develop frameworks to approach the case and drive to a solution.

Special Requirements: Junior or Senior of any major with business literacy.

Web Address: [https://www.scottmadden.com/](https://www.scottmadden.com/)

# of day(s): 2  Week(s) of Jan 17  Housing Available? No
# 1400 Sales Representative

**Visible Body**

International Affairs ‘19

**Sales Representative Visible Body**

**Description:** Host oversees and manages the territory of Pennsylvania, Florida, and West Virginia on the sales team. She works to sell the medical software to instructors at colleges and universities in her area to help students who take health-science-related courses in undergraduate and graduate programs. This includes participating in sales demonstrations, 1:1 meetings with the team/managers, as well as strategy calls. Additional duties include cold calling, emailing, tracking, and prospecting. The customers we work with teach a variety of courses so you can get a feel for how our software can support many different courses.

The Extern will learn about anatomy, physiology, and biology as it relates to our products. The Extern will be able to observe customer demonstrations, as well as team meetings, and 1:1 calls to strategize how to drive sales. In addition, the Extern will observe collaborative team processes regarding sales techniques and will be able to meet other sales team members and hear their input/insights.

**NOTE:** Extern should possess a potential interest in sales, but does not need a medical background. Visible Body hires from any background and teaches you the anatomy-related information needed. Potential interest in client-based work and solution-based problem solving (i.e. having a lead come in and trying to help them solve their problem by showing them what our product/content can do to help).

**Special Requirements:** Please see "NOTE" above. Students must be flexible to accommodate host's schedule; host's specific availability unknown at time of registration.

**Web Address:** [https://www.visiblebody.com/](https://www.visiblebody.com/)

**# of day(s):** 2  
Week(s) of Jan 3, Jan 10  
**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Berkeley Heights**  
In-Person

**# 1399**
Decision Science Analyst  
**Axtria**
Policy Studies/Mathematics '20

**Description:** Interested in learning more about Life Sciences Consulting from one of Lafayette's employers? Join Lafayette and Patriot League alumni from Axtria to learn about their exciting projects, Axtria's AI/ML-powered technology, and working in the data science industry!

Axtria is a global big data analytics company. We help leading organizations solve some of their most complex problems. Our data analytics and software platforms support data science, commercial operations and cloud information management.

Consistently named among fastest growing companies in the US, and recognized as an “innovation hub” for building award-winning products, Axtria employs an innovative mix of technology and consulting capabilities to help our clients outperform the competition with data-driven sales and marketing decisions. We work with a wide range of companies from cutting edge start-ups to Fortune 500 corporations. Our commitment to success begins with our people. We have built a growth platform that offers the fastest career progression, best training, and mentoring from leading experts in the industry.

The externs will learn about different types of projects that Axtria has to offer, getting a glimpse into what life sciences consulting is all about!

**Special Requirements:** Junior with interest in healthcare, data science and analytics, data management, consulting, or any combination of these!

**Web Address:** https://www.axtria.com/

# of day(s): 1  
Week(s) of Jan 10  
Housing Available? No

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**NJ, Hillsborough**  
In-Person

**# 1252**
Chief Processing Officer  
**Country Classics**
Friend

**Description:** Host's role as the Chief Processing Officer is to analyze our company's processes and to make sure that each one of our processes is running 100% efficiently. Volunteer looks at various computer software programs and system upgrades that could assist with time management and organization. Volunteer constantly monitors our system for organization and efficiency in an effort to reduce time finding items needed to complete key job functions. Host often explores educational classes and seminars for employee skill advancement. As each new task or process is reviewed, host creates manuals to assist employees or new hires on how to do certain job related tasks.

Student will review and discuss real estate-related processes with host.

**Special Requirements:** Extern should possess an interest in real estate and experience using Excel.

**Web Address:** www.country-classics.com

# of day(s): 5  
Week(s) of Jan 10  
Housing Available? No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# 1044 Vice President and Chief Procurement Officer
Medical Devices & Business Services

**Description:** Caring for the world, one person at a time, inspires and unites the people of Johnson & Johnson. We embrace innovation, bringing ideas, products and services to life to advance the health and well-being of people around the world. We believe in collaboration, and that has led to breakthrough after breakthrough, from medical miracles that have changed lives, to the simple consumer products that make every day a little better. Our over 125,000 employees in 60 countries are united in a common mission: To help people everywhere live longer, healthier, happier lives.

At Johnson & Johnson, we believe in the value of strong working relationships with our suppliers. We expect all Johnson & Johnson suppliers to provide quality goods and services at a fair price. We believe in the importance of collaborative relationships to help us identify innovative new approaches that can help us build and grow our mutual businesses. Most of all, we expect all suppliers to behave ethically and to uphold Our Credo values. The host is the Vice-President and Chief Procurement Officer of Medical Devices and Business Services Procurement. The team manages over $8 billion in spend supporting Corporate Services, HR Services, IT, and Fleet/Travel/Meetings. The Extern will gain exposure to procurement objectives including Supplier Diversity, Sustainability, and Innovation.

**Special Requirements:** This Externship is a great opportunity for economics/finance students to explore a career opportunity in Procurement in the Pharmaceutical, Medical Devices, and Consumer industries.

**Web Address:** [www.jnj.com](http://www.jnj.com)

**# of day(s):** 2  
**Week(s) of Jan 17**  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NY, New York**

**In-Person**

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<td>1393</td>
<td>Sales Account Manager</td>
<td>Bloomberg LP</td>
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**Description:**
Host is a sales account manager for the Bloomberg Terminal covering clients like insurance companies, pension funds, registered investment advisors and more. The Bloomberg Terminal is a financial software that business professionals utilize to make investment decisions through the data, analytics, news, communication, and trading tools. On a typical day, the host will conduct meetings with existing clients to showcase new features on the Terminal and ensure their satisfaction as well as prospect new clients who do not have the software yet.

The Extern will be given a tour around the office and will learn about the overall company and mission at Bloomberg. The Extern will be able to shadow on virtual client meetings to learn more about the Terminal and what our clients use it for. We will also facilitate a shadowing session with our Analytics department where the first year program rotates through this group before joining sales. This will provide experience in the types of questions clients ask and how we provide platinum service to them.

**Special Requirements:** Sophomore or Junior

**Web Address:** https://www.bloomberg.com

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<th># of day(s):</th>
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<td>2</td>
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**NY, New York**

**Remote**

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<th>#</th>
<th>Position</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>1235</td>
<td>Product Lead</td>
<td>Ellevate Network</td>
</tr>
</tbody>
</table>

**Description:**
Ellevate is the largest community of women+ at work. A powerful coalition of ambitious and supportive women who believe there is strength in numbers. We show up for each other, helping everyone — no matter their background or aspirations — build a career they love. And, more importantly, we mobilize our collective power to change the culture of business.

For us, women+ represents all women, non-binary people, and anyone who identifies as underrepresented because of their gender identity. The plus also represents allies who are willing to work towards gender equality, because gender equality can only be achieved with the collective effort of women, non-binary people, and men.

This externship will introduce the student to what it’s like to work for a Certified BCorp - a company that promotes social good. The student will also have the opportunity to participate in Ellevate’s programs, to see in action how creating safe spaces for women+ makes it possible for people to get honest about what they want, so they can build a career they love.

**Special Requirements:** Senior

**Web Address:** ellevatenetwork.com

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<tr>
<th># of day(s):</th>
<th>Week(s) of</th>
<th>Housing Available?</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Jan 17</td>
<td>No</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Remote**

NY, New York

# 1158  Account Executive  LinkedIn
Learning and Engagement Solutions  American Studies '12

Description: LinkedIn is the global organization focused on creating economic opportunity for every member of the workforce. On our learning solutions team we focus on making employees more productive and successful by providing professional development opportunities on our online platform, LinkedIn Learning. If you are interested in understanding how a leading technology company is structured, learning more about sales, or just some simple tips and tricks on how to leverage our platform then it would be great to connect.

Extern will have an opportunity to listen to a pre-recorded sales call and pull pressures, objectives, challenges and solutions that can be provided by LinkedIn.

Special Requirements: Interest in sales, relationship-building, technology, personal/professional development all a plus.

Web Address: www.linkedin.com

# of day(s): 1  Week(s) of Jan 10  Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Assistant Vice President  
New York City Economic Development Corporation (NYCEDC)

Real Estate Transactions (RETS)  
New York City Economic Development Corporation (NYCEDC)

Description: Work involves executing and advising upon real estate development and public-private transactions for the City of New York. EDC projects include Essex Crossing on the Lower East Side, Bronx Point, and Willets Point in Queens (next to Citi Field). Host focuses on the development process, investment and project feasibility analyses, and acquisitions and dispositions. Work involves performing valuation, site and land-use analysis, market research, negotiating term sheets, coordinating and engaging external real estate development firms, and working extensively with internal departments. The overall goal of host's role is to help the City transform its underutilized assets into projects that are sustainable, spur job creation, and promote affordable and livable communities.

Students will learn about the business dimension of real estate - finance, negotiations, land-use, leasing, government policy - in a complex urban environment with many public and private stakeholders. A student will gain an understanding of how to analyze a development opportunity, the steps needed to make a project a reality (with a focus on analysis) and how to create a project that achieves larger economic development policy goals. Additionally, host's prior experience includes development at the World Trade Center, and will share this experience as well.

Student will be given a case study for a development opportunity. We will work together on compiling a 'pro forma' to assess the opportunity, researching the City zoning code, and understanding what other issues needed to be considered. Concepts will involve basic finance and market research.

Special Requirements: Real estate is among the most interdisciplinary careers. This opportunity is ideal for all liberal arts and engineering students. The most successful real estate professionals are curious, creative, and driven.

Web Address: panynj.gov

# of day(s): 2  
Week(s) of Jan 10  
Housing Available?  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
PA, Allentown

# 344
CEO & Founder

FMI
Chemical Engineering '82

Description: Host's company helps businesses bring their skin care, hair care, personal care, home care, and fragrance products to market quickly and hassle free. Products manufactured include creams, lotions, body sprays, hand gels, shampoos, sunscreens, etc. which are sold in retailers around the world. A few of these are Sephora, Ulta, HSN, CVS, Walmart and Walgreen’s. FMI develops formulas for these products in conjunction with customers, purchases the raw materials, makes the product and then fills into jars, tubes and bottles. We also ship products directly to major retailers throughout the United States. Students will learn about one or two areas of the business based on their interests. One student (preferably a Chemistry major) will gain an understanding of the steps involved in creating one of our products. One student (preferably an Engineering major) will gain an understanding of the role of a Supervisor in a manufacturing plant.

Special Requirements: Sophomores, Juniors, or Seniors. Chemistry majors interested in development of a personal care product; Engineering majors interested in manufacturing.

Web Address: https://www.fragrancemfg.com/

# of day(s): 3
Week(s) of Jan 3, Jan 10, Jan 17
Housing Available? No

PA, Philadelphia

# 1081
Founder & CEO

Perpay Inc.
Economics & Business '98

Description: Everyone deserves access to financial peace of mind. Our team is on a mission to change the credit landscape through simple, inclusive, and transparent financial products. Our all-in-one app provides underserved consumers with an easy way to buy now, pay later, and build credit. Student will learn about Perpay’s various teams and departments, including but not limited to Operations, Commerce, Payments, and Marketing.

The student will be given a collection of sample user inquiries and general feedback statements. We’ll work together on reviewing the inquiries, discussing paths towards resolution, and zooming out to think through how this feedback could inform new features and procedures both internally and on the customer-facing side.

Special Requirements: Senior with interest in startups, FinTech, ecommerce, microfinance, and/or credit access/credit-building.

Web Address: perpay.com

# of day(s): 2
Week(s) of Jan 10, Jan 17
Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
PA, Radnor

# 1328  Vice President  Brandywine Realty Trust
Leasing  International Economics & Commerce '95
(Development/Construction/Asset Management)

Description: Host oversees the leasing and management of 1.8M square feet of commercial office and retail spaces in Radnor which is located on the Mainline of Philadelphia. Brandywine Realty Trust (NYSE: BDN) is one of the largest, publicly traded, full-service, integrated real estate companies in the United States, with a core focus in the Philadelphia, PA, Washington, D.C., and Austin, TX markets. Organized as a real estate investment trust (REIT), we own, develop, lease and manage an urban, town center and transit-oriented portfolio. Our purpose is to shape, connect and inspire the world around us through our expertise, the relationships we foster, the communities in which we live and work, and the history we build together. Our deep commitment to our communities was recognized by NAIOP when we were presented with the Developer of the Year Award—the highest honor in the commercial real estate industry.

Students will learn about the Real Estate industry, specifically the office sector. We will review how we find office tenants to fill our buildings and how we negotiate the deals. The next step is learning a bit about the construction process to get these new tenants into their space. Once they have moved into our buildings the property management team makes sure everything is running smoothly and they have an excellent experience in our assets. This is all about customer service and relationship building.

The student will be given sample RFP proposals to review the deal flow to finalize business terms and see how we get to a final deal. The student will also get a chance to review different construction jobs and development projects depending on their interests.

Web Address: brandywinerealty.com

# of day(s): 3  Week(s) of Jan 10, Jan 17  Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
## Chemicals/Chemical Engineering/Food Science

### KY, Erlanger

<table>
<thead>
<tr>
<th>#</th>
<th>Location</th>
<th>Company/Department</th>
<th>Contact</th>
<th>Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1405</td>
<td>KY, Erlanger</td>
<td>VP of Global Sensorial Experience Technologies</td>
<td>Archer Daniels Midland</td>
<td>Human Nutrition S&amp;T Parent '22</td>
</tr>
</tbody>
</table>

**Description:** The fully vaccinated extern(s) will spend a day with the Analytical, Ingredient Discovery and Sensory Evaluation departments to learn how those technologies are used in the development of new flavors; especially in the area of plant-based protein enriched energy drinks, vegan meals and vegan dairy products. The extern(s) will spend time with a master flavorist and with the food application labs. They will also get a tour of the flavor factory in Erlanger, KY and will spend half a day at the chemical factory in Monroe, OH.

This externship should be of interest to students interested in Scientific Research, Chemical Engineering and Food Science.

**Special Requirements:** Proof of vaccination required. Student must have flexibility to schedule with host and another student.

**Web Address:** [ww.adm.com](http://www.adm.com)

**# of day(s):** Week(s) of Jan 3, Jan 10, Jan 17

**Housing Available?** No

### PA, Allentown

<table>
<thead>
<tr>
<th>#</th>
<th>Location</th>
<th>Company/Department</th>
<th>Contact</th>
<th>Requirements</th>
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</thead>
<tbody>
<tr>
<td>1249</td>
<td>PA, Allentown</td>
<td>VP, Global Process Research</td>
<td>Evonik Corporation</td>
<td>Friend</td>
</tr>
</tbody>
</table>

**Description:** The Evonik Global Process Research team is based in Trexlertown, PA. It is part of the Evonik Specialty Additives Research and Development organization. The objective of the team is to support the commercialization of new technology by developing cost effective and safe manufacturing processes. The technology involved is centered around organic synthesis of new materials with an emphasis on amine and polymer chemistry. The Process Research team operates several research labs and a pilot plant at the Trexlertown site.

Students will learn about the methodologies used in the scale-up of new products and processes in order to manage process safety, define needed unit operations and identify preferred operating conditions. Students will also have an opportunity to interact with colleagues from other organizations such as Applied Technology and Corporate Engineering to get a more holistic view of the team interactions involved in a project as well as understand the various career paths available in a large corporation. The student will be given some case studies of problems typically solved in the development of new process technology. We will work through these examples and the lessons learned.

**Special Requirements:** Junior Chemical Engineering, Chemistry, or Mechanical Engineering major. An interest in research would be beneficial but not required. Familiarity with lab work is a plus.

**Web Address:** [www.evonik.com](http://www.evonik.com)

**# of day(s):** 2 Week(s) of Jan 10, Jan 17

**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# Communications/Advertising/Marketing/Public Relations

## CA, Palo Alto

**# 860 Communications Manager, Internal Mercari**

**Description:** In 11+ years since graduating from Lafayette, host has had a vast amount of Corporate Communications experience across several industries, including entertainment (The Walt Disney Company), restaurant/hospitality (The Cheesecake Factory), and finance (East West Bank). Now in her new role at Mercari, a resale app, host is diving into new communications challenges in a start-up environment. The name of the game is "engagement," and while working in these different environments, volunteer has gained an understanding that engaged and happy employees do better work. Whether it's monthly newsletters, event invitations, stepping in front of the camera to introduce new hires at town halls, or being extremely flexible during the COVID-19 pandemic with all of our communications needs that no one saw coming, the world of communications is fast-paced, fun, and sometimes unpredictable. Join this host as she shares her experiences from College Hill to Southern California and the world of communications!

Students will be given some bullet point details for an upcoming email and we'll work together to put together a well-crafted message that makes our client groups happy. We'll also look into ways to make flat communications more vibrant and eye-catching.

**Special Requirements:** Students should have very strong writing/grammar/editing skills, be comfortable in a fast-paced and interactive environment, and be interested in the world of communications (or at least, finding out what communications professionals really do!).

**Web Address:** [https://www.mercari.com/](https://www.mercari.com/)

**# of day(s):** 3  
**Week(s) of Jan 10, Jan 17**  
**Housing Available?** No

## NJ, Jersey City

**# 1297 Manager, Social Sales Forbes Media**

**Description:** Forbes Media is a global media, branding and technology company, with a focus on news and information about business, investing, technology, entrepreneurship, leadership and affluent lifestyles. At Forbes, we champion success by celebrating those who have made it, and those who aspire to make it. We provide our audience of influential leaders, high-net-worth-individuals, tastemakers, business decision makers and millennials with critical business insight and unparalleled access to the world’s most powerful people. Host works on the sales revenue team, specifically on our social media offerings. She is responsible for bringing in new business as well as helping the rest of the sales team sell Forbes social partnerships to our marketing partners.

The student will research popular social media trends and identify which brands are advertising frequently with other publishers. We will then go through the pre-sale process from initial outreach to closing a deal, and then executing the campaign.

**Special Requirements:** Junior or Senior with interest in Sales and/or Digital/Social Media and strong communication skills. Student must have flexibility to schedule according to host’s availability. Externship week may shift.

**Web Address:** [www.forbes.com](http://www.forbes.com)

**# of day(s):** 2  
**Week(s) of Jan 10**  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NY, Brooklyn**  
*In-Person*

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
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<tbody>
<tr>
<td>1383</td>
<td>Influencer Coordinator</td>
<td>Social Chain</td>
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<tr>
<td></td>
<td></td>
<td>Film &amp; Media Studies/English ’20</td>
</tr>
</tbody>
</table>

**Description:** Host works on all aspects of the client's influencer campaigns. Think when you see someone on Instagram paid to post about a product or service. Host works on research, presentation of influencers for each campaign, outreach, negotiation, content delivery, approvals, posting, and analytics.

The Extern will learn about marketing, content strategy, and client interactions at a fast-growing agency. They will observe team meetings, client calls, and other day-to-day processes. Extern will get to participate in campaign-related work as well as learn from different departments.

**Web Address:** [https://socialchain.agency/](https://socialchain.agency/)

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<thead>
<tr>
<th># of day(s):</th>
<th>Week(s)</th>
<th>Housing Available?</th>
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<tr>
<td>2</td>
<td>Jan 10, Jan 17</td>
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**NY, New York**  
**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>191</td>
<td>Chief Operating Officer</td>
<td>Base Beauty Creative Agency</td>
</tr>
<tr>
<td></td>
<td></td>
<td>English/Theater ’16</td>
</tr>
</tbody>
</table>

**Description:** Host serves as the Chief Operating Officer of Base Beauty Creative Agency, a full service agency dedicated to the beauty industry. Students will learn how BBCA creates branding campaigns and omni-channel programs to launch products, re-launch brands and build relationships with customers. Students will learn about the key agency disciplines, such as Social Media Marketing, Art Direction, Graphic Design, Copywriting, and Account Management.

Student will be given a collection of sample social media feeds. They will work directly with the Social Media team to create social media content for brands in the beauty and wellness industry.

**Web Address:** [https://www.basebeauty.com/](https://www.basebeauty.com/)

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<tr>
<td>1</td>
<td>Jan 10</td>
<td>No</td>
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**NY, New York**  
**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
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</thead>
<tbody>
<tr>
<td>236</td>
<td>Director of Global Advertising &amp; Social Media Strategy</td>
<td>CFA Institute</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Government &amp; Law ’86</td>
</tr>
</tbody>
</table>

**Description:** Host oversees the advertising and social media efforts for CFA Institute, a global association of investment professionals and administrator of one of the world's most challenging professional credentials -- the CFA Charter.

The student will learn about our organization and get familiar with some of the marketing functions. We'll dive into areas such as PR, internal communications, social media, and our demand generation marketing efforts that volunteer leads. The extern will work with host to analyze different ad messages, media options and/or campaign results and recommending a specific path.

**Web Address:** [www.cfainstitute.org](http://www.cfainstitute.org)

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**NY, New York**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Description</th>
<th>Special Requirements</th>
<th>Web Address</th>
<th># of day(s):</th>
<th>Start Date(s):</th>
<th>Housing Available?</th>
</tr>
</thead>
<tbody>
<tr>
<td>696</td>
<td>Director of Operations</td>
<td>Novita Communications</td>
<td>Novita is an award-winning integrated marketing and communications agency. We are proactive, creative connectors, strategists, and activators, driven by a passion for design. We are devoted to architecture, design, technology, real estate, wellness and the sustainability community. We have expertise representing clients in the Product, Designer/Architect and Event space. We love what we do! [Novita’s Founder &amp; President, Executive Vice President, and several other team members are all Lafayette alumni]</td>
<td>An interest in architecture and design. Open to an in-person or remote externship.</td>
<td><a href="http://novitapr.com/">http://novitapr.com/</a></td>
<td>5</td>
<td>Jan 10, Jan 17</td>
<td>No</td>
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**PA, Allentown**

<table>
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<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Description</th>
<th>Special Requirements</th>
<th>Web Address</th>
<th># of day(s):</th>
<th>Start Date(s):</th>
<th>Housing Available?</th>
</tr>
</thead>
<tbody>
<tr>
<td>1367</td>
<td>Vice President, Marketing &amp; External Relations</td>
<td>Phoebe Ministries</td>
<td>Phoebe Ministries provides an exciting opportunity for a student to expand their knowledge in a dynamic Marketing and Institutional Advancement Office, including experience in a variety of concentrations, fostering an understanding of the multiple disciplines necessary to work in a not-for-profit marketing department. At Phoebe, you will work with a department that provides marketing support for four continuing care retirement communities and multiple senior services in five counties in the Eastern Pennsylvania region. We are focused on making your opportunity rewarding and worthwhile. Extern will review several issues of the Phoebe Messenger (Phoebe's lifestyle magazine) and then serve as a contributing writer for one article, OR Student will help with another designated project that is mutually determined between both parties.</td>
<td>Student who is interesting in marketing and/or public relations and who possesses strong writing skills.</td>
<td><a href="http://phoebe.org">phoebe.org</a></td>
<td>3</td>
<td>Jan 10, Jan 17</td>
<td>No</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Description: Student will be exposed to all departments within a full-service advertising agency which include account management, creative, media, strategic planning, and public relations.

Special Requirements: Junior or Senior with an interest in a career in Advertising, Account Management, Creative, Media, Strategic Planning, Public Relations, Communications, and/or Marketing.

Web Address: www.tierneyagency.com

# of day(s): 3  Week(s) of Jan 10  Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# Construction, Civil, & Transportation Engineering

## CA, Watsonville

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<thead>
<tr>
<th>#</th>
<th>Preconstruction Coordinator</th>
<th>Granite Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1360</td>
<td>Heavy Civil - West Region</td>
<td>Civil &amp; Environmental Engineering '09</td>
</tr>
</tbody>
</table>

**Description:** Host is responsible for managing the design portion of a $104.5 Million Design-Build bridge replacement project in San Bernardino, CA. Host's role consists of managing design subconsultant COWI North America to develop project plans and specifications and obtain approval of authorities having jurisdiction within the constraints of the original bid schedule and budget. The project consists of the demolition and replacement of a bridge crossing a railyard and local street improvements.

Students will get a first hand glimpse of all the preconstruction activities that must occur prior to physically beginning demolition of the bridge. Additionally, students will understand how the development and approval of plans ultimately impacts the contractor's risks and how we closely manage the entire process. The student will be provided sample plans from the project to compare to the original bid plans. Student will be tasked with performing simple takeoffs for a scope of work.

**Special Requirements:** Junior or Senior with interest/experience in heavy civil construction or general contractor work; motivated, self-starter eager to actively engage in the experience.

**Web Address:** [www.graniteconstruction.com](http://www.graniteconstruction.com)

**# of day(s):** 2  
**Week(s) of Jan 17**  
**Housing Available?** No

## CO, Denver

<table>
<thead>
<tr>
<th>#</th>
<th>Superintendent</th>
<th>Turner Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td>1269</td>
<td></td>
<td>Economics '14</td>
</tr>
</tbody>
</table>

**Description:** Host will coordinate Externship opportunities for Lafayette students interested in Construction Management. A variety of areas will be discussed including Business Development, Design Management, Construction Operations and Site Management. Experience will include in-person project site tours, as well as virtual meetings.

Turner Construction Externships are available in Boston, Denver, New Jersey, New York City, and Philadelphia. Please see each individual listing for the externship ID#.

**Special Requirements:** Sophomores who are interested in an exposure to construction AND majoring in Engineering Studies, Civil Engineering, or Mechanical Engineering. Juniors in these majors may also be considered.

**Web Address:** [https://www.turnerconstruction.com/](https://www.turnerconstruction.com/)

**# of day(s):** 3  
**Week(s) of Jan 3, Jan 10, Jan 17**  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**MA, Boston**

**In-Person**

# 937 Superintendent

**Turner Construction Company**

Economics ’14

**Description:** Host will coordinate Externship opportunities for Lafayette students interested in Construction Management. A variety of areas will be discussed including Business Development, Design Management, Construction Operations and Site Management. Experience will include in-person project site tours, as well as virtual meetings.

Turner Construction Externships are available in Boston, Denver, New Jersey, New York City, and Philadelphia. Please see each individual listing for the externship ID#.

**IMPORTANT:** Students must have flexibility to schedule externship with one other student during the same program week.

**Special Requirements:** Sophomores who are interested in an exposure to construction AND majoring in Engineering Studies, Civil Engineering, or Mechanical Engineering. Juniors in these majors may also be considered.

**Web Address:** [www.turnerconstruction.com](http://www.turnerconstruction.com)

**# of day(s):** 3  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?** No

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**MA, Cambridge**

**In-Person**

# 1390 Project Manager

**John A. Penney Co.**

Mechanical Engineering ’15

**Description:** Host works as a project manager for an electrical subcontractor in the Boston area and oversees/manages various construction projects of different sizes in Cambridge and Boston. Host also estimates future potential work, sends out pricing for bids, and 3-D coordinates all projects in Revit.

The extern will see the day to day of working in the construction industry including attending PM and Coordination meetings and visits to jobsites. The extern will be taken to various jobsites of different sizes at different levels of completion.

**Web Address:** [https://johnpenney.com/](https://johnpenney.com/)

**# of day(s):** 4  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
MA, Waltham  

# 1396  
Assistant Superintendent  
Commodore Builders  
Engineering Studies '19  

**Description:** Commodore Builders is a $400M veteran-owned Construction Management firm that focuses on delivering an exceptional level of service for clients in the commercial, life sciences, tenant interiors, institutional/academic, retail, and public markets.

The host coordinates and manages job site activities, while working with subcontractors, project managers, clients, engineers, and architects. The host monitors site safety and ensures the project is delivered on time, under budget and to the highest level of quality.

The Extern will experience a construction job site and the coordination required to facilitate the building process firsthand. They will gain exposure to a variety of trades and the collaboration required to deliver the final product as shown in the construction drawings. In addition, they will learn about construction project management, scheduling, procurement, and all the components that contribute to a successful construction project.

**Special Requirements:** Students must be vaccinated for Covid-19. Open to anyone with an interest in construction, project management, etc. Not suitable for students interested in engineering design (firm does not do any design work).

**Web Address:** [https://commodorebuilders.com/](https://commodorebuilders.com/)  
**# of day(s):** 3  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?** No

MD, Bethesda  

# 228  
Vice President  
Clark Construction Group, LLC  
Mechanical Engineering ’79  

**Description:** Clark Construction's Water Division is currently upgrading the Noman M. Cole Jr., Pollution Control Plant in Lorton, VA.

Students will observe construction activities - concrete, piping, drywall, etc. - and engage in project management efforts.

**Special Requirements:** Students should be majoring in a field of engineering and have a potential interest in pursuing a career in construction. Externship is 10 miles south of DC; students will need lodging and a vehicle to access site.

**Web Address:** [www.clarkconstruction.com](http://www.clarkconstruction.com)  
**# of day(s):** 2  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Englewood**  
*In-Person*

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Parent</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1295</td>
<td>President VRH</td>
<td>VRH Construction</td>
<td>‘22 Student</td>
<td>VRH is the only company in the northeast that specializes in aviation construction. Built on a legacy of more than a half century of innovative approaches to problem solving for our clients, VRH has successfully provided thousands of aviation construction solutions with proven results in the northeastern United States. The Extern will enhance their academic pursuits in Construction Management or Engineering by observing and gaining exposure in various construction phases. Special Requirements: Sophomore or Junior; Basic academic knowledge in construction disciplines helpful. Externship will take place mid-week (Tues-Wed or Wed-Thurs).</td>
</tr>
<tr>
<td></td>
<td>Web Address:</td>
<td><a href="http://www.vrhcorp.com">www.vrhcorp.com</a></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td># of day(s):</td>
<td>2</td>
<td>Week(s) of Jan 17</td>
<td>Housing Available?  No</td>
</tr>
</tbody>
</table>

**NJ, Somerset**  
*In-Person*

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Parent</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1101</td>
<td>Superintendent</td>
<td>Turner Construction</td>
<td>’14 Economics</td>
<td>Host will coordinate Externship opportunities for Lafayette students interested in Construction Management. A variety of areas will be discussed including Business Development, Design Management, Construction Operations and Site Management. Experience will include in-person project site tours, as well as virtual meetings. Turner Construction Externships are available in Boston, Denver, New Jersey, New York City, and Philadelphia. Please see each individual listing for the externship ID#. Special Requirements: Sophomores who are interested in an exposure to construction AND majoring in Engineering Studies, Civil Engineering, or Mechanical Engineering. Juniors in these majors may also be considered.</td>
</tr>
<tr>
<td></td>
<td>Web Address:</td>
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</tr>
<tr>
<td></td>
<td># of day(s):</td>
<td>3</td>
<td>Week(s) of Jan 3, Jan 10, Jan 17</td>
<td>Housing Available?  No</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
NY, New York

# 95 Senior Vice President Rockefeller Group Development Corporation
Design & Construction Civil Engineering '81
Description: Host is responsible for design, construction and property management in support of Core Holdings business in New York City.

Student will gain an overview of the building industry; real estate project development, design and construction process, project management control systems, and career pathways in real estate, design, construction and facilities management. The student will analyze a Tenant Lease and Construction Plan to review with volunteer.

Special Requirements: Sophomore, Junior
Web Address: www.rockefellergroup.com

# of day(s): 2 Week(s) of Jan 10, Jan 17
Housing Available? No

NY, New York

# 938 Superintendent Turner Construction Company
Economics '14
Description: Host will coordinate Externship opportunities for Lafayette students interested in Construction Management. A variety of areas will be discussed including Business Development, Design Management, Construction Operations and Site Management. Experience will include in-person project site tours, as well as virtual meetings.

Turner Construction Externships are available in Boston, Denver, New Jersey, New York City, and Philadelphia. Please see each individual listing for the externship ID#.

IMPORTANT: Students must have flexibility to schedule externship with one other student during the same program week.

Special Requirements: Sophomores who are interested in an exposure to construction AND majoring in Engineering Studies, Civil Engineering, or Mechanical Engineering. Juniors in these majors may also be considered.
Web Address: www.turnerconstruction.com

# of day(s): 3 Week(s) of Jan 3, Jan 10, Jan 17
Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
PA, Allentown  
In-Person

# 29 Senior Associate Michael Baker International
Transportation Civil Engineering '94

Description: Michael Baker International, a leading provider of engineering and consulting services, including design, planning, architectural, environmental, construction and program management, has been solving some of the world's most complex infrastructure challenges for nearly 80 years with a legacy of expertise, experience, innovation and integrity. The Allentown and Fort Washington Offices of MBI are involved in all phases of a wide range of transportation and civil infrastructure projects including planning, design engineering, construction inspection and construction management.

Extern will learn about the work connected to projects that range from large scale PennDOT highway, bridge and traffic design projects to municipal bicycle/pedestrian trail and park projects to stormwater management and green infrastructure improvements to SEPTA bus and commuter railroad projects among others. The student may be given construction plans and specifications for a transportation project and conduct a tour of the on-going construction site in the field to provide an opportunity to discuss the process of plan/spec development, discuss construction sequence, construction methods, permitting requirements and related items. We will coordinate with the construction inspector to identify lessons learned that can be applied to future engineering projects.

Special Requirements: Junior or Senior with interest in transportation/bridge engineering/bicycle-pedestrian infrastructure planning and design.

Web Address: www.mbakerintl.com

# of day(s): 3 Week(s) of Jan 3, Jan 10, Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**PA, Bethlehem**  
In-Person

**# 1273  Traffic Superintendent  City of Bethlehem**  
Public Works/Engineering  Engineering Studies '07

**Description:** Host oversees the Traffic Maintenance Bureau for the City of Bethlehem in addition to managing multiple engineering projects such as Traffic Signal Replacements, Streetscape Enhancements, etc. Volunteer supervises 2 full-time employees who take care of all of the line painting, signage, and barricades in the City. Additionally, host works with contractors, other departments, and residents on issues involving parking, pedestrian and bike safety, special events, etc. Host is also involved in conducting traffic studies and speed studies in response to complaints and / or high accident areas.

The extern will learn about both the "outside" portion of the job which involves the line painting, signage, and traffic studies as well as the "indoor" portion of the job involving site plan reviews, project management, and working with residents / other departments. Depending on the student's area of interest, the volunteer can tailor the experience to involve them in more of the engineering / project management side, or the Public Works infrastructure management side. A few projects can be discussed with extern including opinions on management of line painting (using GIS or other programs), how to inventory speed limits, crosswalks, etc.

**Special Requirements:** Host is willing to switch to virtual format based on student needs.

**Web Address:** [www.bethlehem-pa.gov](http://www.bethlehem-pa.gov)

**# of day(s):** 3  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available?  No

**PA, Philadelphia**  
In-Person

**# 572  Superintendent  Turner Construction Company**  
Operations  Economics '14

**Description:** Host will coordinate Explore & Connect experience for students interested in Construction Management. A variety of areas will be discussed including Business Development, Design Management, Construction Operations, and Site Management. Experience will include in-person project site tours, as well as virtual meetings.

Turner Construction Externships are available in Boston, Denver, New Jersey, New York City, and Philadelphia. Please see each individual listing for the externship ID#.

**Important:** Students must have flexibility to schedule externship with one other student during the same program week.

**Special Requirements:** Sophomores who are interested in an exposure to construction AND majoring in Engineering Studies, Civil Engineering, or Mechanical Engineering. Juniors in these majors may also be considered.

**Web Address:** [www.turnerconstruction.com](http://www.turnerconstruction.com)

**# of day(s):** 3  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available?  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### PA, Pittsburgh

<table>
<thead>
<tr>
<th>#</th>
<th>Western Regional Manager</th>
<th>Greenman Pedersen, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>704</td>
<td></td>
<td>Civil Engineering '88</td>
</tr>
</tbody>
</table>

**Description:** Greenman Pedersen (GPI) is employee owned and provides design services to PennDOT, Contractors and other local clients in PA. We have offices worldwide. In PA our offices are in Scranton, Allentown, Pittsburgh, Mechanicsburg, North East and Philadelphia. GPI is #66 on ENR's List of Top Design Firms. Our #1 Strategic Objective is Employee Satisfaction.

The Extern's observations will depend largely on what projects are being worked on at the time. Roadway, bridge design and construction plan development will be the general daily focus for the Externs.

**Special Requirements:** Open to remote or in-person externship. Host may be able to coordinate an experience at an alternate PA location.

**Web Address:** [www.gpinet.com](http://www.gpinet.com)

| # of day(s): | 2 | Week(s) of Jan 10 | Housing Available? | No |

### VA, Arlington

<table>
<thead>
<tr>
<th>#</th>
<th>Transportation Planning Project Manager</th>
<th>AECOM</th>
</tr>
</thead>
<tbody>
<tr>
<td>1127</td>
<td></td>
<td>Civil Engineering '10</td>
</tr>
</tbody>
</table>

**Description:** Host provides project management and transportation subject matter expert consulting services for various local, state and federal government agencies as well as nonprofit clients including the District Department of Transportation; DC Sustainable Transportation (DCST); Virginia Department of Rail and Public Transportation's (DRPT); Washington Metropolitan Area Transit Authority (WMATA); Belomar Regional Council; Federal Emergency Management Agency (FEMA); and Federal Transit Administration (FTA).

Host is an experienced project manager, planner, researcher and instructor with knowledge in civil engineering, transportation, infrastructure and emergency management related topics with interests in performance evaluation, transportation-environment interactions, as well as local, state and national transportation policy and regulations. Host possesses a diverse set of skills including data analysis, data visualization, technical writing, and inter-personal and public communication.

Extern will learn about AECOM service offerings and clients, AECOM is the world's premier infrastructure consulting firm, partnering with clients to solve the worlds most complex challenges and build legacies for generations to come. The extern will be given a series of webinar sessions and virtual events to participate in to learn more about the company and field.

**Special Requirements:** Junior or Senior with an interest in project management, transportation, and/or data analysis. Student must have flexibility to schedule experience according to host’s availability.

**Web Address:** [https://aecom.com/](https://aecom.com/)

| # of day(s): | 2 | Week(s) of Jan 10 | Housing Available? | No |

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### VA, Arlington

#### Engineering Senior Consultant

**Deloitte**

**Description:** GPS Advisory Consultant: Host is currently an engineering consultant with Deloitte Infrastructure & Capital Projects (I&CP). Within I&CP, we deal with a bunch of federal clients such as Veterans Affairs (VA), Department of State (DOS), and Federal Aviation Administration (FAA) as well as State and Local Government and Higher Education clients such as Virginia Department of Transportation (VDOT), Miami Dade County SMART Infrastructure, and NYC Construction Management System. Host currently works at the VA office doing data analytics and dashboarding for all of VA’s east region major construction projects throughout the US.

Through this experience you will learn the ins and outs of engineering/construction consulting working for federal clients. You will be able to develop the understanding of how to get involved in this specific field of work in your early stages of college. You can get a picture of what it is like to work at a big four consulting firm not necessarily focused on tax, audit, or finances (what big four are usually known for). You will learn about host’s career path and things he wishes he would have known when he was in your position at Lafayette.

Student will not be able to see client sensitive information given the necessity of clearances for working with federal clients. However, host will paint the picture of what we do and try to show all non classified documentation. Host will give the student a virtual scavenger hunt to look up information that is relevant to engineering/construction/consulting/Deloitte.

**Special Requirements:**

- Hard working, multi-tasker; skilled in time management, problem solving; expert communicator;
- interest in engineering, construction, transportation, energy, environmental, financial management & planning/asset management.


| # of day(s): | 2 | Week(s) of Jan 3, Jan 10, Jan 17 | Housing Available? | No |

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### Education/Library Science/Museum

#### NC, Durham

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Library</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1391</td>
<td>Head of the North Carolina Collection</td>
<td>Durham County Library</td>
<td>Host is the head of the North Carolina Collection, the archival and special collections department at Durham County Library in Durham, North Carolina. Activities include providing reference and research assistance to library customers and processing physical and digital archival collections. Externs will learn about providing reference services in a research collection, processing archival collections, and relevant technologies such as ArchivesSpace and Islandora. The Externship is suitable for any student interested in pursuing a Master of Library Science (or comparable degree) with a focus in archives and special collections.</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td><strong>Special Requirements:</strong> Junior or senior with interest in library and information sciences with a specialized interest in archives, special collections, and history.</td>
</tr>
</tbody>
</table>

**Web Address:** [durhamcountylibrary.org/ncc](https://durhamcountylibrary.org/ncc)

**Available?** No

**# of day(s):** 3  
**Week(s) of Jan 10, Jan 17**

#### NJ, Bernardsville

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Library</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1179</td>
<td>Youth Services Manager and Adult Program Manager</td>
<td>Bernardsville Public Library</td>
<td>Located in Somerset County, New Jersey, and in the heart of historic downtown Bernardsville, the Bernardsville Public Library serves its 7,800 residents and the surrounding local communities. As a member of the MAIN Library Consortium, the Bernardsville Library is connected to 49 member libraries with nearly 5 million loanable items. Serving patrons and their families from newborns through high school students, the Youth Services Department offers programs, outreach services to local organizations, and support for township schools and education centers. Externs will observe the day-to-day operations of the Youth Services Department and learn about the decision making, program development, relationship building, collaboration, budgeting, and material acquisition involved in managing the department. Students will have an opportunity to take part in youth and adult programming. They will meet with the Executive Director, Technical Services Supervisor, and Adult Readers’ Service Manager to further discuss library administration and other library departments.</td>
</tr>
</tbody>
</table>

**Web Address:** [https://bernardsvillelibrary.org/](https://bernardsvillelibrary.org/)

**Available?** No

**# of day(s):** 3  
**Week(s) of Jan 3, Jan 10, Jan 17**

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Ridgewood**

**In-Person**

# 908  
Principal, Hawes Elementary School  
Ridgewood Board of Education  
Parent '16  

Description: Hawes Elementary School houses approximately 420 students in kindergarten through fifth grade. This is a dynamic school with dedicated and caring teachers, wonderful children, and a supportive parental community. Ridgewood is one of the premier school districts in New Jersey.

Externs will learn all aspects of leadership, decision making, cooperation, working with others, relationship building, and how schools operate. All aspects of the school will be open to the Externs and they will work with the principal, the Child Study Team, teachers, parents, secretaries, students, community members, and possibly, members of the district administration including the Superintendent of Schools (if schedules allow).

Special Requirements: Much of this experience will involve working collaboratively with other people. As such, the Externs must be able to engage in professional dialogue with professionals and other stakeholders in the educational field.

Web Address: www.ridgewood.k12.nj.us  

# of day(s): 5  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available? No

**NJ, Somerset**

**In-Person**

# 1003  
Latin Teacher  
World Languages  
Franklin High School  
Parent '16  

Description: Student(s) will observe the role of a high school Latin teacher, including classroom management, curriculum development and delivery, and assessment of learning. Host’s husband is a math teacher at same school and students will also observe high school math teacher. If student is interested in another field of teaching, such as guidance counselor, special education, etc, host can easily arrange that at same school. if student wants to teach a lesson, host can arrange that as well.

Special Requirements: Externship will shift to remote format if school has transitioned to virtual learning.

Web Address: www.franklinboe.org  

# of day(s): 3  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### NY, Bronx

In-Person

<table>
<thead>
<tr>
<th># 865</th>
<th><strong>Academic Response Team Specialist</strong></th>
<th><strong>New York City Department of Education</strong> Neurosciences ’11</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description:</strong></td>
<td>Are you interested in learning more about the New York City educational system? Host serves as an academic response team specialist for the Bronx Borough Office of the Department of Education. In this position, the host provides intensive, hands-on coaching of principals, school leadership, teacher leaders, and classroom teachers to improve professional practice and accelerate student learning. Each team provides on-site support in cycles that typically last 6-8 weeks that build capacity at schools through a gradual release process where school teams implement a post-support plan that is monitored by principal, superintendent, and executive superintendent. The student will have an opportunity to learn more about instruction, professional learning, academic support, data analysis, and other systems involved in supporting student outcomes. As part of the experience, the extern will be given sample school data. We will work together to analyze the data to determine a contextually unique problem of practice that addresses disproportionality and issues of anti-Blackness in the school. We will then develop a plan to use in collaboration with the school to address the problem of practice.</td>
<td></td>
</tr>
<tr>
<td><strong>Special Requirements:</strong></td>
<td>Proof of COVID vaccination is required to participate in this externship.</td>
<td></td>
</tr>
<tr>
<td><strong>Web Address:</strong></td>
<td><a href="http://www.csd7bx.org/">http://www.csd7bx.org/</a></td>
<td></td>
</tr>
<tr>
<td><strong># of day(s):</strong></td>
<td>5 Week(s) of Jan 3, Jan 10, Jan 17</td>
<td></td>
</tr>
<tr>
<td><strong>Housing Available?</strong></td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

### PA, Philadelphia

**Remote**

<table>
<thead>
<tr>
<th># 978</th>
<th><strong>Head of High School</strong></th>
<th><strong>Girard College</strong> English ’09</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Description:</strong></td>
<td>The host has worked on behalf of historically underserved children in Philadelphia since his placement with Teach for America in 2009. The host was charged with redesigning the high school program at Girard College, a full scholarship residential school for high-performing low-income students in grades 1-12. Central to this redesign is a program that elevates service-learning to the same curricular level as core subjects. Through a collaboration with Global Citizen, a nonprofit that hosts the largest day of service in honor of Dr. King, we aim to connect students to mission-driven organizations to develop projects valuable to both parties. The Extern will learn about education, school design, teaching, pedagogy, nonprofits, research, policy, and community partnerships. The Extern will be able to network with members of the school community, as well as learn from the Host’s doctoral studies in educational leadership.</td>
<td></td>
</tr>
<tr>
<td><strong>Special Requirements:</strong></td>
<td>Authentic desire to learn about education or social justice. Externship will last 2-4 days. This externship can be virtual or in-person.</td>
<td></td>
</tr>
<tr>
<td><strong>Web Address:</strong></td>
<td><a href="http://www.girardcollege.edu">www.girardcollege.edu</a></td>
<td></td>
</tr>
<tr>
<td><strong># of day(s):</strong></td>
<td>4 Week(s) of Jan 3, Jan 10, Jan 17</td>
<td></td>
</tr>
<tr>
<td><strong>Housing Available?</strong></td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Description: Host is part of the leadership team of a medium-sized childrens museum. This includes developing grant proposals and overseeing Federally funded programs that leverage the resources of the museum in supporting children birth through 5th grade and their families with engaging hands-on learning experiences. Specific programs focus on literacy and science with underserved/under-resourced children, parent engagement, and building parent capacity to support early learners. Curriculum development is for both in-person and virtual learning experiences. In addition, host spearheads Tennessee Girls Collaborative, which involves convening organizations committed to promoting and supporting girls in STEM. Extern(s) will learn about a) informal learning contexts and the research that supports them as effective learning spaces, b) various aspects of community engagement, c) will read and understand the process of acquiring a Federal grant, and d) will hear about the challenges and success of an active community-focused initiative serving under‐resourced early learners and their parent/caregivers.

The extern will choose a topic from the following based on their interest and background. We will then review a few examples together and reflect on their effectiveness: a) review of several childrens book/exhibit combinations being developed for an active initiative; b) review of informal learning contexts and review of research related to their impact; c) the identification and review of 2-3 childrens books as possible centerpieces for childre'n's STEM learning; or d) review of 2-3 grant proposals and a discussion of their strengths and weaknesses.

IMPORTANT: Extern may need to exercise flexibility to schedule externship with another student during the same program week.

Special Requirements: A student should have interest in a possible future in education, non‐profits, cultural institutions and/or community engagement efforts.

Web Address: www.exploretthedc.org

# of day(s): 2 Week(s) of Jan 10, Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Description: The extern will have the opportunity to engage in the many facets of safe and reliable production of polyethylene technologies used throughout the packaging industry. The student will have the opportunity to:

• Tour a continuous production facility and learn the unique challenges of operating in the Canadian winter climate
• Join the maintenance department as the team takes on the daily challenges of maintaining and inspecting the wide array of equipment and technologies used within the processes
• Get a peek into the long-term strategic elements of the department such as reliability strategies, improvement projects, key performance indicators, and organizational effectiveness

IMPORTANT: Students should exercise flexibility when scheduling based on host availability. The duration of the externship will be 4-5 days with the option to spend an additional few days to explore the Alberta region. Student will be responsible for obtaining any visas needed for entry into Canada. A police background check is required.

The host will tailor the experiences to the student’s interest and objectives.

Special Requirements: Junior/Senior who is curious, enthusiastic and has a passion for finding the intersections of people, processes, and technology; knowledge about principles of machine design, behaviours of materials, fluid and thermal dynamics (a bonus, but not required).

Web Address: https://ca.dow.com/en-ca

# of day(s): 4 Week(s) of Jan 10, Jan 17 Housing Available? Yes

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Host is an aerospace engineer at NASA Ames Research Center in Silicon Valley. Her current project is as a data products lead in the development of unsteady pressure-sensitive paint (uPSP) processing software to pair with the Unitary Plan Wind Tunnel (UPWT) located at Ames. uPSP provides high spatial and temporal surface pressure on a wind tunnel model without the need for expensive instrumentation. This work is part of a capability challenge to make uPSP more accessible for use in production wind tunnels. Students interested in software development, data visualization, or computational fluid dynamics might also be interested in this work.

This will be the first time the host will participate in the externship program since completing graduate school. For this virtual experience, students would have the opportunity to sit in on any related meetings to learn more about the pressure-sensitive paint project and interact with other NASA professionals. Guided information about NASA as an employer and internship opportunities may also be discussed. Some type of virtual tour will also be provided to get a better understanding of the different types of research and facilities that happen at Ames.

Web Address: https://www.nasa.gov/ames

# of day(s): 2 Week(s) of Jan 3

Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Remote**

# 1221  
**Senior Manager of Technical Program**  
**Management Team**  
**R&D**  
**Harry's Inc.**  
**Mechanical Engineering '15**

**Description:** The R&D Team at Harry's Inc. (Harry's, Flamingo, and Headquarters) is responsible for developing and launching all new products ranging from grooming (razors), skin care, hair care, and body care. As Harry's continues to grow, team will be the primary driver of innovation to support a challenging and fast-paced product road map driven by category, retail, and geography expansion.

As a Program Manager on the R&D team, we are responsible for driving development from concept to customer-ready of the next generation of our core shaving products, technologies and new product lines. We lead a global, cross-functional team, engaging at the most senior levels of our organization. Individuals in this role:

- Lead New Product / Category Launches: Scope new product opportunities and build / align on timelines and development plans cross-functionally
- Drive development strategy and communicate updates to cross-functional teams and senior management, while keeping projects on track
- Balance on the ground execution with strategy-related responsibies
- Track projects and manage cross-functional project team (including R&D, supply chain, operations, production, quality, finance, business development, sales and marketing) throughout the end-to-end development process, and ensure on time delivery of high-quality products at scale
- Manage and challenge technical teams (product design engineering, quality, manufacturing) and suppliers through design, prototyping, and development of innovative new products
- Spearhead New Technology Exploration: Drive cross-functional initiatives to define next generation technologies for our core intellectual property across all product categories
- Develop Product Expertise: Own category and develop deep technical knowledge on shaving (and new categories)

The extern will be given an example of a new project H' is thinking about launching, and help to scope a plan to organize, assess and execute the project. This will include details like how the Marketing team is thinking about the product, what the engineering team should be designing for, how the Operations team wants to manufacture it, and what Retailers (Target, Walmart, DTC, etc.) and the Retail and Logistics teams want to focus on. The student will work with our PM team to help map out these scenarios, and be able to learn about all of the cross-functional partners we work with in order to bring new products to life.

**Special Requirements:** Junior or Senior Mechanical Engineering, Engineering Studies, BS Engineering, or Econ major with an interest in consumer packaged goods, product design engineering, manufacturing, or business.

**Web Address:** [www.harrys.com](http://www.harrys.com)

**# of day(s):** 2  
**Week(s) of Jan 10**  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
PA, Doylestown

**Remote**

# 797

**Director of Engineering**

Dontech Inc.

Friend

**Description:**
Dontech’s core purpose is to provide innovative solutions which enhance optical performance. Dontech designs and manufactures optical filters, precision thin film coated optics, and enhanced flat panel digital assemblies for military, medical, aerospace, and industrial applications.

Host is the Director of Engineering and the extern may expect to interface with 2 - 3 members of our Engineering team. The Dontech engineers will be from various backgrounds and roles within Dontech, exposing the student to different disciplines of engineering (chemical, mechanical, and industrial) and different functions and roles within the organization (research and development, design, and manufacturing). The R & D Engineer's responsibilities include new material and technology research and evaluation, exploring novel processes or application of industry-available processes to new purposes, and technology-driven design of experiments for optimization of material characteristics as they relate to process adjustments. The manufacturing engineer’s responsibilities include process analysis and efficiencies, yield analysis and root-cause investigation, and implementation of new and optimization of existing equipment.

The extern may expect to learn the responsibilities of various engineering roles within our design and manufacturing organization and an overview of technologies and associated projects including thin film coating deposition and associated materials engineering, optical coupling via bonding and laminations with automated and semi-automated equipment, and semi-automated ink application equipment and processes. The student may expect to speak briefly with additional staff members including Dontech’s President, Lafayette Class of 1986, Electrical Engineering major, and Dontech’s Director of Operations, Lafayette Class of 2004, dual major in Neuroscience and Music. Of note, there is a chemistry lab on campus already, an engineering lab within the Rockwell Integrated Science Center, and a Lafayette scholarship in memory of Dontech’s founder, Richard D. Paynton, Sr., Lafayette Class of 1952, Chemistry major.

The student will also be presented with a corrective action scenario and will work with an engineer on methodology utilized in analysis of root cause and corrective action.

**Special Requirements:**
The student paired with Dontech's opportunity should possess engineering interest in how things work and an interest in digging into design and material property functions that may often be overlooked. Student must be U.S. Citizen/Permanent Resident.

**Web Address:** [www.dontech.com](http://www.dontech.com)

**# of day(s):** 2  
Week(s) of Jan 10, Jan 17  
Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
<table>
<thead>
<tr>
<th>TX, Spring</th>
<th>Americas Packaging Supervisor</th>
<th>ExxonMobil</th>
<th>Midstream Organization</th>
<th>Mechanical Engineering '09</th>
</tr>
</thead>
<tbody>
<tr>
<td># 1146</td>
<td>Host manages Packaging Operations and Supply Chain for North and South America at ExxonMobil. Activities include: designing new packaging materials, developing strategic plans for the business, and leading a remote cross-functional team for our manufacturing facilities. Extern will hear from multiple employees with diverse backgrounds the varying paths they took, allowing them to reach where they are now - and what they look forward to in the future. We'll review volunteer’s teams' activities, current local/global projects, and 'a day in the life' at ExxonMobil. The extern will also have the opportunity to conduct open-ended research on the types of packaging materials that today's consumer would like to see for their lubricating products; e.g., Lubricating Oils (Mobil 1), and Greases.</td>
<td>Student interested in learning new skill sets and with an analytical mindset. NOTE: Volunteer is willing to host student in-person OR via remote technology.</td>
<td><a href="http://www.exxonmobil.com">www.exxonmobil.com</a></td>
<td></td>
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<tr>
<td># of day(s):</td>
<td>3</td>
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<tr>
<td># of week(s) of Jan 17</td>
<td>Housing Available?</td>
<td>No</td>
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</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Environmental Conservation, Consulting, & Engineering

**MA, Boston**

<table>
<thead>
<tr>
<th>#</th>
<th>Multiple Roles</th>
<th>The Trustees of Reservations</th>
</tr>
</thead>
<tbody>
<tr>
<td>1194</td>
<td>Volunteer Engagement</td>
<td>Friend</td>
</tr>
</tbody>
</table>

**Description:**
The Trustees of Reservations is the oldest land trust in the world, founded in 1891, to preserve, for the public use and enjoyment, places of scenic, ecological and historic value in Massachusetts. We protect 120 places in Massachusetts, from farms, historic homes, public gardens, to beaches and trails. The Trustees is a fast paced, innovative, non-profit leader in conservation that welcomes thousands of visitors to our properties everyday. We raise animals, grow vegetables, blaze trails, all to connect people to open spaces.

The extern(s) will learn the ins and outs of a dynamic enterprise nonprofit that continually innovates and grows. They will gain an understanding of the diverse career paths a conservation organization offers, from fundraising to farming. Extern(s) will have the opportunity to learn about the people who protect our special places and learn about the paths that brought them under one umbrella striving towards a common goal of protecting places for everyone, forever.

Extern(s) will learn about The Trustees strategic goals including inviting the next generation outdoors, responding to a changing coast, building The Trustees of the future, elevating our agricultural and cultural properties, and protecting the places people love. Through that, students will be able to understand nonprofit careers and help develop innovative solutions to our greatest challenges and goals.

**Special Requirements:**
Students of all backgrounds, areas of study and experiences are welcome to participate.

**Web Address:** [thetrustees.org](http://thetrustees.org)

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<tr>
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<th>Week(s) of Jan 10</th>
<th>Housing Available?</th>
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</thead>
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<tr>
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MA, Gardner

# 1402 Technologist TerraTherm

Chemical Engineering ’18

**Description:** Host works in the thermal remediation industry as a technologist. Thermal remediation in essence is heating up the subsurface to boiling and vaporizing chemicals to extract them from spill sites, or dumps. As a technologist, host mostly functions in the data management side. Host's primary responsibilities are to overlook the data collected at our thermal projects and upload the data to our server, process the data and analyze it and later create the report for the client. Following the analysis, a major part becomes working with the field team and the engineer/project manager to get the site to operate smoothly and avoid issues ahead of time. Other responsibilities include designing and installing our temperature monitoring systems, designing our above ground treatment systems and supporting all sites with various issues that come up on a day to day basis.

The extern will learn about thermal remediation. That will include learning about subsurface thermodynamics, above ground treatment systems, the three major technologies used (steam enhanced extraction, electrical resistance heating and thermal conductive heating), our data management system and what its like to work in an office and will be able to interact with engineers from all disciplines.

**Special Requirements:** All those interested in environmental cleanup with some scientific background are welcome!

**Web Address:** [https://terratherm.com/](https://terratherm.com/)

**# of day(s):** 3
**Week(s) of Jan 10, Jan 17**
**Housing Available?** No

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**NJ, Lawrenceville**

**Remote**

**# 1038**

**Project Environmental Scientist**

Langan Engineering & Environmental Services

Environmental Gov & Law/Environmental Science ’12

**Description:** Host oversees and manages project teams evaluating sites in New Jersey that are proposed to be purchased or sold for environmental liabilities. Project teams then work with clients to address these liabilities in conjunction with redevelopment, including working through the NJ Regulatory Programs (Site Remediation, Solid Waste). Host works closely with other disciplines to integrate environmental components into designs (including, but not limited to geotechnical, site/civil, traffic, survey, structural, architectural, etc.). Because of our interdisciplinary approach, clients come to Langan for a "one-stop shop" solution.

Extern(s) will learn about the various environmental consulting opportunities that are available, examples of projects with a variety of challenging environmental conditions, and how solutions are integrated into designs to provide clients with cost-effective solutions while protecting human health, safety, and the environment.

The extern will be provided with several examples of projects completed by the Volunteer. The students will be challenged to critically evaluate the provided information, review how their conclusions fit into the larger picture of the development of sites, and review the overall timeline from start to finish and where the environmental components fit in each stage.

**Special Requirements:** Seeking an extern who can think beyond problems; student should be prepared to critically evaluate problems, ask questions to help them better understand the sites presented, and effectively communicate summary of findings to volunteer.

**Web Address:** www.langan.com

| # of day(s): 4 | Week(s) of Jan 10 | Housing Available? No |

**NJ, Mt. Laurel**

**In-Person**

**# 697**

**Project Engineer & Partner**

Environmental Resolutions, Inc.

Municipal Engineering Civil Engineering ’07

**Description:** Environmental Resolutions, Inc. was formed to focus on Environmental and Municipal Engineering. Our diverse staff includes environmental engineers, soil engineers, civil engineers, hydrogeologists, planners, construction observers, CAD Operators and support personnel.

Externs will see the ins and outs of everyday business at ERI. They will be able to follow several different civil engineers and environmental scientists who have varying areas of expertise. They will also be able to visit construction sites, waste water treatments plants, and observe other various field work related to civil and environmental engineering.

**Special Requirements:** Civil or Environmental Engineering major required. Student should be eager and willing to interact with both interoffice personnel and clients.

**Web Address:** www.erinj.com

| # of day(s): 2 | Week(s) of Jan 10, Jan 17 | Housing Available? No |

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### NJ, Princeton

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<tr>
<th># 1100</th>
<th>Vice President/Principal Kleinfelder, Inc.</th>
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</thead>
<tbody>
<tr>
<td>Description:</td>
<td>Host is also a Class of 2019 &amp; 2022 parent. Kleinfelder is an environmental engineering/consulting firm with a focus on water and wastewater. The Extern will observe what a typical day is like in the life of an environmental engineer, see processes used to design a wastewater treatment plant, models used to simulate water quality in streams, oversee construction of a water treatment facility, assist in development of graphics for trial related to chemical spill contaminating drinking water supply for 300,000 people, usage of green technologies for storm water treatment, attend meetings with clients and regulatory agencies, and attend NJ Clean Water Council meeting (if schedules allow).</td>
</tr>
<tr>
<td>Special Requirements:</td>
<td>Junior or Senior Environmental/Civil Engineering or Environmental Science major with motivation to achieve success in providing creative solutions to water quality issues.</td>
</tr>
<tr>
<td>Web Address:</td>
<td><a href="http://www.kleinfelder.com">www.kleinfelder.com</a></td>
</tr>
<tr>
<td># of day(s):</td>
<td>3 Week(s) of Jan 10</td>
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<tr>
<td>Housing Available?:</td>
<td>No</td>
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</table>

### NY, Long Island City

<table>
<thead>
<tr>
<th># 1339</th>
<th>Principal Athenica Environmental Services, Inc.</th>
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</thead>
<tbody>
<tr>
<td>Description:</td>
<td>Host is the founder of Athenica Environmental Services Inc. (Athenica), and a Professional Engineer with over 33 years of extensive experience in Environmental Engineering, Industrial Hygiene, Phase I and Phase II Environmental Site Assessments (ESAs), remediation system design, and remediation and abatement projects. The student will be introduced to wide areas of environmental regulations as they apply to the various projects that our company undertakes and be introduced to the design of environmental remediation and abatement projects throughout the New York metropolitan area. Student will also be introduced to the fundamentals of Environmental due diligence and participate in the completion of a Phase I Environmental Site Assessment along with a team of Engineers, Geologists and Environmental Scientists.</td>
</tr>
<tr>
<td>Special Requirements:</td>
<td>Junior or Senior</td>
</tr>
<tr>
<td>Web Address:</td>
<td><a href="http://www.athenica.com">www.athenica.com</a></td>
</tr>
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<td># of day(s):</td>
<td>5 Week(s) of Jan 10, Jan 17</td>
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<tr>
<td>Housing Available?:</td>
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PA, Blue Bell

# 862  Project Engineer  Ramboll
National Compliance Practice  Chemical Engineering ’11

Description: Ramboll is a leading engineering, design and consultancy company with more than 15,000 experts globally and more than 2,000 experts in the US. With 300 offices in 35 countries, Ramboll combines local experience with a global knowledge base constantly striving to achieve inspiring and exacting solutions that make a genuine difference to our clients, the end-users, and society at large. Ramboll works across the following markets: Buildings, Transport, Planning & Urban Design, Water, Environment & Health, Energy and Management Consulting.

Extern will learn about the day-to-day operations of the consulting business, interact with professionals from all levels and experiences, and complete a series of case studies based on real projects completed at Ramboll. Case studies will be provided to students that are based on real projects conducted by Ramboll.

Special Requirements: Junior or Senior with interest in environmental engineering and consulting. Student should have the ability to research independently and problem solve as a team.

Web Address: https://ramboll.com/

# of day(s): 3  Week(s) of Jan 17  Housing Available?  No

PA, Easton

# 982  Executive Director  Nurture Nature Center
Friend

Description: Nurture Nature Center is a center for community learning about local environmental risks. NNC combines science, art and dialogue programs to get the community talking and thinking critically about the local environment.

Extern(s) will be exposed to the range of science, art and dialogue programs, and will be involved in learning about how NNC engages the public in learning about local environmental risk topics. Additionally, students will be exposed to the operating principles and philosophy of this non-profit organization, which has expertise in flood risk communication and public engagement in science. The extern(s) will also be given a collection of samples from education and research reports completed by NNC. We will work together to review the findings and think about how they could inform next steps for programming and action.

Special Requirements: Interest in environmental issues, data analysis, and community-based programming will be helpful.

Web Address: www.nurturenaturecenter.org

# of day(s): 2  Week(s) of Jan 3, Jan 10, Jan 17  Housing Available?  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**PA, Warrington**

# 1197  Project Engineer  Langan Engineering & Environmental Services
Environmental  Civil Engineering ’12

**Description:** Langan’s Doylestown environmental group focuses primarily on environmental site investigation and remediation activities throughout Pennsylvania and New Jersey. The diverse portfolio of projects and clients will provide a range of experiences from working with redevelopment activities to industrial investigations and remediation. The Doylestown group also works on ecological evaluation and risk assessment projects throughout the country.

The Extern will have the opportunity to gain exposure to site feasibility studies, which may involve field work, technical report preparation and calculations. The Extern will also have the opportunity to connect with other Langan offices in the region.

**Special Requirements:** A Junior or Senior with excellent communication skills, strong attention to detail with analytical and judgment capabilities, and ability to work as a team or independently; knowledge of GIS or environmental software, and reliable transportation required.

**Web Address:** [www.langan.com](http://www.langan.com)

**# of day(s):** 4  
**Week(s) of Jan 10**  
**Housing Available?**  No

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Executive Search/Human Resources/Talent Development

**NJ, Kenilworth**

**Remote**

# 867  Human Resources, Associate Vice President  Merck
      HRBP, Human Health  Psychology ’96

**Description:** Host is a Human Resources Business Partner for Merck Human Health for Emerging Markets.

Extern will be able to attend some client and HR meetings as well as meet with a variety of different HR leaders to learn about the various components of HR. The student will also be given a real-life example of a challenging HR situation and will be asked to develop a plan to manage the case.

**Special Requirements:** Student must have flexibility to schedule according to host’s availability.

**Web Address:** [www.merck.com](http://www.merck.com)

**# of day(s):** 3  Week(s) of Jan 3, Jan 10, Jan 17  Housing Available? No

**NJ, Old Bridge**

**Remote**

# 387  Talent Development Consultant  Ernst & Young (Retired)
      Econ & Business/Anthropology & Sociology ’90

**Description:** Host is a recent retiree, having spent 23 years at Ernst & Young. Most recently, host held roles in talent development, diversity recruiting, campus recruiting, project management, and advisory services. Experience can be tailored to student’s interests in any of these areas.

Student will work through human capital consulting project. Depending on student’s career interest, volunteer can put together case studies or examples in any of the functions above whether it be recruiting, talent development, diversity and inclusion, or performance management.

**Web Address:** [ey.com](http://ey.com)

**# of day(s):** 2  Week(s) of Jan 10, Jan 17  Housing Available? No

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**NY, New York**  

**Remote**

# 451  
Senior Client Partner  
Korn Ferry

Financial Officers Practice  
Psychology ’77

Description:  
Korn Ferry is the preeminent global people and organizational advisory firm, which is a recognized leader in Executive Recruitment. Our professionals ensure organizations have the right talent with the right capabilities to ignite their business strategy and help our clients succeed in everything from transformation to globalization, from innovation to growth. Student will gain exposure to the executive recruiting process, which includes laying the groundwork, shaping the candidate profile, active recruiting, and closing the candidate.  
The student will be asked to write a short paper summarizing the executive search process.

Special Requirements:  
Senior

Web Address:  
www.kornferry.com

# of day(s): 2  
Week(s) of Jan 10  
Housing Available? No

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**NY, New York**  

In-Person

# 319  
Global Head  
Spencer Stuart

Private Equity  
English ’03

Description:  
Spencer Stuart is one of the WORLD’S leading management consulting and executive search firms. Privately held since 1956, Spencer Stuart applies its extensive knowledge of industries, functions and talent to advise select clients ranging from major multinationals to emerging companies to nonprofit organizations and address their leadership requirements. Through 53 offices in 29 countries and a broad range of practice groups, Spencer Stuart consultants focus on senior-level executive search, board director search, governance consulting, succession planning, in-depth senior executive management assessments, culture transformation, and talent development and top team effectiveness. We look forward to introducing a student to our industry. The experience will include an overview of our business, an introduction to the role of an analyst, as well as that of a consultant to give the student a sense of a day in the life at Spencer Stuart.

Special Requirements:  
Juniors only.

Web Address:  
www.spencerstuart.com

# of day(s): 1  
Week(s) of Jan 10, Jan 17  
Housing Available? Yes

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**PA, Easton**  

In-Person

# 272  
Director of Human Resources/Employment  
Lafayette College

Human Resources  
Economics & Business ’81

Description:  
Extern will gain exposure to supervision of human resources functions as well as learn about the basics of what HR professionals do; employment, labor relations, benefits and compensation.

Web Address:  
https://hr.lafayette.edu/

# of day(s): 3  
Week(s) of Jan 10  
Housing Available? No

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# 1404 Chief Human Resources Officer (CHRO) SEI

Parent '23

**Description:** Host oversees the Human Resources department at a financial services technology company. Human Resources includes recruiting, human resources information systems (HRIS), learning and development, and HR Partners. Our team is responsible for recruiting, hiring, on-boarding, progression, and termination of employees. In fact, we recruit heavily at Lafayette and have our own externship for students interested in the company overall. The HR team represents the company to our past, present, and future employees, and represents the employees to our company and leadership.

An HR extern will participate in all functional HR areas to gain an understanding of what each group does on a daily basis. This will include interviews, technology overviews, individual strength assessment and participation in the workplace area with the HR Partners.

**Special Requirements:** Sophomore or Junior; student should have flexibility to schedule experience based on host's schedule.

**Web Address:** [www.seic.com](http://www.seic.com)

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<thead>
<tr>
<th># of day(s)</th>
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<th>Housing Available?</th>
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<tbody>
<tr>
<td>2</td>
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### CA, Pasadena

**# 358 Executive Director, Branch Manager**

Morgan Stanley Wealth Management

**Description:** Host oversees business and sales management functions for branch sub-complex of Morgan Stanley (120 financial advisors, $200 million in revenue, $26.5 billion in client assets).

Extern will learn about time management, risk management, and how to motivate, retain, and recruit sales talent. Host will also provide some examples of situations that he has navigated for discussion purposes.

**Special Requirements:** Sophomore, Junior, or Senior interested in financial services sales.

**Web Address:** [http://branches.smithbarney.com/longbeach/](http://branches.smithbarney.com/longbeach/)

**# of day(s):** 3  
**Week(s) of Jan 10**  
**Housing Available?** No

### CT, Hartford

**# 1124 Actuary**

Travelers Insurance

**Description:** Travelers Insurance is one of the leading Property & Casualty (P&C) insurance companies and the only P&C company on the Dow Jones Industrial Average. Working in International Insurance, volunteer is responsible for consolidating reserve analysis across all of Travelers' International business, frequently interacting with other actuaries and finance professionals abroad. One of the key aspects of this job is the communication of technical results in a clear and concise manner to inform business decisions.

Students will learn about the actuarial career track and several of the core fundamentals of actuarial science. In addition, students will gain an understanding of property and casualty insurance companies, with a focus on the relationships between Actuarial, Finance, Underwriting, and Claims departments. The student will use information gained from pre-reading to perform basic actuarial analysis on a sample dataset, culminating in a business proposal.

**Special Requirements:** Students should have analytical and problem solving skills. An interest in actuarial science or insurance is recommended to maximize benefit of the experience.

**Web Address:** [www.travelers.com](http://www.travelers.com)

**# of day(s):** 3  
**Week(s) of Jan 10, Jan 17**  
**Housing Available?** No

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**IL, Chicago**

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Address</th>
<th>Description</th>
<th>Special Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1082</td>
<td>Finance Manager</td>
<td>Big Ten Network</td>
<td><strong>Web Address:</strong> <a href="https://btn.com/">https://btn.com/</a></td>
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<td>Host oversees and manages the Finance Department at the Big Ten Network. The Network is a joint venture between the Big Ten Conference and Fox Networks. It is the first internationally distributed network dedicated to covering one of the premier collegiate conferences in the country. With more than 1,700 events across all platforms, the 24/7 network is the ultimate destination for Big Ten fans and alumni across the country, allowing them to see their favorite teams, regardless of where they live.</td>
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<td>Responsibilities of the host include providing financial leadership to all areas of the network including affiliate distribution, ad sales, production, marketing, and SGA functions to help allocate resources strategically to grow the business.</td>
<td>Junior or Senior</td>
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<td>The extern will learn about the sports media industry and what it is like to work in finance at a television network. The extern will have the chance to meet leaders from across the business to understand how a network is run.</td>
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<td><strong>Housing Available?</strong> No</td>
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<tbody>
<tr>
<td>1409</td>
<td>Senior Vice President</td>
<td>CVS Health</td>
<td><strong>Web Address:</strong> <a href="http://www.cvshealth.com">www.cvshealth.com</a></td>
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<td>Host leads the Investor Relations function for CVS Health, a Fortune 4 company and a leading health care solutions provider. Investor Relations is a strategic management responsibility that integrates finance, communications, marketing, and compliance with securities laws to ensure the most effective communication between a company and investors, including shareholders, bondholders, and potential future investors.</td>
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<td>The Extern will learn about CVS Health and its three primary businesses (Aetna, CVS Retail Pharmacies, CVS Caremark Pharmacy Benefits Manager) as well as the Investor Relations function, which includes an overview of corporate finance, equity and fixed income capital markets, and communications. The Extern will observe the CVS Health IR team collaborate to address investor inquiries and will participate in reviewing and summarizing equity research reports on CVS Health and its competitors to gain strategic insights.</td>
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**MA, Wellesley**

**In-Person**

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<th>#</th>
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<td>The Extern will learn about CVS Health and its three primary businesses (Aetna, CVS Retail Pharmacies, CVS Caremark Pharmacy Benefits Manager) as well as the Investor Relations function, which includes an overview of corporate finance, equity and fixed income capital markets, and communications. The Extern will observe the CVS Health IR team collaborate to address investor inquiries and will participate in reviewing and summarizing equity research reports on CVS Health and its competitors to gain strategic insights.</td>
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<td><strong>Housing Available?</strong> No</td>
<td></td>
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</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Westwood**

# 1378  Principal and Wealth Manager  Modera Wealth Management, LLC  
Economics & Business '09

**Remote**

**Description:** Modera Wealth Management, LLC is a fee-only wealth management firm. Modera works with individuals, families, trusts, institutions, and philanthropic organizations to build customized plans and portfolios in their best interests. We provide objective advice, personal attention, and comprehensive resources to help our clients reach their unique goals.

Extern will observe a principal/wealth manager and financial advisor in their day-to-day activities of servicing their clients. Activities will range from meeting in person with clients to answering calls and emails and participating in internal meetings.

**Web Address:** https://www.moderawealth.com/

**# of day(s):** 2  
**Week(s) of Jan 10**  
**Housing Available?**  No

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**NY, New York**

# 1348  Vice President  Arch Insurance  
Economics & Business/Gov & Law '13

**In-Person**

**Description:** Host manages a team of management liability insurance underwriters focused on Directors and Officers insurance. Responsibilities include analyzing risks to determine which accounts to add to our portfolio.

Extern will learn about management liability insurance and how we analyze public and private companies including reviewing financial conditions, class of business, and claim history. Financial solvency of a company is a key risk factor and a background in financial accounting is helpful.

**Special Requirements:** Junior student with strong communication skills.

**Web Address:** https://www.archcapgroup.com/

**# of day(s):** 2  
**Week(s) of Jan 10**  
**Housing Available?**  No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NY, New York**

**In-Person**

**# 1088**

**Director Equity Sales**

Global Banking & Markets

**Bank of America Securities**

Economics '07

**Description:**

This 1 day externship will be hosted by three Lafayette alumni within the Global Markets group at Bank of America: Director, Equity Sales; Associate, Short Rates Trading; an Analyst, Futures and Options.

The extern(s) will spend time on three desks: 1) Equity Sales, 2) Short Rates Trading, and 3) Futures & Options and get a cursory introduction to markets. Extern(s) will learn/observe: 1) Day to day activities on a trading floor, 2) equity and fixed income markets, 3) Daily calls with Research and Sales, 4) Stock broking and market making, and 5) Networking with non-Lafayette alumni at the firm.

**Special Requirements:** Sophomore with interest in finance who is sociable, likes a high energy environment, is hungry, and a hardworker. Economics major or student with direct exposure to field of finance preferred. Externship will likely take place on a Tues, Wed, or Thurs.

**Web Address:**

# of day(s): 1  
Week(s) of Jan 10, Jan 17  
Housing Available? No

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**NY, New York**

**In-Person**

**# 1376**

**Executive Director**

International Private Bank

**JP Morgan Chase Bank**

Economics & Business '02

**Description:**

By the numbers: the International Private Bank services over 12K clients across 82 countries, 41 currencies, 18 markets, 10 time zones, 9 languages with over $500B in assets. In host's role, host's team partners with the IPB Head of Investments and Operating Committee to oversee 400+ advisors globally with $2B+ in annual revenues. We define the strategic direction and priorities of the investments business and execute on key growth initiatives. The role also requires deep coordination with key partners to develop the IPB product suite and drive investment flows across brokerage and discretionary investments, banking, and credit products. We maintain a focus on platform transformation with respect to data, advisor experience, digital investing, operational process reengineering, and new product innovation.

**Special Requirements:** Exhibited interest in a career in finance, such as through engagement in relevant campus organizations, coursework, and reading industry publications.

**Web Address:**

https://privatebank.jpmorgan.com/gl/en/services

# of day(s): 2  
Week(s) of Jan 10, Jan 17  
Housing Available? No

---

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NY, New York**

**# 314 Managing Director**
Managing Director
Wealth Management
Merrill Lynch
Economics & Business ’79

**Description:** The Extern will observe investing in stocks, bonds, mutual funds, alternative investments, and relationship management. Host provides financial advice to high net worth clients.

**Special Requirements:** Junior or Senior; Math or Economics major with an interest in the financial services industry, investments, sales.

**Web Address:** [www.fa.ml.com/wsp](http://www.fa.ml.com/wsp)

**# of day(s):** 2
**Week(s) of Jan 10**
**Housing Available?** No

**NY, New York**

**# 1325 Founding Partner & Media Analyst**
Founding Partner & Media Analyst
MoffettNathanson
Parent ‘23

**Description:** MoffettNathanson is an independent equity research firm that specializes in Technology, Media & Telecommunications sectors. MoffettNathanson LLC is a next generation sell-side research boutique whose research is distributed to a select group of buy-side clients on a sector-by-sector subscription basis. Our firm provides continuous data, analysis and insights to the world’s largest equity investors. Our research products require excellent analytical frameworks, detailed financial projections, and strong written and verbal communication skills.

The extern will experience - in a virtual way - the daily life of a Wall Street research analyst. We will also assign a number of short-term projects to better understand how college students are interacting with media and technology. Our analysts work in team structures ranging from recent college hires to senior analysts with 20 years of industry experience. Every team member will be interacting with participants to build a fuller picture of the industry.

**Web Address:** [moffettnathanson.com](http://moffettnathanson.com)

**# of day(s):** 2
**Week(s) of Jan 10**
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
NY, New York

# 924 Executive Director, Institutional Equities Morgan Stanley
Division
Prime Brokerage Economics & Business ’99

**Remote**

Description: Morgan Stanley Prime Brokerage Business Consulting provides strategic consulting and support to start-up and existing hedge fund clients. The team collaborates directly with hedge fund Founding Partners, Chief Investment Officers, Chief Operating Officers and Chief Financial Officers to build, scale and optimize their businesses. Often the first call for both start-up and existing firms, the PB Business Consulting team assists client at various stages in their lifecycle: prelaunch, growth, and maturity. The advisory focus areas include business structure, human capital, real estate and IT selection, platform design, infrastructure build-out, third-party service provider selection, systems implementation, business continuity planning, operational due diligence/review etc. The PB Business Consulting relies on in-depth experience to devise individualized, practical, economical, and scalable solutions that take into account each client’s unique culture, strategy, and specific needs. The team consists of professionals who have extensive practical hedge fund experience and includes management consultants, lawyers, engineers, technology and integration specialists, as well as operations and client service experts. The Business Consulting team sits with and works directly with Prime Brokerage Sales and Capital Introductions teams, delivering seamless execution across all aspects of a client’s businesses.

Students will learn about how the PB Business Consulting team in their principal duties as they work closely with Prime Brokerage Sales and Capital Introductions to win new business and provide advisory services to start up and existing hedge fund clients. The student will learn about how the team builds relationships with key decision makers at a client and provides strategic consulting advice to help clients build, scale and optimize their business. The student will be given a new client scenario to review and analyze. The student will then be asked to connect with various members of the PB Consulting team to define a strategic business plan for the client.

Special Requirements:
Sophomore or Junior.

Web Address: www.morganstanley.com/careers

# of day(s): 2 Week(s) of Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### NY, White Plains

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Business</th>
<th>Location</th>
<th>Company</th>
<th>Major</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1090</strong></td>
<td><strong>Life Insurance &amp; Investments</strong>&lt;br&gt;Trust &amp; Estate Planning and Corporate Advanced Plans</td>
<td>TrueNorth Financial Solutions</td>
<td>Economics &amp; Business '00</td>
<td>Host holds a business development role for an insurance agency and financial advisory firm. Responsibilities include life insurance advisory, investment specialist and financial advisor recruitment. Also a member of the management committee, host contributes to strategic planning and project management. Extern will learn the inner-workings of a financial advisory agency in the career channel of National Life Group, a $38B AUM Vermont-based life insurance and retirement solutions provider. The student will learn how to personally apply different financial planning techniques as well as gain a general understanding of the financial advisory field. Past students have found summer opportunities with TrueNorth and with The National Life Group.</td>
<td>Junior or Senior.</td>
</tr>
<tr>
<td><strong>1337</strong></td>
<td><strong>EVP and Co-Head Global Funding and Treasury</strong></td>
<td>National Bank of Canada</td>
<td>Parent '23</td>
<td>Host is the Executive Vice President and Managing Director, Global Funding and Treasury. In this capacity, host is responsible for Global Securities Finance, Short-Term Funding, International Trading and Treasury, Rates and Credit Investments, Optimization, Regulatory and effective Liquidity. Volunteer is also a member of the Financial Markets Management Committee. Host has almost 30 years of experience on Wall St. and Bay St. Students will learn about various aspects of Derivatives Sales and Trading, Security Finance and Treasury. Prior to the meeting, the student will be given material to learn about financial products and will have exercises based on that material.</td>
<td>Junior or Senior.</td>
</tr>
</tbody>
</table>

**Web Address:** [www.tnorthfinancial.com](http://www.tnorthfinancial.com)  
**# of day(s):** 3  
**Week(s) of Jan 10**  
**Housing Available?** No

**Web Address:** [www.nbfm.ca](http://www.nbfm.ca)  
**# of day(s):** 2  
**Week(s) of Jan 3, Jan 10**  
**Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**PA, Allentown**

In-Person

**# 836 Program Owner One Financial Services**

Parent ‘14

Description: Host’s firm is small, consisting of two owners, two non-owner investment / wealth advisors, and nine support staff. Firm’s environment will give the Extern a glimpse of working for a smaller company. There will be an opportunity to participate in client meetings, where information is provided about a client’s portfolio, such as asset allocation, investment results, and overall economic and market updates. Clients often have pressing issues and seek our guidance in their decision making such as deciding if they should refinance, if they can afford to retire, if they can afford to make a gift, etc. No client situation is the same and it is a privilege to have a client share their fears and worries with us with our desire being to help them in any way we can. In addition to managing client assets we also offer insurance products such as life, disability, and long term care insurance. Host is also a CPA and we prepare approximately 300 individual or business income tax returns for our clients each year. Extern will also have the chance to sit with other support staff and learn about the various duties performed to help the advisors as well as marketing of the firm.

Special Requirements: Junior, Senior

Web Address: [https://www.onefinancialservices.com/](https://www.onefinancialservices.com/)

# of day(s): 3 Week(s) of Jan 10

Housing Available? Yes

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**PA, Oaks**

**# 368 Program Manager SEI**

Workforce Development Friend

Description: SEI is a leading global provider of asset management, investment processing, and investment operations solutions for institutional and personal wealth management. They help professional wealth managers, institutional investors and private investors create and manage wealth -- and enable their long-term success by providing solutions that are both comprehensive and innovative.

The Externs will have a two day experience during which students will be able to participate in several activities. There will be an orientation and organization overview, a tour of the campus and our renowned art collection, presentations from department leaders, a job shadow opportunity, and mini case study project.

Special Requirements: Sophomores, Juniors. NOTE: At this time we are still evaluating whether the externship will be held virtually or in person.

Web Address: [www.seic.com](http://www.seic.com)

# of day(s): 2 Week(s) of Jan 10

Housing Available? No

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**PA, West Chester**

**In-Person**

# 1380  Accounting Associate  Curt Hummel & Associates, P.C.  Economics & Business '18

**Description:** Host works for a small CPA firm in West Chester, PA and helps prepare tax returns, complete projects related to IRS notices, and assists in bookkeeping for local small businesses. Host is currently in the process of applying for graduate programs to obtain their CPA.

The Extern will learn about individual and corporation tax returns, bookkeeping, and other tasks completed by most small CPA firms. The Extern will observe the environment during tax season as well as the collaborative work between CPAs and their assistants. The firm also partners with a real estate company in the area, so if interested there is potential to learn about property management as well in regards to accounts receivable/accounts payable.

**Special Requirements:** Junior or Senior with an interest in the accounting industry, who has taken at least one accounting class

**Web Address:** [https://curthummelcpa.com/](https://curthummelcpa.com/)

**# of day(s):** 3  
**Week(s) of Jan 3, Jan 10**  
**Housing Available?** Yes

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**PA, Whitehall**

**In-Person**

# 811  Managing Partner  KMJ Financial Group, LLC  Mathematics & Economics '01

**Description:** Host provides financial services to families and business owners to develop a highly customized investment portfolio using multi-asset strategies.

Student will have the ability to learn the basic foundation of interpreting financial goals for clients, along with the various investment strategies used to incorporate those goals into portfolios. The student will be given the opportunity to develop a fictitious financial plan incorporating an investment portfolio overlay towards the goals of the plan.

**Special Requirements:** A general understanding in Economics classes with an emphasis on investment management.

**Web Address:** [www.kmjfinancial.com](http://www.kmjfinancial.com)

**# of day(s):** 3  
**Week(s) of Jan 3, Jan 10, Jan 17**  
**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
- **Geology - Other**

- **CO, Denver**

  - **# 1356**  
    - **Partner, Head of Opportunities Fund**  
    - **Resource Capital Funds**  
    - Parent ’23

  - **Description:** RCF is a group of mining-focused private equity funds that invest in mining projects and companies globally. The volunteer is a Professional Geologist who has been a mineral exploration geologist, mining analyst for brokerage houses, and worked at RCF in mining-focused private equity investing for the past 21 years. The volunteer would like to share how far and wide a career can be taken from the seed of a bachelor’s degree in geology.

  - **PROJECT:** With guidance from the volunteer and his RCF colleagues, student(s) will research the geology, metallogeny, and mining history/significance of the Great Basin of the western United States. Thereafter, students will receive a presentation from senior management of one or more public mining companies exploring for gold in the region. Having heard the pitch, students will consider the geological and economic aspects of an investment in the company and/or will consider where to direct the next round of a company’s expenditures. Throughout the project, students will be exposed to a variety of career mining and investment professionals to get a better sense of career path options.

  - **Special Requirements:** This is open to all geology students. The program will involve several 1-2 hour virtual sessions interspersed through the week, with time for independent research and student group collaboration in between sessions.

  - **Web Address:** [www.resourcecapitalfunds.com](http://www.resourcecapitalfunds.com)

  - **# of day(s):** 2  
    - **Week(s) of Jan 17**  
    - **Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Government Affairs/International Development/Public Policy

**DC, Washington**

**# 144**

**VP, US Healthcare Government & Public Affairs**

EMD Serono

**Government & Public Affairs**

**Gov & Law/International Affairs '93**

**Description:**

Host leads the US Government & Public Affairs team, where she oversees federal, state, policy and alliance development activities for EMD Serono - the U.S. healthcare division of Merck Kga.

Extern will gain an understanding of Government & Public Affairs strategies and tactics (federal, state and patient advocacy). Activities include lobbying, policy development, and patient advocacy. Extern will have an opportunity to analyze and summarize a piece of federal legislation.

**Special Requirements:**

Junior or Senior with an interest in government affairs and/or policy is key. Healthcare is also beneficial, but not mandatory. Externship may be required to shift to virtual depending on circumstances.

**Web Address:**

https://www.emdserono.com/us-en

**# of day(s):** 3  
Week(s) of Jan 10, Jan 17

**Housing Available?**  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
DC, Washington

# 687 President and CEO

National Association for Behavioral Healthcare

Government & Law ‘87

Description: The National Association for Behavioral Healthcare (NABH) advocates for behavioral healthcare and represents provider systems that are committed to delivering responsive, accountable, and clinically effective prevention, treatment, and care for children, adolescents, adults, and older adults with mental and substance use disorders. Its members are behavioral healthcare provider organizations that own or manage more than 1,800 specialty psychiatric hospitals, general hospital psychiatric and addiction treatment units and behavioral healthcare divisions, residential treatment facilities, youth services organizations, and extensive outpatient networks. The association was founded in 1933.

The NABH President and CEO serves as the association’s principal lobbyist, oversees the association’s advocacy work on Capitol Hill, and helps to set and implement strategic policy goals that support high-quality, evidence-based behavioral healthcare for Americans living with mental and substance use disorders. The President and CEO also works with and coordinates NABH’s advocacy initiatives with patient and provider groups, regulators, public and private payers and trade associations.

Depending on the legislative schedule, extern can expect to attend internal association planning/strategy meetings, coalition meetings, Hill hearing and mark ups, agency briefings, and other external events. In addition, extern can expect to participate in meetings with House/Senate personal office staff, committee staff, Congressmen/Senators from both political parties and executive branch officers. Student may also have the opportunity to meet one on one with the Directors of the Association, with Executives from other trade associations, Congressional Support Offices, fund raisers, research analysts and other professionals as available. The student will gain insight into Government Relations and Advocacy as a career opportunity as well as identifying the many areas of professional opportunity available in Washington DC. They will be given background information on a behavioral healthcare policy issue. We will jointly develop strategies to promote the association’s policy position, determine appropriate Senators/Representatives/agencies to contact/influence and develop supporting advocacy materials for the initiative.

Special Requirements: Sophomore, Junior, or Senior with general understanding of the legislative and regulatory processes. Interest in behavioral healthcare would be helpful.

Web Address: www.nabh.org

# of day(s): 2 Week(s) of Jan 10, Jan 17

Housing Available? No

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### MD, Upper Marlboro

**In-Person**

<table>
<thead>
<tr>
<th>#</th>
<th>Program</th>
<th>County</th>
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<tbody>
<tr>
<td>251</td>
<td>Prince George's County Council Member</td>
<td>Prince George's County</td>
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<tr>
<td></td>
<td>Council District 4</td>
<td>History/Gov &amp; Law '89</td>
</tr>
</tbody>
</table>

**Description:** The Prince George's County Council is the nine member elected legislative branch of the second largest jurisdiction in the State of Maryland in the Washington, DC region. It is responsible for all legislative and policy matters, including passage of legislation, oversight of County agencies & operations, approval of the County's $3.2 billion budget, and land-use responsibilities for over 900,000 County residents.

The Externs will observe and participate in the daily operations of County government and the 4th Council District office.

**Special Requirements:** Junior or Senior; Interest in Government/Law, writing & research, and public speaking.

**Web Address:** [www.co.pg.md.us](http://www.co.pg.md.us)

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<th># of day(s):</th>
<th>Week(s)</th>
<th>Housing Available?</th>
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<tbody>
<tr>
<td>2</td>
<td>Jan 10, Jan 17</td>
<td>No</td>
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</tbody>
</table>

### NY, New York

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Program</th>
<th>Agency/Department</th>
</tr>
</thead>
<tbody>
<tr>
<td>1329</td>
<td>Program Analyst</td>
<td>USAID (US Agency for International Development)</td>
</tr>
<tr>
<td></td>
<td>Bureau for Democracy, Development and Innovation</td>
<td>French/International Affairs '16</td>
</tr>
</tbody>
</table>

**Description:** Host can answer any questions if you are thinking of a graduate degree or career in International Affairs, particularly international development. After graduating from Lafayette early in December 2015, host struggled to determine what a career in IA would look like and instead worked in the private sector in NYC. After three years, she applied to graduate school and opted to stay in NYC and attend Columbia University SIPA. She graduated with a Master of International Affairs in economic and political development, management, and gender and public policy. While at SIPA she worked at the Earth Institute, the Harriman Institute, and the Center for European Studies. After graduating, host did a short contract at the World Bank and a Fellowship at Pallas Advisors, a national security consulting firm. In July 2021 she started as a Program Analyst at USAID in the Bureau for Development Democracy and Innovation (DDI) in the Innovation, Technology, and Research Hub (ITR), specifically in the Research Division (ITR/R).

Students will learn about the various career opportunities that exist for international affairs professionals as well as the process of applying to Master of International Affairs (MIA) or Master of Public Administration (MPA) programs. If interested in economic development or similar topic areas, they can also learn more about those topics. Host can assist the student in writing graduate school application essays, provide an economic development case study from a course, share educational materials from a course, share sample USAID program information, etc.

**Special Requirements:** Student considering graduate school in International Affairs or related area. Student must have flexibility to schedule according to host's availability; host's specific availability unknown at time of registration.

**Web Address:** [https://www.usaid.gov/](https://www.usaid.gov/)

<table>
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<th># of day(s):</th>
<th>Week(s)</th>
<th>Housing Available?</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>Jan 3, Jan 10, Jan 17</td>
<td>No</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
MA, Chestnut Hill

# 1389 Graduate Student Boston College
Master's of Social Work Psychology '18

Description: Host attends the MSW (Master’s in Social Work) program at Boston College. This includes attending classes with the host, as well as her clinical field placement in which the host works with mentorship pairs and runs group sessions. Each class is 2-3 hours and field placement is 9:00 am-5:00 pm.

The extern will learn about psychosocial pathology, clinical practice with families and adults, as well as how to conduct group meetings with clients and properly oversee mentorships. Additionally, the extern will observe team meetings in which we go over the weekly agendas, upcoming events, and things that might have to be adjusted.

Special Requirements: Extern must respect the confidentiality of any client they might observe or discussions of those clients.

Web Address: [https://www.bc.edu/bc-web/schools/ssw.html/](https://www.bc.edu/bc-web/schools/ssw.html/)

# of day(s): 2 Week(s) of Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### MO, St. Louis

** Remote **

<table>
<thead>
<tr>
<th># 1323</th>
<th>PhD Candidate</th>
<th>Washington University</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Developmental Biology &amp; Molecular Oncology</td>
<td>Biology ’18</td>
</tr>
</tbody>
</table>

**Description:** Host is a PhD candidate in the Developmental, Regenerative & Stem Cell Biology program at Washington University in St. Louis. Her thesis work addresses two distinct topics, one which is highly developmental, and one within the field of molecular oncology. Her first research project aims to understand the highly complex spatiotemporal control of pigmentation patterns in a zebrafish model. This research focuses on melanocytes, like those found in humans, which are associated with a number of human diseases such as melanoma skin cancer, albinism, and Waardenburg Syndrome. Her second research project aims to identify new genes in melanoma that can be targeted therapeutically. Her research is deeply rooted in epigenetics and the regulation of gene expression. In her position, she is frequently conducting bench lab research, reviewing and analyzing relevant literature, working in one of the best zebrafish facilities in the country, developing new experimental plans, creating scientific illustrations in Adobe Illustrator, attending journal clubs, and writing for grant applications or research proposals. She is also connected to individuals in a number of biological fields and may be able to get students in touch with others at Washington University in St. Louis.

Externs will have the opportunity to learn about 1) conducting research at the graduate student level, 2) pursuing various careers in biological research, 3) experimental design, 4) reading and critiquing scientific literature, 5) melanoma pathogenesis and melanocyte development, 6) creating scientific illustrations in Adobe Illustrator, 7) writing for grant/research proposals, 8) the zebrafish model in research, 9) general graduate student life. The extern may be given several research questions to choose from, which they will use to guide them in creating a potential experimental approach that can be used to address this question. We will work together on how to understand literature, design an experiment, and write a short research proposal.

**Special Requirements:** Interest in biology, research, or graduate school. Extensive biology background is not necessary and students at any level in their studies are welcome!

**Web Address:** [http://dbbs.wustl.edu/divprograms/devbio/Pages/default.aspx](http://dbbs.wustl.edu/divprograms/devbio/Pages/default.aspx)

| # of day(s): 5 | Week(s) of Jan 3, Jan 10, Jan 17 | Housing Available? No |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, New Brunswick**  
*Graduate Student/Graduate Intern*  
**# 1387**  
**Rutgers University**  
College Student Affairs: Office of Student Involvement and Leadership  
**Description:** Host is a second-year graduate student at Rutgers University pursuing a Master of Education (M.Ed.) in College Student Affairs. This degree will help host further her career in Higher Education Administration. The courses host is taking this semester include Diverse Perspectives, Student Learning and Planning, and Higher Education and Law. In addition to coursework, host has two internships on-campus related to the graduate program. Host works twenty hours a week as a Graduate Intern in the Office of Student Involvement and Leadership where she advises student organizations, develops and executes leadership trainings, conducts assessments, leads the Mark Conference (which is a TedTalk Leadership Conference), and supervises ten student staff members. Host also works for the Honors College about twelve hours a week where she advises the Student Advisory Board and works with their Traditions Programming Committee.  
The Extern will experience graduate-level courses (depending on the week they visit) as well as learn about the Rutgers- New Brunswick campus through a graduate student lens. While shadowing host's internship, the Extern will assist and learn how to design and plan leadership trainings, Welcome Week, and the Mark Conference. The Extern will help prepare for these events or assist in executing them depending on the week they are shadowing. This experience will allow the student to understand and learn the operations side of Student Affairs as well as interact with experienced staff and student leaders to prepare for the semester ahead!  
**Special Requirements:** As per Rutgers policy, students must show proof of vaccination status and wear a mask indoors while here.  
**Web Address:** [https://collegestudentaffairsedm.wordpress.com/](https://collegestudentaffairsedm.wordpress.com/)  
**# of day(s):** 3  
Week(s) of Jan 10, Jan 17  
**Housing Available?** No

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**NJ, Newark**  
*Law Student*  
**# 1387**  
**Rutgers Law - Newark**  
Women's & Gender Studies ’18  
**Description:** Host is a third year law student at Rutgers Law School- Newark, taking a variety of courses to graduate this coming May. Host is also the editor in chief of the women’s rights law reporter, the oldest legal publication dedicated to women’s issues (and partially founded by RBG).  
The extern will be able to learn about what law school is really like, from attending class to interacting with other students. They will also be able to gain insights into the work that goes into maintaining and running a functioning legal publication as a student. In addition, they would have the opportunity to speak to multiple law students/ professors and ask for their advice, perspective, etc.  
**Special Requirements:** Junior or Senior planning to pursue law school.  
**Web Address:** [https://law.rutgers.edu/](https://law.rutgers.edu/)  
**# of day(s):** 2  
Week(s) of Jan 10, Jan 17  
**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### Graduate Research Assistant

**Biomedical Engineering**

**Columbia University**

**Description:** Host is a fourth-year graduate PhD student in the department of Biomedical Engineering (BME) at Columbia University researching musculoskeletal diseases (osteoarthritis, degenerative disc disease, etc.) and attempting to develop novel tissue engineering treatments.

Extern will be able to meet other graduate students in the BME department, tour orthopedic research labs at Columbia’s campuses, and gain insights into the structure and daily routine of a PhD program. Externs will be able to receive mentorship on graduate school post-Lafayette. Note: Engineering PhD graduate programs are usually fully funded.

Applicants should be patient, resilient, self-motivated, curious, critical-thinkers, and excited to be a New Yorker for a few days.

**Special Requirements:** Applicants should be contemplating a research career in academia or the possibility of pursuing a PhD in biomedical engineering or related field. First-generation college students and those from under-represented backgrounds are encouraged to apply.

**Web Address:** [https://www.bme.columbia.edu/](https://www.bme.columbia.edu/)

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<th># of day(s):</th>
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<th>Week(s) of Jan 10, Jan 17</th>
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<td><strong>Housing Available?</strong></td>
<td>Yes</td>
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</table>

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## Health Care/Dentistry/Medicine/Public Health/Veterinary Science

**AL, Birmingham**

<table>
<thead>
<tr>
<th># 1371</th>
<th>Director</th>
<th>University of Alabama Birmingham</th>
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<tbody>
<tr>
<td></td>
<td>O'Neal Comprehensive Cancer Center</td>
<td>Biology ’83</td>
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</tbody>
</table>

**Description:** Host completed his MD and PhD (Immunology) at Harvard Medical School in 1990 followed by an internship and residency in Medicine and a fellowship in Infectious Diseases at the Brigham and Women's Hospital in Boston. In 1998, after completing a post-doctoral fellowship in Molecular Immunology in the laboratory of Dr. Frederick Alt at Harvard Medical School, the volunteer started his first independent laboratory in the Department of Pathology and Immunology at the Washington University School of Medicine (WUSM) in St. Louis. In 2015 he moved to the Department of Pathology at Weill Cornell Medicine and in 2020 to become the Director of the O'Neal Comprehensive Cancer Center at UAB. His laboratory focuses on elucidating pathways required for immune system development and on understanding DNA damage responses, especially as they apply to cancer and the development of novel cancer therapeutics.

Students will learn about the career pathway as a physician-scientist.

**Special Requirements:** Willing to potentially host in-person if student prefers and circumstances permit.

**Web Address:** [https://scholars.uab.edu/display/bps](https://scholars.uab.edu/display/bps)

**# of day(s):** 2 Week(s) of Jan 10, Jan 17

**Housing Available?** No

## CO, Highlands Ranch

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<tr>
<th># 1384</th>
<th>Pediatrician</th>
<th>Littleton Pediatrics</th>
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<td></td>
<td>Biology ’92</td>
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**Description:** Located 20 min outside of Denver, extern will observe host's work in a busy outpatient pediatric office seeing children from birth to 22. Extern may also have the opportunity to attend morning rounds if applicable (this is a weekly responsibility so it may not happen every week depending on if children in our practice are born.) Extern will observe as host follows lab and X-ray results and works with staff in a busy office. On average, host sees 30 patients a day in the office. Host will discuss basic pediatric medical problems with extern.

**Special Requirements:** Junior or Senior. Extern must provide proof of COVID vaccination and be comfortable in a mask for a 10-hour day. Information shared during externship will be confidential and may never be discussed with outside individuals.

**Web Address:** [http://www.littletonpeds.com/](http://www.littletonpeds.com/)

**# of day(s):** 3 Week(s) of Jan 3, Jan 10

**Housing Available?** Yes

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### CT, Stamford

**Hospitalist**

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<th>Description</th>
<th>Special Requirements</th>
<th>Web Address</th>
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<tbody>
<tr>
<td>1385</td>
<td>Host is an attending physician (hospitalist/internal medicine) who oversees the care of, and provides medical consultation for, adult patients in a 305-bed, acute care hospital. Host is involved with the care of patients in ICU and medical floors, and provides consultations to other units (acute rehab, psychiatry, etc). Responsibilities include collaboration of care with other physicians, nursing, therapists, social work and case management. The extern will learn about medical diagnoses, their interventions and treatments. There will likely be an opportunity to round on patients with the medical students (Columbia and Quinnipiac) and to also attend medical grand rounds (often host notable guest speakers).</td>
<td>Student should have flexibility to schedule this experience during any of the program weeks based on the host's availability; host's schedule will be available closer to the externship.</td>
<td>stamfordhealth.org</td>
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**Stamford Hospital**

- Music and Biology ’98

**# of day(s):** 3  Week(s) of Jan 3, Jan 10, Jan 17  **Housing Available?**  No

### NC, Charlotte

**Physician**

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<th>#</th>
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<th>Web Address</th>
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<tr>
<td>1209</td>
<td>This externship would provide the opportunity to shadow host’s work as an Ob/Gyn. This would include office patients, observing surgeries and deliveries, with the opportunity to see the lifestyle as well as variety this field offers.</td>
<td>Student should be a self motivated, hard worker who is flexible as the day is never predictable! Availability may shift based on host's surgery/on-call schedule to maximize student experience - flexibility needed.</td>
<td><a href="http://www.nhrandolphobgyn.org">www.nhrandolphobgyn.org</a></td>
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**Novant Health Randolph OB/GYN**

- Biology ’06

**# of day(s):** 5  Week(s) of Jan 3, Jan 17  **Housing Available?**  Yes

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### NH, Hanover

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<tbody>
<tr>
<td>1401</td>
<td>Attending Veterinarian</td>
<td>Dartmouth College Center for Comparative Medicine &amp; Research</td>
<td>Host oversees the veterinary care for research and teaching animals at Dartmouth College and Dartmouth Hitchcock Medical Center. The extern will learn about veterinary diagnoses, research design and methodology, surgery, preventative medicine and diagnostics.</td>
</tr>
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### NJ, Aberdeen

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<tbody>
<tr>
<td>1403</td>
<td>Occupational Therapist</td>
<td>Matawan Aberdeen Regional School District</td>
<td>Host provides occupational therapy services in a public school-based setting. Responsibilities include assessing and evaluating elementary aged students, designing and executing treatment plans that focus on functional performance throughout a students' academic setting and collaborating with parents and other related service providers to designed IEPs (Individualized Educational Plans). Currently, direct therapeutic services are provided in person only (but may be switched to virtual based on fluctuations in positive COVID cases). The Extern will learn about a variety of developmental disabilities including autism, cerebral palsy, fine motor delay, behavior disorders and ADHD as well as the Occupational Therapist’s role in a multi-disciplinary team.</td>
</tr>
</tbody>
</table>

**Special Requirements:** Extern must enjoy being around children, respect confidentiality, and have excellent interpersonal skills.

### Web Address

- [https://home.dartmouth.edu/](https://home.dartmouth.edu/)
- [https://www.marsd.org/](https://www.marsd.org/)

### # of day(s): Week(s) of Jan 3, Jan 10, Jan 17

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<td>2</td>
<td>Yes</td>
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**Remote**

**NJ, Berkeley Heights**

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</table>
| 992 | Lead Physician Assistant | Summit Health                            | As part of this exciting window into the healthcare world, student will learn about the PA profession and what the daily life of a cardiology physician assistant entails within Summit Medical Group's multi-specialty private practice. We will explore hospital rounds, office visits, stress tests plus interactions with medical assistants, nurses and doctors to see what each piece of the healthcare team puzzle does on a daily basis. As a PA, the host's duties in the office include consultations, follow-ups and performing educational sessions, especially for certain high risk medications. In the cardiology department, PAs perform exercise and nuclear stress tests. As needed, PAs collaborate with the physician team members if any questions or problems arise. The student will be given patient case scenarios and we will discuss triage, diagnosis and treatment strategies. We will also explore the term "Optimal Team Practice" and how it relates to the PA profession. *Students should possess a strong interest in healthcare careers, enthusiasm for learning and maturity to handle working with the public.*  

Special Requirements: Some type of medical background such as working with the First Aid Squad/EMT, shadowing medical professionals will be helpful.  

Web Address: [https://www.summithealth.com/](https://www.summithealth.com/)  

# of day(s): 4 Week(s) of Jan 10  

Housing Available? No

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**NJ, Branchburg**

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<th>#</th>
<th>Field</th>
<th>Institution</th>
<th>Description</th>
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| 1397| Ophthalmologist      | Abessi Eye Care & Surgery LLC       | Host is a board certified cornea specialist and comprehensive ophthalmologist. He established his own private practice in 2020 and sees patients with various eye conditions. The extern will learn about the eye, routine eye exams, as well as various eye conditions, including cataract, glaucoma, and macular degeneration. In addition, the extern will observe how a private practice office runs.  

Special Requirements: COVID vaccination required.  

Web Address: [www.abessieye.com](http://www.abessieye.com)  

# of day(s): 2 Week(s) of Jan 17  

Housing Available? No

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**NJ, Camden**  
*In-Person*

**# 1398**  
**Physician Assistant (Nights)**  
Cooper University Hospital  
General Surgery  
Biology ‘16

**Description:** Host oversees and manages pre-operative and post-operative patients for different surgical services including acute care, general and bariatric, colorectal, pediatric, thoracic, surgical oncology and vascular surgery. Host is responsible for providing routine post-op care to patients as well as management of acute issues that may occur overnight such as bleeding, respiratory decompensation, wound care and more. Role also includes seeing surgical consults for inpatient and in through the emergency department.

The extern will learn about perioperative care and management of patients and will get exposure to surgical emergencies. It is likely that an operative case will come in overnight and the student may get exposure in the operating room, but OR time cannot be promised. The extern will also get exposure to optimal team practice and collaboration between residents, attending physicians, advanced practicing providers, nursing staff and other members of the health care team.

**IMPORTANT NOTE:** This is a night shift position, hours are 5pm-6am, however scheduling is flexible and details can be discussed.

**Special Requirements:** Interest in health care/patient care, surgical specialties, hospital medicine; recommend attention to detail, ability to work in a fast paced environment and in a team setting.

**Web Address:** [https://www.cooperhealth.edu/](https://www.cooperhealth.edu/)

**# of day(s):** 2  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?**  No

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**NJ, Edison**  
*In-Person*

**# 1018**  
**Gastroenterologist**  
Gastroenterology Consultants  
Biology ‘79

**Description:** Host is a Gastroenterologist MD. Extern will shadow host during office hours and hospital rounds, observing physician-patient interactions and challenges in treating disease of the GI tract, liver, and pancreas.

**Special Requirements:** Extern will need to be fully vaccinated.

**Web Address:** [https://giconsultantsnj.com/](https://giconsultantsnj.com/)

**# of day(s):** 5  
Week(s) of Jan 10  
**Housing Available?**  No

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**NJ, Newark**  
*In-Person*

**# 1407**  
**Physician - Surgeon**  
Newark Beth Israel Medical Center - RWJBH  
Department of Surgery  
Parent ‘24

**Description:** The Extern will learn about the diagnosis and treatment of surgical diseases in an interactive and educational environment. The team consists of medical students, surgical residents, physician assistants, and attending physicians. The extern will attend conferences, learn about the basics of outpatient and inpatient medicine and may observe surgery.

**Web Address:** [https://www.rwjbh.org/](https://www.rwjbh.org/)

**# of day(s):** 5  
Week(s) of Jan 17  
**Housing Available?**  No

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**NJ, North Plainfield**

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<tr>
<td>466</td>
<td>Host works in dental implant and periodontal surgery. Externs will observe and learn about dental implant and periodontal surgery, a private dental office, treatment planning and reading CT scans.</td>
</tr>
</tbody>
</table>

**Special Requirements:** Note: Externship will likely take place on Monday, Tuesday, and Thursday of the selected week.

**Web Address:** goldbergimplantperio.com

**Housing Available?** No

**NJ, Point Pleasant**

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<td>748</td>
<td>Externs will be immersed in a high paced, established private family practice seeing an incredible range of patients. Pregnant moms pursue care for low back pain, pelvic alignment, breech issues, post-partum care and evaluation of their newborns. Infant and toddler care range from wellness to sickness, torticollis and pelvic tone issues to slips, falls, sprains and strains. Similar issues affect patients of all ages, whether couch potatoes, weekend warriors or competitive athletes. Seniors often seek care to stay young and active and are often seen along side acute sciatic patients and wellness infant check-ups. Extern will learn about chiropractic care and its complementary alignment to medicine. Every aspect of patient care will be covered, including case background, examination, differential diagnosis, neural scans, x-rays if applicable, adjustments and therapy. Extern may also have an opportunity to choose the patient case types (wellness, pregnancy, infant, pediatric, athletic or acute patient profiles) that most interest them, reviewing patient files, treatment protocols and outcome measures for each case.</td>
</tr>
</tbody>
</table>

**Special Requirements:** Students with a sincere interest in helping people, outgoing, openminded, hardworking and comfortable with patient interaction.

**Web Address:** CoombsChiropractic.com

**Housing Available?** Yes

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Springfield**  
**In-Person**

# 85 Dentist William Bohrod Dental  
Psychology '79

**Description:** Volunteer is the owner of a high quality dental office focusing on general dental practice, encompassing all aspects of dentistry.

The student will be observing and learning about the day to day operations of a small, high quality dental office.

**Special Requirements:** The student should be interested in attending Dental School, and pursuing a career in dentistry.

**Web Address:** www.drbohrod.com

**# of day(s):** 5  
Week(s) of Jan 10  
**Housing Available?** No

**NY, Brooklyn**  
**In-Person**

# 570 Vice Chairman, Program Director Maimonides Medical Center  
Radiology English '77

**Description:** Maimonides is dedicated to providing quality health care to patients of all faiths and backgrounds.

Host is the Vice Chair of the Department of Radiology at Maimonides Medical Center in Brooklyn, NY, as well as the Residency Program Director. Prior to joining Maimonides, host was the Vice Chairman of the Radiology Department at the Hospital for Joint Diseases and Orthopaedic Institute in New York. Host is active in research and has published, presented and lectured in his field.

The Extern will observe radiology imaging and intervention.

**Web Address:** https://maimo.org/

**# of day(s):** 5  
Week(s) of Jan 10, Jan 17  
**Housing Available?** No

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NY, New York

**Remote**

# 650

**Associate Professor of Neurological Surgery**

Weill Cornell Medical College/Cornell University

Neurological Surgery

Parent ’14

**Description:** Host is a Board Certified Neurosurgeon and Neurologist specializing in treatment of brain and spinal tumors and in a specialized high tech neurosurgical procedure called Stereotactic Radiosurgery. Host does patient care and research that includes "clinical trials" (mostly testing new ways of treating brain cancer) and development of medical devices with teams of biomedical engineers.

The extern will learn about taking care of patients in a neurosurgeon's office and about procedures done through discussions with host and through participation in interdisciplinary team conferences. They will learn about decisions that brain tumor doctors make and about human subjects research. They will attend a virtual research meeting where cancer clinical trials are reviewed. They will also have an opportunity to discuss life in medicine in general and neurosurgery in particular.

If circumstances improve, an in-person externship may be possible.

**Special Requirements:** Students will need to get clearance through the Weill Cornell volunteer office since they will be exposed to patient protected health information and confidential clinical trial discussions.

**Web Address:** [www.cornellneurosurgery.com](http://www.cornellneurosurgery.com)

**# of day(s):** 2

Week(s) of Jan 3, Jan 10, Jan 17

**Housing Available?** No

NY, Syracuse

**Remote**

# 6

**Physician**

Urology

**Associated Medical Professionals**

Geology ’78

**Description:** Host is considered a national and international authority in laparoscopic and robotic urological surgery and has been an active teacher in this area for over 20 years. His research and clinical interests have focused on robotic urological surgery. In addition, other clinical interests include minimally invasive treatment of benign prostatic hypertrophy (BPH) and the use of fibrin sealants in surgery. At the present time, host also serves as Chief of Urology at Crouse Hospital in Syracuse, New York.

Extern will learn about surgery and treating clinic patients. The student will be given a collection of sample patient cases and therapies. We will work together on reviewing how these cases are managed by the care team in each scenario. We will also discuss the medical school admission process.

**Special Requirements:** Junior, Senior; Externship can be either virtual or on-site depending on student needs.

**Web Address:** [https://www.ampofny.com/](https://www.ampofny.com/)

**# of day(s):** 5

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**Housing Available?** No

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**OH, Cleveland**

**# 574**

**Director, Transplant Institute**

Case Western Reserve University School of Medicine

Division Chief, Transplant and Hepatobiliary Surgery

**Description:**
Host is also Class of 2016 Parent. Host holds several positions, including the Director of the Transplant Institute and Division Chief of Transplant and Hepatobiliary Surgery at University Hospital's Cleveland Medical Center. He is also a Professor of Surgery and the Vice Chair of Research within the Department of Surgery at Case Western Reserve University School of Medicine.

The student will learn about transplant and general surgery, patient care, and bench research.

**Web Address:** [https://www.uhhospitals.org/services/transplant-services](https://www.uhhospitals.org/services/transplant-services)

**# of day(s):** 3

Week(s) of Jan 10, Jan 17

**Housing Available?** No

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**Important:**

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Executive Director
Helping Hands Health and Wellness Center
Psychology '12

Description: As the Executive Director of a small non-profit organization with only four staff, the extern will see a little bit of everything. Students will learn about everything from donor relationships to volunteer engagement to communication strategies to clinic operations. The mission of the Helping Hands Health and Wellness Center is to provide medical care, health education, counseling and social services to those with needs. Helping Hands Health and Wellness Center is a 501(c)3 free medical clinic that serves medically uninsured and/or underinsured adults who are at or below 400% of the Federal Poverty Guidelines in Columbus and Central Ohio.

In 2020, the clinic provided nearly 2,017 services to 402 patients in the midst of a global pandemic. The clinic underwent significant physical and procedural changes in order to continue to serve during the COVID-19 pandemic. As of January 2021, Helping Hands Health and Wellness Center has returned to 100% pre-pandemic capacity and is looking to expand its services. In addition, there have been no COVID-19 cases associated with the clinic or its new hybrid patient care model.

The clinic serves its patients with two primary programs. On Mondays, the clinic offers its Women's Health Program. The Women's Health Program offers free pap smears, pelvic exams, and clinical breast exams as preventative care to underserved and undertreated women. On Tuesdays and Thursday, the clinic offers its Free Care Program. The Free Care Program is the clinic's signature program and offers a variety of services. The program always offers Family Medicine care and Social Services care at no cost to patients. Additional services that are offered during the Free Care Program include $8 TB skin testing, physical exams, diabetes screenings, hypertension screenings, dental referrals, and others are offered based on volunteer availability. The Franklin County HealthMap2019 indicated that over 200,000 Franklin County residents live below the Federal Poverty Level and 10 percent of our Franklin County community members, approximately 130,000 people, are without health insurance (2019). However, the COVID-19 pandemic has likely caused this number to jump dramatically, making more community members eligible for the clinic's services.

Special Requirements: Students interested in public health, medicine, community relations, and the non-profit sector would likely be interested in our opportunity. However, there are no particular interests that a student needs to participate.

Web Address: www.helpinghandsfreeclinic.org

# of day(s): 3  Week(s) of Jan 17  Housing Available? No

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# Ophthalmologist Ophthalmic Partners of PA

**Description:** Host diagnoses and treats eye disorders, as well as conducts routine vision exams. Host also performs cataract surgeries and corneal transplants.

Extern will see patients with host and learn that the eye can be a window into someone's overall health, often showing evidence of diabetes, high blood pressure, or other medical problems. The extern will learn how to use equipment to evaluate the different parts of the eye. Additionally, the student will have the opportunity to observe eye surgery.

**Web Address:** [www.oppdoctors.com](http://www.oppdoctors.com)

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# Physician/Professor St. Luke's University Health Network

**Description:** Host is an emergency physician at a level one trauma center. The center has numerous medical training programs and is associated with a medical school. The host is the associate program director for the emergency medicine training program and also the chair of the IRB.

The extern will have the opportunity to observe the care of emergency patients, interact with medical students and residents training in emergency medicine, and attend grand rounds (formal educational time in resident training). Externs can visit the simulation lab, and if present early in the month, may sit in on an IRB meeting, allowing insight into the oversight and regulation of medical research.

**IMPORTANT:** Extern should have flexibility to participate in the experience beyond the scope of traditional "business hours."

**Special Requirements:** Host is available throughout January, but recommends the first week of January to allow the opportunity for exposure to research oversight. Extern should have flexibility to schedule experience with host and other externs.

**Web Address:** [https://www.slhn.org/](https://www.slhn.org/)

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<tr>
<th><strong>PA, Danville</strong></th>
<th><strong>Remote</strong></th>
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<tbody>
<tr>
<td><strong># 186</strong> Chairman, Department of Ophthalmology</td>
<td><strong>Geisinger Health System</strong></td>
</tr>
<tr>
<td>Ophthalmology</td>
<td>Biology '82</td>
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<tr>
<td><strong>Description:</strong></td>
<td>Host is the Department Chair. Student will learn about clinical patient exams, and laser and operating room procedures of the ophthalmology practice in a teaching setting. When done virtually, the student will receive virtual tours, discussions and other materials to assist them in achieving their career goals. The student will be given a collection of sample patient cases and therapies in either digital or paper format. We will work together on reviewing how these cases are managed by various members of the care team in each scenario.</td>
</tr>
<tr>
<td><strong>Special Requirements:</strong></td>
<td>Sophomore or Junior with interest in health care in general or eye care in particular.</td>
</tr>
<tr>
<td><strong>Web Address:</strong></td>
<td><a href="http://www.geisinger.edu">www.geisinger.edu</a></td>
</tr>
<tr>
<td><strong># of day(s):</strong></td>
<td>5</td>
</tr>
<tr>
<td><strong>Week(s) of Jan 3</strong></td>
<td>Housing Available?</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>PA, Doylestown</strong></th>
<th><strong>Remote</strong></th>
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</thead>
<tbody>
<tr>
<td><strong># 963</strong> Senior Vice President</td>
<td><strong>Hepatitis B Foundation</strong></td>
</tr>
<tr>
<td></td>
<td>Biology '96</td>
</tr>
<tr>
<td><strong>Description:</strong></td>
<td>Host leads a team that conducts public health research, and designs programs to address hepatitis B and liver cancer. Host’s team collects and analyzes data; designs, implements and evaluates interventions; and manages national and international partnerships to promote hepatitis B vaccination, testing, care and treatment. They work with patients, providers and community organizations. Students will learn about public health strategies, public policy, epidemiology, working in underserved communities, and conducting public health research. Student will gain an understanding of how public health strategies can be incorporated into epidemic response to prevent, control, and eliminate diseases and conditions. The student will also be given peer-reviewed journal articles and patient stories to review and study. We will work together to help the student understand the complex challenges faced by people living with a chronic infectious disease, and the role that public health interventions play in reducing these challenges and improving health outcomes.</td>
</tr>
<tr>
<td><strong>Special Requirements:</strong></td>
<td>An interest in public health, community health, global health, or policy. Ability to read peer-reviewed journal articles.</td>
</tr>
<tr>
<td><strong>Web Address:</strong></td>
<td><a href="http://www.hepb.org">www.hepb.org</a></td>
</tr>
<tr>
<td><strong># of day(s):</strong></td>
<td>3</td>
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<tr>
<td><strong>Week(s) of Jan 10, Jan 17</strong></td>
<td>Housing Available?</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### PA, East Stroudsburg

**# 684**  
**Physical Therapist/Owner**  
### Laurie Samet  
**Physical Therapy**  
**Web Address:** [lauriesametphysicaltherapy.com](http://lauriesametphysicaltherapy.com)

**Description:** Host is the owner of a solo outpatient physical therapy practice specializing in orthopedics, sports, spine, and manual therapy. Students have the opportunity to shadow volunteer while she treats patients and documents their care. Then, in private discussions with the student, host puts that patient’s treatment in a greater holistic context, for the individual patient, for the individual therapist, and, at the macro level, for our health care system.

**Special Requirements:** For students who are exploring interest in physical therapy as a career and/or pursuing admission to physical therapy school.

**Housing Available?** Yes

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<th># of day(s)</th>
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<tr>
<td>5</td>
<td>Jan 3, Jan 10, Jan 17</td>
<td>Yes</td>
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</tbody>
</table>

### PA, Philadelphia

**# 1324**  
**Orthopaedic Foot and Ankle Surgeon; Associate Professor; Program Director**  
### Rothman Institute  
**Web Address:** [https://rothmanortho.com/](https://rothmanortho.com/)

**Description:** Host holds various roles: Orthopaedic Foot and Ankle Surgeon, Rothman Institute; Associate Professor, Orthopaedic Surgery, Sidney Kimmel Medical College at Thomas Jefferson University Hospital; Program Director, Orthopaedic Surgery, Rowan University School of Medicine.

During office hours, students will gain an appreciation and understanding of history-taking; clinical examination; review of imaging studies; differential diagnosis; work-up; and treatment algorithms. Students may also observe surgical cases in the operating room. Cases will encompass fracture management; foot and ankle reconstructive procedures; ankle arthroscopy; total ankle arthroplasty, etc. Students are welcome to participate in Academic Conferences each Monday beginning at 5 PM; and each Friday beginning at 5:45 AM.

Students will be assigned 1 or more patients to prepare a case presentation. The student will be assigned a Chief Resident to guide them through the process and will present their cases(s) to the Residents and Faculty.

**Special Requirements:** Junior, Senior considering this path should understand the work day of an orthopaedic surgeon is routinely 10-12 hrs. Please note that this experience is an extended externship to allow students a fuller observation of the life of an Orthopaedic Surgeon.

**Housing Available?** Yes

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<tr>
<th># of day(s)</th>
<th>Week(s)</th>
<th>Housing Available?</th>
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<tbody>
<tr>
<td>14</td>
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</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### PA, Philadelphia

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Resident/Position</th>
<th>Institution/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>1321</td>
<td>Internal Medicine Resident Physician</td>
<td>University of Pennsylvania - Pennsylvania Hospital</td>
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</table>

**Description:** Host works as an internal medicine resident physician through the University of Pennsylvania Health System. Host is responsible for direct patient care, as well as teaching medical students and interns. Medical training includes rotating through general inpatient hospital wards, the Medical Intensive Care Unit, along with dedicated Cardiology, and Hematology-Oncology services.

Students will learn and review the transition from undergraduate, to medical school, and formal residency training. We will discuss the role of varied members of the health care team, and discuss career options in medicine and the allied health professions. We will discuss career coaching and support, research guidance, and day to day life as a current internal medicine resident.

Interested students will work on patient cases, differential diagnoses, and treatment. We will highlight the importance of a multidisciplinary approach to patient care, and how current undergraduates can best align their undergraduate curriculum to develop a broad interpersonal skill set. Students will leave the experience having learned about a career in medicine, and ways to continue to grow personally and professionally following their Lafayette education.

**Special Requirements:** Students that have an interest in the health professions or learning more about the field of medicine are open to participate.

**Web Address:** [https://www.pennmedicine.org/for-patients-and-visitors/penn-medicine-l](https://www.pennmedicine.org/for-patients-and-visitors/penn-medicine-l)

| # of day(s): | 4 | Week(s) of Jan 3, Jan 10 | Housing Available? | No |

### TN, Nashville

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Institution/Location</th>
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</thead>
<tbody>
<tr>
<td>1189</td>
<td>Associate Professor of Medicine</td>
<td>Vanderbilt University Medical Center</td>
</tr>
</tbody>
</table>

**Description:** Host is a PhD-trained laboratory researcher with expertise in cancer biology and medical/graduate education. Host's research interests are in understanding response and resistance to anti-cancer therapies, with the goal of improving cancer patient care. Host collaborates with oncologists to design, manage, budget, and execute correlative studies for clinical trials. In addition to host's research interests, she is also an educator. Host oversees a part of the 3rd and 4th year medical school curriculum, in addition to directing and teaching in medical and graduate student courses.

During the Externship, students will learn about the responsibilities and activities of a faculty member at a Research institution. Furthermore, students will learn about conducting basic and translational research in a university setting. Students will observe what host does on a day-to-day basis which includes going to meetings, seminars, and teaching students. Tailoring to the student’s interest, host will set up meetings with other faculty and administrators to discuss career paths. Importantly, students will have the opportunity to meet graduate or medical students so that they can learn about what it is like to be a MD or PhD candidate at a major research institution.

**Special Requirements:** Juniors or Seniors that have an interest in pursuing a PhD in biomedical science to advance his/her career in research or education in a university setting.

**Web Address:** [www.vanderbilt.edu](http://www.vanderbilt.edu)

| # of day(s): | 2 | Week(s) of Jan 10 | Housing Available? | No |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
### VA, Occoquan

**# 1374**  
**CEO, Healthcare Consultant Freeborne Health Advising**  
Biology ’83  

**Description:** Host has had multiple clinical and public health experiences over her thirty-five year career. Her current work involves: 1. assessing federally-funded community health centers, 2. advising pre-health students, 3. writing and reviewing content for a large medical case manager audience. The federally-funded clinics are required to have behavioral health, dental, primary care, and OB/gyn services.

Students will learn about: 1. the United States healthcare system, 2. the definition of primary care, 3. compliance with a federally-funded program, 4. different types of healthcare providers. Additionally, the students will learn about the intersection of clinical and public health. Student may also have the opportunity to contribute to a blog on an aspect of health or healthcare that interests them.

**Special Requirements:** Good communication skills; knowledge of scientific research or willingness to learn how to read academic, medical articles.

**Web Address:** [www.freebornehealthadvising.com](http://www.freebornehealthadvising.com)

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<th># of day(s)</th>
<th>Week(s) of Jan 10</th>
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### VA, Woodbridge

**# 1046**  
**President Associates In Gastroenterology**  
Biology ’84  

**Description:** Students will gain experience learning about the role of the Gastroenterologist in the field of medicine, including observing at a medical clinic. The student will be able to see a busy medical practice at work.

**Web Address:** [https://gastrohealth.com/woodbridge](https://gastrohealth.com/woodbridge)

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<th># of day(s)</th>
<th>Week(s) of Jan 3, Jan 10, Jan 17</th>
<th>Housing Available?</th>
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</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
** DC, Washington **  

** Remote **

** # 1394 **

** CEO **

Executive Office

** DC Bar **

Mathematics/History ’84

** Description:** The D.C. Bar is responsible for registering, managing, educating, and regulating all of the lawyers who are admitted to practice law in the District of Columbia. With almost 112,000 members, it is the largest integrated bars in the United States and among its members are several Supreme Court Justices, the U.S. Attorney General, and many other legends in the law. The D.C. Bar serves its members by providing varied services including: continuing legal education; practice area networking and substantive programming; ethics advice; practice management guidance; client security fund; fee arbitration; and attorney wellness services.

This year, the D.C. Bar will be celebrating its 50th anniversary and will host a conference featuring Attorney General Eric H. Holder as the keynote speaker.

The extern will work with the D.C. Bar General Counsel and the CEO on a variety of projects, including contract management, member issues, and advising the Board of Governors. Depending on the extern’s availability, they will prepare for, and attend, a Board of Governors meeting along with meeting the current D.C. Bar President. The extern can expect to learn about membership in the D.C. Bar and the skills required to be a leader in a professional association.

** Web Address:** www.dcbar.org

** # of day(s): ** 5  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available?  No

** MA, South Easton **  

** In-Person **

** # 112 **

** Attorney **

Law Office of Joshua Werner

History ’79

** Description:** Student will gain an upfront look at what a trial attorney does on a daily basis. Students will learn about trials, client interactions during trial, and courtroom procedures.

We will review files of actual pending cases and take a look at what is needed to prepare a defense to the charges brought against a client. This would include witness statements, police reports, grand jury minutes, trial strategy.

** Special Requirements:** Interest in going to law school might be an advantage. Open mind. looking at what is not readily apparent, organized thought and ability to write clearly.

** Web Address:** http://www.eastonlaw.net/

** # of day(s): ** 5  
Week(s) of Jan 3, Jan 10, Jan 17  
Housing Available?  No

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**Remote**

**MD, Rockville**

**# 1345 Lawyer**

**Law Offices of Mark L. Goldstone**

International Affairs ’81

**Description:** Host is a lawyer in solo practice in Washington, D.C. defending freedom of speech cases under the First Amendment. He has over 35 years of experience defending clients charged with civil disobedience during protests such as activists raising anti-war, peace and justice, human rights, anti-torture, anti-death penalty, housing, immigration, LGBT rights, religious freedom and homeless issues. He has represented groups like ACT UP, Greenpeace, Citizen Action, Occupy DC, Fire Drill Friday (Jane Fondas climate change group), Extinction Rebellion, Poor Peoples Campaign (Rev. William Barbers group), United We Dream, and many more. Goldstone may be the only attorney in the United States to have had a pending First Amendment case for his entire professional career. His work has had a major influence on the First Amendment right to protest in Washington, D.C. at major sites like the White House, Capitol Hill, and the Supreme Court. He has advised clients on pre-demonstration techniques, conducted know your rights trainings and defended activists from the arrest to trial, appeal, and has filed petitions for certiorari to the Supreme Court. The host’s legal career began as an intern with then Senator Joe Biden on the Senate Judiciary Committee, and later started his defense work as a D.C. Criminal Justice Act attorney. In addition to his criminal defense work and private practice, he has been in-house counsel to several major companies.

The extern will learn about defending freedom of speech under the First Amendment in a difficult and challenging anti-protester, anti-free speech political environment. Sample First Amendment case studies will be reviewed and discussed.

**Special Requirements:** Junior or Senior

**Web Address:**

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<tr>
<th># of day(s):</th>
<th>Week(s) of Jan 3, Jan 10, Jan 17</th>
<th>Housing Available?</th>
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<tbody>
<tr>
<td>2</td>
<td></td>
<td>No</td>
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</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Remote**

### NJ, Bedminster

<table>
<thead>
<tr>
<th># 1386</th>
<th>Partner</th>
<th>Weber Gallagher</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Practice Group</td>
<td>English and Biology '90</td>
</tr>
</tbody>
</table>

**Description:**
Host is the Chair of the Insurance Practice Group at Weber Gallagher - a mid-sized law firm based in Philadelphia, PA with offices throughout PA, NJ, NY and DE. The Host is based in Bedminster, NJ. The Insurance Practice Group focuses on providing advice to and defending insurance carriers in connection with underlying insurance claims where there is a dispute between the insurance carrier and the insured regarding the scope of insurance coverage available. The underlying claims involve a variety of issues from environmental, COVID claims, construction defect, employment related discrimination, financial theft/fraud, and homeowners claims that are litigated throughout NY, NJ, DE and PA.

The Extern will learn about the litigation process, including the process of reviewing and evaluating a claim, responding to discovery requests, depositions, motion practice/oral argument, case management conferences, mediation, settlement, etc. So far the majority of court appearances have been conducted virtually since COVID and we anticipate this to continue in January 2022. Accordingly, a virtual externship would probably make the most sense. However, if something is scheduled in person for that week we would be happy to have the Extern attend in person.

**Web Address:** [www.wglaw.com](http://www.wglaw.com)

**# of day(s):** 5  
**Week(s) of Jan 17**  
**Housing Available?** No

### NJ, Hackensack

<table>
<thead>
<tr>
<th># 1066</th>
<th>Managing Partner</th>
<th>Hartmann Doherty Rosa Berman &amp; Bulbulia, LLC</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>History '90</td>
<td></td>
</tr>
</tbody>
</table>

**Description:**
Host's law firm specializes in commercial litigation and transactions. The Extern will observe court appearances and depositions.

**Web Address:** [www.hdrb.com](http://www.hdrb.com)

**# of day(s):** 5  
**Week(s) of Jan 3, Jan 10, Jan 17**  
**Housing Available?** No

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**NY, Brooklyn**

<table>
<thead>
<tr>
<th># 1115</th>
<th>Deputy Bureau Chief</th>
<th>New York City Law Department</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Family Court (Brooklyn)</td>
<td>Anthropology &amp; Sociology ’06</td>
</tr>
</tbody>
</table>

**Description:**
The Juvenile Delinquency Prosecution Unit of the New York City Law Department Family Court Division investigates and prosecutes, where appropriate, juvenile delinquency matters that are referred to our office or removed from the Youth Part to the office. Juvenile delinquency matters involve youth from ages 7 to 17 who have been arrested for conduct that would constitute a crime if they were adults.

In prosecuting juvenile delinquency cases, the Family Court Division’s Juvenile Delinquency Prosecution Unit seeks to ensure that those youth who commit delinquent acts are held accountable for their misconduct and receive appropriate services. The Family Court system is focused on rehabilitation. The Law Department seeks to balance the need for protection of the community with the needs and the best interests of the youth. The Division’s work also includes providing information to victims of youth crime on available community-based services, including counseling, crisis intervention, and safety planning. Some of the Division’s cases involve young children who have been victimized.

The extern will learn about: (1) interviewing victims, civilian witnesses and police officers during the investigation stage of the case, (2) drafting depositions and accusatory petitions, (3) preparing and conducting pre-petition detention hearings, which determine whether the juvenile be kept in the custody of the Department of Youth and Family Justice pending the fact-finding hearing, (4) preparing and conducting pre-trial hearings to determine the admissibility of physical evidence and confessions; (5) preparing and conducting fact-finding hearings (similar to trials in adult criminal cases), which determine whether the juvenile committed the acts alleged, and (6) preparing and conducting dispositional hearings (similar to the sentencing phase in adult criminal cases), where it is determined what services the juvenile who has been found to have committed the alleged conduct should receive and whether the juvenile requires placement outside of the community.

**Special Requirements:**
This externship is ideal for students interested in criminal justice and criminal procedure issues.

**Web Address:** [https://www1.nyc.gov/site/law/index.page](https://www1.nyc.gov/site/law/index.page)

| # of day(s): 5 | Week(s) of Jan 3, Jan 10, Jan 17 | Housing Available? | No |

**NY, New York**

<table>
<thead>
<tr>
<th># 104</th>
<th>Assistant District Attorney</th>
<th>Manhattan District Attorney's Office</th>
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<tbody>
<tr>
<td></td>
<td>History ’92</td>
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</tbody>
</table>

**Description:**
Host handles prosecution of criminal cases in Manhattan. May have a chance to observe a trial.

**Special Requirements:**
Students should have scheduling flexibility to coordinate opportunity with host.

**Web Address:** [https://www.manhattanda.org/](https://www.manhattanda.org/)

| # of day(s): 3 | Week(s) of Jan 10 | Housing Available? | No |

**Important:**
Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person. **
**PA, Doylestown**  
**In-Person**

**# 434** Juvenile Probation Officer/Victim Advocate  
Victim Services  
**Bucks County Juvenile Probation** Government & Law ’93  

**Description:** The Juvenile Justice system operates under the philosophy of balanced and restorative justice. This means that the juvenile offender, victim and community all receive balanced attention during the justice process. Victims and witnesses are important to balanced and restorative justice. Host’s responsibilities to a victim include assisting them through the juvenile process through constant communication and contact; explaining the juvenile process, and preparing them for and accompanying them in court. Other responsibilities include determining restitution and monitoring the collection process. Host also assist witnesses necessary to testify during the court process through constant communication and contact. Another responsibility as an advocate is to teach victim empathy classes to juvenile offenders as part of their probation conditions.

The extern will learn about the juvenile justice system, the role of the victim advocate and the role of other positions in Juvenile Court. The extern will be able to observe the court process by being in the courtroom during juvenile proceedings. The extern will have the opportunity to interact with other coworkers in the Juvenile Court to learn about their role in the juvenile process. The extern will also be able to observe adult criminal court and compare the different processes.

**Web Address:** [www.buckscounty.org](http://www.buckscounty.org)

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<tr>
<th># of day(s)</th>
<th>Week(s of Jan 10, Jan 17</th>
<th>Housing Available?</th>
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<tbody>
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<td>2</td>
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</table>

**PA, Easton**  
**In-Person**

**# 1382** Chief Deputy District Attorney  
**Northampton County District Attorney's Office**  
American Studies/History & Gov/Law ’05  

**Description:** The Northampton County District Attorney's Office is responsible for handling the prosecution of criminal matters arising in Northampton County. The Office is comprised of 22 attorneys, 8 detectives, and 17 staff members.

On a daily basis, attorneys are responsible for various research and writing assignments, plus appearing before magisterial district courts, the Northampton County Court of Common Pleas, the PA Superior Court, the PA Supreme Court, and federal court in the Eastern District of PA and the Third Circuit.

The extern(s) will have the opportunity to speak with attorneys who work in various substantive units within the DA's Office and learn more about the day-to-day responsibilities of a prosecutor. The extern(s) will also be able to observe court proceedings. Subject to the court's schedule, this will include jury selection, jury trials, guilty plea proceedings, bail court, and miscellaneous court.

**Special Requirements:** Note: this will likely be the week with the most opportunities for the extern to observe court proceedings. However, the court calendar has not yet been confirmed for 2022, so this is subject to change. Students must have flexible availability.

**Web Address:** [https://www.northamptoncounty.org/DISTAT/Pages/default.aspx](https://www.northamptoncounty.org/DISTAT/Pages/default.aspx)

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<th># of day(s)</th>
<th>Week(s of Jan 3</th>
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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# 871  Judge  Luzerne County Court of Common Pleas  
Court of Common Pleas  Classics '83  
**Description:** Student will learn about the workings of our legal system, with an opportunity to observe lawyers litigating in Court.  
**Special Requirements:** Junior or Senior  
**Web Address:** [https://www.luzernecounty.org/853/Court-of-Common-Pleas](https://www.luzernecounty.org/853/Court-of-Common-Pleas)  
**# of day(s):** 4  
**Week(s) of Jan 10, Jan 17  
**Housing Available?** Yes  

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# Non-Profit/NGO/Corporate Philanthropy

## NY, New York

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<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Organization</th>
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<tbody>
<tr>
<td>1087</td>
<td>Development Director</td>
<td>American Diabetes Association</td>
<td><strong>Remote</strong></td>
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<td>Development</td>
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<td></td>
<td>Host works on the fundraising team at the American Diabetes Association. The job includes individual donor, corporate, and foundation research and outreach as well as sponsor pitches, grant applications, and event coordination.</td>
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<td>Having worked at political nonprofits, nonpolitical nonprofits, and in the corporate sector, the extern will learn about the host's experiences at each.</td>
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<td>Web Address: <a href="http://projectart.org">projectart.org</a></td>
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<tr>
<td># of day(s): 1</td>
<td>Week(s) of Jan 10, Jan 17</td>
<td>Housing Available? No</td>
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<th>Organization</th>
<th>Remote Status</th>
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<tbody>
<tr>
<td>1224</td>
<td>Assistant Director, Europe/Eurasia, Fulbright Student &amp; Scholar Programs</td>
<td>Institute of International Education</td>
<td><strong>Remote</strong></td>
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<tr>
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<td></td>
<td>Fulbright Programs Division</td>
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<tr>
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<td></td>
<td>Description: The Program Management Fulbright Student and Scholar Programs team oversees the administration of all components of the Fulbright Program at the Institute of International Education (IIE) on behalf of the U.S. Department of State's Bureau of Educational and Cultural Affairs (ECA). The Fulbright Program, the flagship international educational exchange program sponsored by the U.S. government, is designed to increase mutual understanding between the people of the United States and the people of other countries. The Fulbright Program offers grants to study, teach and conduct research for U.S. citizens to go abroad and for non-U.S. citizens to come to the United States. The Program Management Fulbright Student and Scholar Programs team serves as the primary point of contact with ECA as well as a global network of Fulbright Bilateral Commissions and U.S. Embassies. Additionally, members of this team coordinate closely with colleagues across IIE to provide the services and support needed for the program and its participants.</td>
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<td></td>
<td></td>
<td>Students will learn about the fast-paced environment of an international NGO, become acquainted with important stakeholders in the field of international education, and observe how programs are effectively and consistently managed while meeting deliverables and sponsor needs. Extern should possess the following interests and skills: Ability to work under pressure of continuing deadlines and to prioritize multiple tasks in a fast-paced environment. Ability to think creatively and work independently. Excellent oral and written communication skills. Strong organizational skills and excellent attention to detail. Interest in international education and/or internationally focused non-profits. Interest in program management and/or financial management.</td>
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</tr>
<tr>
<td></td>
<td></td>
<td>Special Requirements: Student MUST have flexibility to schedule with host due to visiting delegation dictating availability. Please see above for additional requirements.</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>Web Address: <a href="http://iie.org">iie.org</a></td>
<td></td>
</tr>
<tr>
<td># of day(s): 2</td>
<td>Week(s) of Jan 10</td>
<td>Housing Available? No</td>
<td></td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**PA, Center Valley**

<table>
<thead>
<tr>
<th>#</th>
<th>Senior Manager, Community Affairs</th>
<th>Olympus Corporation of the Americas</th>
</tr>
</thead>
<tbody>
<tr>
<td>1259</td>
<td>Corporate Communications</td>
<td>Art '05</td>
</tr>
</tbody>
</table>

**Description:** Host is responsible for creation, implementation and maintenance of Olympus’ Corporate Philanthropy, Community Relations and Corporate Sponsorship programs throughout North and South America (though primarily across the United States). This includes collaborating with key internal stakeholders throughout the organization to create initiatives with qualified charitable organizations and community partners that complement our global purpose, company values and overall business objectives. These programs create opportunities to tell the Olympus True to Life story, strengthen our brand, enhance our corporate reputation, foster employee engagement and drive meaningful impact in the communities in which Olympus employees live and work. Host serves as both an internal and external expert resource and champion for Olympus Community Affairs programs.

The Extern will learn about developing and implementing strategic plans for Olympus' Corporate Philanthropy (non-grant) national and local programs as well as managing and maintaining positive strategic relationships. In addition, the Extern will develop an understanding of Olympus' business strategy, objectives and policies across all business divisions with emphasis on medical device, patient care and health care.

**Special Requirements:** Eagerness to learn and understand community and government relations from a corporate standpoint.

**Web Address:** [olympusamerica.com](http://olympusamerica.com)

| # of day(s): | 2 | Week(s) of Jan 10, Jan 17 | Housing Available? | No |

**PA, Media**

<table>
<thead>
<tr>
<th>#</th>
<th>Executive Director</th>
<th>Chester Upland Youth Soccer</th>
</tr>
</thead>
<tbody>
<tr>
<td>479</td>
<td></td>
<td>English '93</td>
</tr>
</tbody>
</table>

**Description:** Chester Upland Youth Soccer, a Section 501(c) (3) charitable organization, strengthens the communities it serves by mentoring youth, engaging families, and promoting healthy living. We provide after-school and weekend soccer programming, mentorship and nutrition education for under-served children in suburban Philadelphia. Using the US Soccer Foundation’s Soccer for Success curriculum, our trained, caring coach-mentors help underserved children enjoy and embrace an active, healthy lifestyle.

The extern will learn about all aspects of managing a non-profit organization including program development, marketing, fundraising, grant compliance, board management, community relations, volunteer recruitment, team management, etc.

**Special Requirements:** This type of work is best suited to an outgoing, creative individual with excellent interpersonal skills and an appreciation for ways of life different from their own. Candidates should have passion for helping increase equity in access to youth sports.

**Web Address:** [www.cuys.org](http://www.cuys.org)

| # of day(s): | 2 | Week(s) of Jan 3, Jan 10, Jan 17 | Housing Available? | No |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**WA, Seattle**

**Remote**

# 1388  

**Director of Operations**  

Washington Maritime Blue  

International Affairs '13

**Description:** Host oversees and manages the operation of a small (10 person) non-profit organization focused on innovation and sustainable development in the blue (maritime) economy. This includes overseeing HR, finance, the Board of Directors, facilities, communications, and more. Additional duties include managing staff and coordinating leadership team strategies and goals.

The non-profit runs four major programs relating to workforce development, entrepreneurship, environmental sustainability, and public private partnership engagement. The extern will have an opportunity to learn about each of these program areas and how they collaborate under the non-profit’s umbrella.

The Extern will learn about non-profit management and its many facets as well as the work culture of the Pacific Northwest, where the Host is based.

**Web Address:** [www.maritimeblue.org](http://www.maritimeblue.org)

# of day(s): 2  

Week(s) of Jan 3, Jan 10, Jan 17  

Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Pharmaceuticals/Biomedical/Life Sciences**

**NJ, Princeton**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
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</thead>
<tbody>
<tr>
<td># 1379</td>
<td>Senior Specialist</td>
<td>Kyowa Kirin Inc.</td>
</tr>
<tr>
<td></td>
<td>Digital Supply Chain &amp; Systems</td>
<td>Chemical Engineering ’18</td>
</tr>
</tbody>
</table>

**Description:** Kyowa Kirin is a global pharmaceutical company specializing in oncology treatments for patients in North America. Host is in charge of implementing supply chain solutions for the Clinical Supplies organization in addition to wider Commercial Operations activity globally. Software solutions for the Clinical Supplies group help to track materials in real time and move from one trial site to another. The longer term goal of the Digital Supply Chain organization is to build a Digital Control Tower dashboard for visibility to all operations including inventory, distribution, and CMO (Contract Manufacturing Organization) data.

The extern will learn fundamental supply chain heuristics such as demand forecasting and min max inventory coverage strategies. Additionally, the extern will sit in on all host meetings to gain exposure to current projects within the company and the pharmaceutical industry in general. Remarkably, remote work conditions have been effective for meetings and processes within the pharma/biotech industries so this externship is planned to be virtual, with the option to visit the site in Princeton, NJ in person.

**Special Requirements:** Junior or Senior with interest in the industry, and some relevant engineering coursework background or professional experience. This is a great fit for students who enjoy problem-solving and challenges!

**Web Address:** [www.kyowakirin.com](http://www.kyowakirin.com)

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<th># of day(s):</th>
<th>Week(s):</th>
<th>Housing Available?</th>
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<tbody>
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<td>4</td>
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**NY, New York**

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<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
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<tbody>
<tr>
<td># 1410</td>
<td>Chief Operating Officer (COO)</td>
<td>Mesoblast, LTD</td>
</tr>
<tr>
<td></td>
<td>Commercial</td>
<td>Parent ’25</td>
</tr>
</tbody>
</table>

**Description:** Host is Chief Operating Officer of a small Pharma Biotech company in NYC, Mesoblast, LTD, which also has offices in Melbourne, Australia. The host is responsible for the commercial, human resources, business development and strategy areas, and works closely with the CEO and the executive team to secure strong governance of the organization.

The extern would shadow the COO and some members of her team over multiple days in January. Mesoblast, like many of its peers is still working mostly in remote setting but hopes to return to in person 2-3 days a week in January, thereby providing some in person exposure to the extern. The Pharma and Biotech industry offers tremendous career opportunities, and the goal of this externship is to highlight some of those opportunities, while also providing career coaching as desired.

**Special Requirements:** Junior with interest in science, business, biotech and/or pharma.

**Web Address:** [www.mesoblast.com](http://www.mesoblast.com)

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<tr>
<th># of day(s):</th>
<th>Week(s):</th>
<th>Housing Available?</th>
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</thead>
<tbody>
<tr>
<td>3</td>
<td>Jan 10, Jan 17</td>
<td>No</td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
NY, Pearl River

# 975  Senior Associate - Lab Management  Pfizer, Inc

Vaccine Research & Development  Biology '08

**Remote**

**Description:** The host provides business operations support for laboratory-based groups within Vaccine Research and Development (VRD) and liaisons with the Global Business Operations staff and research colleagues by providing organizational and scheduling support. This includes coordinating capital equipment requests, facilitation of laboratory and equipment moves, supporting departmental safety representatives, and coordinating efficient use of lab space and common lab supplies space between supported groups.

The extern will learn about the matrixed environment of VRD and day-to-day tasks that business operations colleagues handle. The extern will have the opportunity to speak with research scientists from various departments and lab functions, attend lab planning meetings, and observe biofunctional assays supporting preclinical data generation (if applicable).

**IMPORTANT:** Student extern will be required to sign a confidentiality agreement prior to participating in the program. The potential for the experience to be partly in-person exists, depending on circumstances at the time of externship.

**Special Requirements:** PHONE INTERVIEW IS REQUIRED FOR THIS OPPORTUNITY. Junior or Senior with background/interest in research, immunology, infectious diseases, vaccines, biochemistry, molecular biology, lab operations; strong written/verbal communication skills.

**Web Address:** www.pfizer.com

**# of day(s):** 3  Week(s) of Jan 10, Jan 17  **Housing Available?**  No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Description: Hosts are the project managers of a medical supply company that manufactures, distributes and sells personal protective equipment (PPE) and hand sanitizers (that contain 70% isopropyl alcohol) to hospitals during the COVID-19 pandemic. PPE includes gowns, face masks and shields, and gloves. The project manager is responsible for identifying suppliers (both domestic and international), resolving import/export issues, developing advertisements, ensuring regulatory compliance, addressing product shortage issues, and providing customer service to hospitals.

Extern(s) will learn about the medical supply chain, the complexity of state/federal/international laws, and how companies and the federal government are handling these real world issues. Extern(s) will receive articles from major news outlets and medical supply media; copies of statutes, regulations and guidance documents; and actual real world issues raised by hospitals.

NOTE: Experience will not be specific to host’s current role in Regulatory Affairs and Legal Affairs; experience will be specific to description described above.

Special Requirements: Junior or Senior with strong interest in pharmaceuticals and medical devices preferred. Interest in health and science is a must.

Web Address: www.northstarnm.com

# of day(s): 5 Week(s) of Jan 3, Jan 10, Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**NJ, Colonia**  

**Licensed Social Worker**  
Department of Senior Services, Division on Aging

**Township of Woodbridge**  
Psychology ’11

**Description:** The Woodbridge Township Division on Aging provides case management and counseling services to the most frail and or handicapped, homebound elderly residents of Woodbridge Township through home visits. It is the goal of our agency to empower older adults to live with dignity, purpose, and independence by providing social, health, emotional, and financial supports. The long-term goal of our case management is to prevent or deter institutionalization for as long as possible. Division social workers assist frail and isolated elderly, families, and groups to identify and manage mental, emotional, social, behavioral, and or financial challenges that are negatively impacting their happiness and quality of life. The Extern will observe weekly case reviews, will accompany host during home and office visits, learn about collaborating agencies, needs of the senior population, community education, and funding sources.

**Special Requirements:** Extern should have an interest in the growing field of gerontology, and have good communication/interpersonal skills, empathy for diverse populations, and good critical thinking skills.

**Web Address:** [http://www.twp.woodbridge.nj.us/207/Multiservices-and-Aging](http://www.twp.woodbridge.nj.us/207/Multiservices-and-Aging)

**# of day(s):** 5  
Week(s) of Jan 17  
**Housing Available?** No

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**NJ, Ridgewood**  

**Family Therapist**  
Old Stories New Views Family Therapy  
Parent ’10

**Description:** The Extern will observe how to apply clinical skills to the reality of patient expectations of therapy, how to create and maintain professional networking, market the practice, ethical legal considerations, and choosing which therapy modality to use for particular situations. Each extern will be given an assignment to compose questions they will ask of actual clients. These questions become discussion topics with clients during the second session.

**NOTE:** Externship time commitment is for two, two hour in-person meetings, plus an assignment.

**Web Address:** [www.newviewsfamilytherapy.com](http://www.newviewsfamilytherapy.com)

**# of day(s):** 2  
Week(s) of Jan 3, Jan 17  
**Housing Available?** No

---

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Remote**

NJ, Somerset

# 1241 Licensed Psychologist Social Skills Training Project Parent ’20

Description: The Social Skills Training Project is a private organization that specializes in group therapy, individual/family therapy, and school consultation for children with social skills-related disabilities. Host is a NJ licensed psychologist who has been running social skills/therapy groups and individual/family therapy over the past 20 years with children through adults with high functioning Autistic Spectrum Disorders, Bipolar Disorder, ADHD, anxiety disorders, and related conditions.

Externs will have an opportunity to sit in on and participate in group therapy sessions with various ages. They will observe how to facilitate conversation and interaction, and guide clients through problem solving as they support one another. There will be opportunities to work in groups with children as young as 8 years of age through adults in order to gain insight into how group intervention helps them to work on social skills, manage anxiety, engage in problem solving, and develop independent life skills.

IMPORTANT: This is a part time remote externship. The hours will be varied, as host runs groups on Sunday mornings, Sunday evenings, Monday late afternoon/evenings, and Friday late afternoon/evenings. Host will let externs know what times groups are running on the weeks that they attend. Externs can come for one week, or multiple weeks if they are interested or able.

Special Requirements: Sophomore or Junior psychology students or other students who are interested in working with individuals who have social challenges and disabilities. Looking for students who are warm, friendly and engaging.

Web Address: www.socialskillstrainingproject.com

# of day(s): 4 Week(s) of Jan 3, Jan 10, Jan 17 Housing Available? No
SEARCH Learning Group provides a comprehensive behavior analytic program based on a collaborative effort between clinical staff and families. Services take place in SEARCH's learning center as well as in transition settings.

Our instructional model, which utilizes a one-to-one student-teacher ratio, employs the science of Applied Behavior Analysis (ABA) with consistent oversight by board certified behavior analysts (BCBAs) at both the center and in transition settings. We bridge the gap from 1:1 individualized programming at the center to transition settings and into the home allowing for meaningful and lasting changes. A team approach drives all programming and each learner’s family is guided through every step of the process. Our ultimate goal is to have our learners receive the best possible intervention and optimal results. SEARCH aims to have learners reach their maximum potential and then graduate into the educational placement that best suits their needs as they grow.

Extern(s) will learn about Applied Behavior Analysis, and how our staff apply behavior-analytic principles to working with young learners with autism in an independent therapy center. You will observe individual learners and their instructor/data analysts and observe their skill acquisition and behavior reduction programming, curriculum preparation, as well as peer and leisure activities. The student will complete at least one observation of a session with a learner.

**Special Requirements:** Interest in education/special education, ABA more specifically (if applicable), working with children with special needs, looking for a career in "helping people".

**Web Address:** www.searchaba.com

**Number of Day(s):** 2

**Week(s) of Jan 3, Jan 10, Jan 17**

**Housing Available?** No

---

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
# 1322 Consulting Psychologist

**Behavioral Health**

**Luzerne Intermediate Unit 18**

**Parent ’24**

**Description:**
As a consulting psychologist, host supervises five school-based behavioral health programs providing diagnostic consultations and direct observation and supervision of masters level and bachelor level staff in several school settings. In addition, host evaluates clients for Intensive Behavioral Health Services by conducting best practice evaluations and making recommendations for mental health services. Host also supervises the clinical staff of a dual diagnosis (intellectual/mental health) school based program. Host evaluated all students of the program to determine medical necessity and clinical fit. Host also supervises clinical staff and provides direct observation in the school setting. Host also works for another agency conducting psychological evaluations and autism testing using the ADOS (Autism Diagnostic Observation Scale). This is the gold standard for evaluating a client for autism. Clients range in age from 2-60+ years.

Case scenarios can be provided where differential diagnoses and recommendations can be discussed. Host can also create mock psychological written assessments for review.

**Special Requirements:**
Senior interested in the mental health field. Willing to host in-person or remotely.

**Web Address:** [www.liu18.org](http://www.liu18.org)

**# of day(s):** 5

**Week(s) of Jan 3, Jan 17**

**Housing Available?** No

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**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Sports Management/Administration**

**DC, Washington**

<table>
<thead>
<tr>
<th>#</th>
<th>Manager, Operations</th>
<th>The Headfirst Companies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1408</td>
<td>Headfirst Honor Roll Camps - Operations</td>
<td>Psychology ’17</td>
</tr>
</tbody>
</table>

**Description:** The Headfirst Companies create experiences that inspire the next generation to discover their personal best, courageously engage with the world, celebrate the challenges that come with trying hard things and meet every opportunity with persistence, patience and a positive attitude. Headfirst is the country’s leading provider of transformational experiences for children, young people and adults. Founded in 1996 in Washington, D.C., we have flourished into a national brand that operates multiple programmatic divisions with 30 full-time employees and 600 seasonal team members.

We combine a diverse set of experiences with industry-leading curriculum grounded in social-emotional learning, to challenge and inspire aspiring artists, scientists, musicians, athletes and explorers. We are driven every day by one mission – to inspire the personal best in those who experience our programs, in our partners and in one another.

Host manages the operations of Headfirst Honor Roll Camps within The Headfirst Companies. Headfirst Honor Roll Camps are the longest-running and best-in-class academic showcase camps for baseball and softball in the country. The coaches at these showcases—representing the nation’s most prestigious colleges and universities—attend our camps to recruit, instruct and share information about their athletic programs and schools. Annually, we host over 3,000 student-athletes from across the United States and ten foreign countries, along with close to 350 college coaches.

Managing the operations of Honor Roll Camps is inclusive of budget oversight, the staffing of attending college coaches and seasonal employees, the training of seasonal employees, the booking of travel, the management of all third-party vendors, the development of cutting edge programming - and finally, the on-site execution!

The Extern will learn about the inner workings of creating Headfirst experiences - having the opportunity to meet with multiple Headfirst team members spanning all of our divisions and departments. Creative, immersive projects will also be interwoven into this externship!

**Web Address:** [https://www.headfirst.com/](https://www.headfirst.com/)

| # of day(s): | 4 | Week(s) of Jan 17 | Housing Available? | No |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
<table>
<thead>
<tr>
<th>ND, Fargo</th>
<th>In-Person</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong># 1375</strong></td>
<td></td>
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</tbody>
</table>
**Assistant Professor of Sport Management**  
Department of Health, Nutrition, and Exercise Sciences  
**North Dakota State University**  
Gov & Law/Environmental Studies ‘11  
**Description:** Host teaches undergraduate and graduate courses in Sport Management at North Dakota State University, focusing on sport communication, leadership and international sport. Host also conducts research primarily in these areas as well as intercollegiate athletics. Additional duties include advising undergraduate and graduate students, writing grant proposals and serving on departmental and university committees.  
The extern will learn about a career in higher education at a research intensive university. The extern will be able to observe undergraduate and graduate lectures and seminars. The extern will learn about conducting research and research collaboration with other faculty, grant writing for external funding and curriculum development. In addition, there will be opportunity to meet with members of the athletic department staff as well as faculty across the department including nutrition, athletic training and exercise science.  
**Special Requirements:** Interest in intercollegiate athletics or higher education is preferred.  
**Web Address:** [www.ndsu.edu](http://www.ndsu.edu)  
**# of day(s):** 3  
Week(s) of Jan 10, Jan 17  
**Housing Available?** Yes |

<table>
<thead>
<tr>
<th>PA, Easton</th>
<th><strong>Remote</strong></th>
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</thead>
<tbody>
<tr>
<td><strong># 1143</strong></td>
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</tbody>
</table>
**Athletics Administration**  
Lafayette College Department of Athletics  
Friend  
**Description:** The Department of Athletics oversees 23 sport programs that participate in Patriot League competition. Administratively, we oversee compliance, annual budgets, facilities, events, student-athlete education, peak performance and sports medicine. In addition, we are responsible for the personnel of all 23 sports and administration related to specific sport programs.  
Extern will get an inside view of the day-to-day responsibilities of the Department of Athletics’ Leadership Team. Extern can shadow the Director of Athletics, Deputy Director of Athletics and/or the Associate AD for Facilities and Events. In addition, we will make every effort to include extern in department meetings and interaction with all of our staff.  
**Special Requirements:** Our externship will likely be over the course of 2 days, but since virtual may not be consecutive meetings. In addition, if it does overlap with a basketball game, we could transition to in-person for working the event.  
**Web Address:** [www.goleopards.com](http://www.goleopards.com)  
**# of day(s):** 2  
Week(s) of Jan 10, Jan 17  
**Housing Available?** No |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**PA, Philadelphia**

<table>
<thead>
<tr>
<th>#</th>
<th>Executive Vice President</th>
<th>Philadelphia Phillies</th>
<th>In-Person</th>
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<tbody>
<tr>
<td>406</td>
<td></td>
<td>History '86</td>
<td></td>
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</tbody>
</table>

**Description:** Student will learn about advertising sales, promotions, and event coordination within a professional sports organization. The student will meet with various departments within The Phillies.

**Special Requirements:** Externship may need to be virtual given organizational requirements.

**Web Address:** phillies.com

<table>
<thead>
<tr>
<th># of day(s):</th>
<th>Week(s) of Jan 10</th>
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<tbody>
<tr>
<td>2</td>
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<td>No</td>
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</table>

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## Technology (Consulting, Product Strategy, Software, Other)

### CA, Irvine

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
<th>Location</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>1392</td>
<td>Senior Vice President</td>
<td>LightBox</td>
<td>Irvine, CA</td>
<td>In-Person</td>
</tr>
<tr>
<td></td>
<td>Engineering</td>
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</tbody>
</table>

**Description:** **Alumna host works in Human Resources and will coordinate this valuable experience with the SVP of Engineering.**

LightBox is a leading provider of due diligence, risk management, location intelligence and workflow solutions that enable decision making for 50,000 Commercial Real Estate (CRE) brokers, 1,100 banks and lenders, 2,000 appraisal firms, and 5,000 environmental consulting and engineering firms, with more than $470 million in services awarded and almost 28 years serving the CRE lending industry.

Extern(s) will get the unique opportunity to participate in the ideation, conceptualization, design, and rapid prototyping of a web application built in ReactJS. You will get to walk through the process with multiple teams, experiencing early stages of technical product design, giving feedback during the user experience + user interface design process, and finally working alongside LightBox engineers to deliver a functional proof-of-concept by the end of your time with us.

**Special Requirements:** Junior or Senior. Familiarity with front-end web design fundamentals (HTML/CSS/JavaScript) and experience developing against RESTful web APIs will help you, but neither are required.

**Web Address:** [https://www.lightboxre.com/](https://www.lightboxre.com/)

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<thead>
<tr>
<th># of day(s):</th>
<th>Week(s)</th>
<th>Housing Available?</th>
<th>Format</th>
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### MA, Brookline

<table>
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<th>Company</th>
<th>Location</th>
<th>Format</th>
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</thead>
<tbody>
<tr>
<td>1344</td>
<td>Lead Engineer Data Team</td>
<td>Drift</td>
<td>Brookline, MA</td>
<td>Remote</td>
</tr>
<tr>
<td></td>
<td>Operations</td>
<td></td>
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</tbody>
</table>

**Description:** Host is a lead software engineer focused on data science and analytics at Drift. Drift is a tech startup (SaaS) that makes chatbots, email bots and video products. We are primarily focused on the marketing side of our customers helping them reach out to more customers who land on their websites by automating the meeting and reach out process.

This experience should help anyone interested in coding to see how we deploy software in real time and how much we rely on cloud infrastructure to keep our customers happy. The focus will be more on data analytics and data science looking at how Drift interacts with its own data that we collect from our customers. The data infrastructure involves a data lake, streaming pipelines where we get data almost real time. Student will have the opportunity to analyze how many chat events we get by each customer.

**Special Requirements:** Junior or Senior interested in coding and the tech space.

**Web Address:** [drift.com](http://drift.com)

<table>
<thead>
<tr>
<th># of day(s):</th>
<th>Week(s)</th>
<th>Housing Available?</th>
<th>Format</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jan 10</td>
<td>No</td>
<td></td>
</tr>
</tbody>
</table>

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
NY, New York  

# 1164  Principal - Immediate Payments Product Management  
BNY Mellon  

Treasury Services - Payments  
Electrical & Computer Engineering '07  

**Description:** The host is a product manager overseeing client engagements and technology development to facilitate real time money transfer (where a receiver receives funds within a few seconds). Real time payments is an emerging payment system in the United States and is at the cutting edge of how companies and people are going to transaction in future.  

The externs will learn about:  
1. How to engage with clients to understand their payments needs  
2. How to create product development roadmap for gradually building software features  
3. How to write software product requirements & specifications and work with technology / development team to bring product ideas to life  
3. Payments industry and players  

**Special Requirements:**  
Junior or Senior  

**Web Address:**  
https://www.bnymellon.com/  

**# of day(s):** 2  
Week(s) of Jan 3, Jan 10, Jan 17  
**Housing Available?**  Yes

---

NY, New York  

# 1092  Product Manager  
DataCamp  

Product  
Computer Science/English '15  

**Description:** DataCamp is an online platform for learning data science. As a product manager, the host is the product owner of the mobile app. The host tries to answer questions like "What are the most impactful ways to help people learn through an app?", "How do we develop a business strategy that balances helping people learn (value creation) and generating revenue (value extraction)?", "How can writing code on a phone be easy and fun?", and "How might we help millions of people from developing countries learn to code?" Students will get a taste of work life at a mid-stage educational technology startup, as well as experience with product management, growth/performance marketing, data analysis/data science, copywriting, user experience (UX) design, entrepreneurship, and other topics depending on interests.  

A hands-on component of the externship can be customized to the student’s interest. Example: The student will read selections from Brian Balfour’s "Why Product Market Fit Isn’t Enough" and IDEO’s Design Thinking Toolkit. We will work together to write specs and prioritize a new product feature using these principles. Example: Student will conduct user- and market-research. Together, using principles of human centered design, we will develop a deeper understanding of our target market and draft user personas. Example (if student is a fluent programmer): Student will work through the introduction to shiny course on DataCamp, then use their newfound skills to build reporting for learners’ engagement within the mobile app.  

**Special Requirements:**  
Junior or Senior; Interest in product management, entrepreneurship, educational technology, design, user research, data science, and/or coding. Open to an in-person or remote externship.  

**Web Address:**  
www.datacamp.com  

**# of day(s):** 3  
Week(s) of Jan 10  
**Housing Available?**  No

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Page 103 of 114
PA, Newtown Square

# 973 Technology Support Specialist

Technology Support Specialist
The Episcopal Academy

Description: The host provides technical support to the school community. Responsibilities include (but not limited to): managing Cisco-based telephone and paging system; managing wireless account; configuring and setting up new equipment; troubleshooting software and hardware problems on campus; assisting faculty and staff with technical problems and questions; organizing the department's software and hardware inventory records; setting up accounts for users; repairing or replacing broken hardware; configuring software; and assisting in supporting the school's wired and wireless networks; supporting EAs one-to-one Apple laptop program including repairs of MacBook Airs.

Roles to be experienced include: Director, Network Administrator, Systems Administrator, Database Administrator, Apple Engineer. Externs will get a first-hand view of how a Technology Department is organized and how it runs in a school environment. Extern will be able to participate in all of the issues that arise (or are created) during their externship. The pace of the position, the interactions with the people and the satisfaction of working in an amazing environment will all be observed.

Special Requirements: Applicants should have a willingness and ability to solve puzzling technical problems and to invent new strategies for solving problems, and be able to stay organized on more than one project at the same time. Experience with Apple/Mac a bonus.

Web Address: www.episcopalacademy.org

# of day(s): 5 Week(s) of Jan 3, Jan 10, Jan 17 Housing Available? No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Turin, Italy

# 631 Vice President, Product

Sport Experiences

Deltatre

Description: As part of the global management team, host is responsible for product strategy, new product development, investment, and a product team of 55 members for Deltatre, a global leader in sport technology solutions. Deltatre works with many of the world's top leagues, teams, and governing bodies on fan-facing technologies such as editorial content creation, broadcast graphics, and data gathering and distribution.

Host's job responsibilities consist of planning and implementing organizational and product strategy to ensure alignment of objectives, ensuring that our Delivery and Commercial teams are well represented in our decision-making process, and the team has the resources it needs and its work is properly prioritized.

Student(s) will learn about trends in the sport technology/broadcasting/digital space, the product roadmap lifecycle, strategic decision-making processes, and team management. The student(s) will be given various trend and industry reports; we will work together to extrapolate the key findings and use them to generate recommendations on where to invest/focus our investments moving forward.

Special Requirements: Student should have an interest in both sports and technology, preferably someone who watches/reads/interacts with sports on a regular basis.

Web Address: deltatre.com

# of day(s): 3 Week(s) of Jan 3, Jan 10, Jan 17 Housing Available? No
NEW Externship Hosts Just Added 10/22/2021

Business/Consulting/Entrepreneurship/Real Estate/Sales

<table>
<thead>
<tr>
<th>MULTIPLE LOCATIONS</th>
<th>In-Person</th>
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<tbody>
<tr>
<td># 1412 Owner</td>
<td>Wild Bill's Craft Beverage Co.</td>
</tr>
<tr>
<td>Parent '25</td>
<td>Parent '25</td>
</tr>
</tbody>
</table>

**Description:** Host is the owner of Wild Bill's Craft Beverage Co. The company is based in NJ and host travels the country selling our premium craft beverages at conventions, fairs and festivals across the county. Wild Bill's is veteran owned and operated and our mission is to create entrepreneurial career opportunities for veterans.

Extern will have an opportunity to attend a trade show in January. By shadowing a company executive, the extern will gain direct exposure to the senior management of the business, including learning the "nitty gritty" of being an entrepreneur. The extern will also receive Brand Ambassador training materials to gain an overview of the company. The extern will have a chance to try their hand in serving as a Brand Ambassador, gaining first-hand customer relations and direct sales experience, testing and refining their sales skills.

All travel expenses and lodging associated with this externship will be paid for by the company. Show locations scheduled for January include Los Angeles, New Orleans, Milwaukee, and Portland (Oregon). Extern will work with host to coordinate which show aligns to their interests and availability.

**Special Requirements:** Student extern should have an interest in entrepreneurship and be willing to travel. Please see above regarding show locations.

**Web Address:** [www.DrinkWildBills.com](http://www.DrinkWildBills.com)

| # of day(s): 5 | Week(s) of Jan 10, Jan 17 | Housing Available? Yes |

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Corporate Sustainability

**NC, Mooresville**

# 1258  **Sustainability Data Analyst**  Lowe's Home Companies (Lowe's)
        Legal  Environmental Science '17

**Description:** Host is a member of the internal audit department at a Fortune 40 company. Host is responsible for the collection, analysis and disclosure of corporate sustainability and compliance metrics with internal and external stakeholders to help drive sustainability performance, employee engagement and corporate reputation (CDP, Energy Star, WaterSense, etc). Host identifies opportunities to improve our operations to meet different targets and goals that have been set for minimizing our impact on the environment, people, and communities.

The Extern will get the opportunity to explore what it is like working for a Corporate Social Responsibility function and what skills are needed to get within the industry. The Extern will also get the opportunity to perform a GHG calculation as well as learn about business case analysis with the most recent project the volunteer has worked on.

**Special Requirements:** Sophomore, Junior, or Senior passionate about sustainability!

**Requirements:**

**Web Address:** www.lowes.com

**# of day(s):** 5  **Week(s) of Jan 3**  **Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
Finance/Insurance/Investments/Accounting

CT, New Canaan

# 1415  Chief Compliance Officer (CCO)  Nantahala Capital Management

Compliance  Parent '24

Description: Host oversees and manages all Compliance functions at Nantahala Capital Management, a 17 person hedge fund with a 17+ year track record located in New Canaan CT. Nantahala manages fundamentally driven, market neutral, long/short equity hedge funds focused on small capitalization stocks. Host is responsible for monitoring all activities including trading, operations, accounting, cybersecurity, conflicts and investor relations. Additional duties include being responsible for all SEC filings, approving expenses, being a member of various management committees, and approving vendors and service providers.

The Extern will gain an understanding of how a hedge fund operates, the regulatory requirements surrounding a hedge fund, and the industry in general while also being exposed to various hedge fund partners and service providers. In addition, the Extern will spend time with current and former colleagues of the host to gain exposure to various roles and service providers.

Web Address: http://nantahalapartners.com/

# of day(s):  2  Week(s) of Jan 3, Jan 10, Jan 17  Housing Available?  No

NY, New York

# 1342  Senior Managing Director  Evercore

Equity Research  Economics & Business '87

Description: **NEW ADDITION AS OF 10/25/21**

Host is a Senior Managing Director at Evercore in its research, sales and trading division, Evercore ISI. Host is an equity research analyst who covers the Real Estate Investment Trust or REIT sector. Discussion with students can cover evolution of career from appraisal of commercial real estate to equity research of REIT securities. Discussion can also include additional insights on different career paths in finance at an investment bank like Evercore.

Extern will be given details on a few REITs and can pick one and explain their pitch on why they would recommend purchase of that company's shares versus the other two companies

Special Requirements: Interest in finance and commercial real estate.

Web Address: www.evercore.com

# of day(s):  2  Week(s) of Jan 3, Jan 10  Housing Available?  No

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### NY, New York

<table>
<thead>
<tr>
<th>#</th>
<th>Managing Director</th>
<th>Description</th>
<th>Special Requirements</th>
</tr>
</thead>
<tbody>
<tr>
<td>1411</td>
<td>Ladenburg Thalmann</td>
<td>Host is a Managing Director of Investment Banking at a middle market bank. The extern will observe transactions involving capital markets, financings, and Mergers &amp; Acquisitions (M&amp;A). Because unlicensed parties are unable to participate in live transactions, the experience will include hypothetical discussions regarding these topics and will be geared toward the extern gaining an understanding of the industry and the mechanics of such transactions.</td>
<td>Previous Accounting and/or Economics coursework will be helpful. Student should have flexibility to schedule according to host's availability. Externship will take place a few hours each day during virtual externship week.</td>
</tr>
<tr>
<td>940</td>
<td>Merrill Lynch Global Wealth Management</td>
<td>Host's department provides private banking and wealth management for individuals; services span investment management, retirement planning, corporate banking solutions, estate planning and liability management. The extern will learn how to provide outstanding client service, and how to organize, develop, and run a business. In addition to learning about the day to day and industry as a whole, we will review a client and prospect investment and financial planning proposal.</td>
<td>Sophomore or Junior with a genuine interest in financial services.</td>
</tr>
</tbody>
</table>

**Web Address:**
- [https://www.ladenburg.com/](https://www.ladenburg.com/)
- [https://fa.ml.com/new-york/new-york/ias_and_associates/](https://fa.ml.com/new-york/new-york/ias_and_associates/)

**NY, New York**

**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Financial Advisor</th>
<th>Description</th>
<th>Special Requirements</th>
</tr>
</thead>
</table>

**Web Address:**
- [https://fa.ml.com/new-york/new-york/ias_and_associates/](https://fa.ml.com/new-york/new-york/ias_and_associates/)

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### CT, Hartford

- **# 1416**  
  - **First Year Law Student**  
  - **UConn School of Law**  
    - International Affairs/Gov & Law '19

**Description:** The host is a first-year law student (1L) at UConn School of Law in Hartford, CT. This includes taking pre-selected first-year courses that include; Torts, Criminal Law, Contracts, Civil Procedure, Legal Practice (Research & Writing), Constitution Law, Negotiation, and Property Law.

The extern will sit in on a mandatory, "mini" first-year negotiation class. This class extends for one week (5 all-day sessions) and is required of all first-year students during their winter break. This course includes lectures, student participation, and negotiation exercises. The extern will learn about the workload of a typical first-year law course, the topics studied, as well as observe real-life negotiation disputes between parties.

**IMPORTANT:** The class is only held from the 10-14th. The class is held from early morning to late evening with breaks for lunch and downtime. The extern can choose to participate in all five days and come all day or part of the day. Depending on the extern's schedule they can do as many days as they'd like from the 10th-14th.

**Special Requirements:** You don't need to be pre-law to go to law school! You only need an interest in going to law school!

**Web Address:** [https://law.uconn.edu/](https://law.uconn.edu/)

- **# of day(s):** 5  
  - **Week(s) of Jan 10**  
  - **Housing Available?** No

**Be sure to pay close attention to the format (Remote or In-Person) noted on right-hand side of each externship listing. Some externships are offered in a remote format, whereas others will be offered in-person.**
**Pharmaceuticals/Medical Device (Advertising, Sales, Project Mgmt./Supply Chain)**

**CA, Sunnyvale**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>1353</td>
<td>Sales Manager</td>
<td>Intuitive Surgical</td>
</tr>
</tbody>
</table>

**Description:** Host manages a team of eight sales representatives. Our job is to recruit new surgeons to use Davinci surgery technology and pivot current users into new procedures. We are focused primarily on colorectal and Thoracic cancer.

Extern will learn what it takes to be successful in the medical sales field, how to gain sales experience, and how to prepare for interviews in this field. Extern will conduct a sales role play with volunteer.

**Special Requirements:** Senior student; student-athletes encouraged to apply. Junior may be considered.

**Web Address:** [https://www.intuitive.com/en-us](https://www.intuitive.com/en-us)

**# of day(s):** 2  
**Week(s) of Jan 17**  
**Housing Available?** No

**MD, Gaithersburg**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Company</th>
</tr>
</thead>
<tbody>
<tr>
<td>678</td>
<td>Director, Promotional Regulatory Affairs, Oncology</td>
<td>AstraZeneca</td>
</tr>
</tbody>
</table>

**Description:** Have you ever seen a commercial or magazine advertisement for a drug? Ever wonder how they were created? Through this experience, you'll learn how promotional drug advertising is created, reviewed, and implemented with respect to Promotional Regulatory Affairs across a broad range of therapeutic areas, with an emphasis on oncology. You will learn about FDA guidance for drug promotion and about current topics in Promotional Regulatory Affairs, including guidelines for social media marketing. You will also learn about how many cross functional groups, from Marketing, Medical, Sales Training, Legal/Compliance, and Business Operations all work together. This is the perfect opportunity for a student with a strong science background who is looking to learn more about non-research careers in industry.

The extern will be given a variety of FDA policies and some examples of drug advertising at various stages of development and we will work together to show how the policies are implemented in the advertising. Extern will also have the opportunity to review materials on the FDA website that have been cited for violations to policy.

**IMPORTANT:** Host is willing to offer this externship in-person or via remote format based on student's needs.

**Special Requirements:** It's preferable that students have a background or interest in a scientific discipline (biology, chemistry, psychology/neuroscience, etc.). This experience is ideal for students who want to pursue a non-research career in a scientific field.

**Web Address:** [https://www.astrazeneca-us.com/](https://www.astrazeneca-us.com/)

**# of day(s):** 3  
**Week(s) of Jan 10, Jan 17**  
**Housing Available?** Yes

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### Psychiatry/Mental & Behavioral Health

**NJ, Mays Landing**  
In-Person

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Department/Institution</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1340</td>
<td>Senior Manager, Youth Partial Hospital Services</td>
<td>Department of Child and Adolescent Psychiatry &amp; Behavioral Sciences</td>
<td>Host oversees and manages the clinical operations and administrative aspects of a 32 patient psychiatric partial hospitalization program for children with severe behavioral, emotional, social and psychiatric differences and challenges. This includes leading operational meetings, clinical treatment planning rounds and providing psychotherapeutic care to patients and families in both group and individual therapy modalities. Children are referred due to various behavioral, emotional, social and psychiatric needs that significantly influence their ability to learn and participate constructively in the community. Some of the diagnoses include but are not limited to attention deficit hyperactivity disorder, oppositional defiant disorder, post traumatic stress disorder, anxiety disorders, depressive disorders and attachment disorders.</td>
</tr>
</tbody>
</table>

The extern will learn about psychiatric diagnosis, interventions and the continuum of care processes. The extern will gain knowledge of different psychotherapeutic treatments for the various diagnoses as well as an understanding of a multidisciplinary team process to provide holistic care to each patient and family. The extern will be given a biopsychosocial evaluation form to review and discuss.

**Special** Student with a distinct interest in psychology, mental health counseling, and/or administration.

**Requirements:**
- Web Address: [chop.edu](http://chop.edu)

| # of day(s): | 2 | Week(s) of Jan 10 | Housing Available? | No |

**NY, New York**  
**Remote**

<table>
<thead>
<tr>
<th>#</th>
<th>Position</th>
<th>Department/Institution</th>
<th>Description</th>
</tr>
</thead>
</table>
| 1413| Psychiatric Nurse Practitioner                | Adhara Insight NP in Psychiatry             | Host is the founder and sole practitioner in a private psychiatry practice, which treats adults with a variety of mental health conditions - focusing mostly on mood disorders, anxiety, and trauma. Treatment modalities include psychopharmacologic management, psychotherapy, and integration of contemplative philosophies and practices (mindfulness, yoga, etc.). Host also consults for a technology-based mindfulness company and has a decade of experience working with underserved populations.

The extern will learn about psychiatric diagnoses, different treatment modalities, psychotherapy, and contemplative science. The extern will learn about the use of telehealth to practice psychiatry.

**Special** Interest in mental health/psychiatry. Interest in or already has a contemplative practice (mindfulness, meditation, yoga).

**Requirements:**
- Web Address: [www.adharainsight.com](http://www.adharainsight.com)

| # of day(s): | 2 | Week(s) of Jan 10, Jan 17 | Housing Available? | No |

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# 1414 Talent Acquisition Manager

**FMI Corp.**

**Economics '17**

**Description:** FMI is a leading consulting and investment banking firm dedicated to serving companies working within the built environment. Host spearheads recruitment across FMI, including the management consulting and investment banking businesses. She partners with FMI leaders and the C-Suite to proactively identify and meet staffing needs, keeping up with industry trends to creatively source, attract, and hire top talent. This position works towards creating positive and unique candidate experiences through communicating clearly, building relationships and personalizing each hiring process.

The Extern will learn the nuts and bolts of talent acquisition, while gaining a general understanding of investment banking and management consulting. The Extern will learn how to innovatively source, interview, and observe interactions with senior leadership.

**Web Address:** [https://fmicorp.com/](https://fmicorp.com/)

**# of day(s):** 2  
**Week(s) of Jan 17**  
**Housing Available?** No
<table>
<thead>
<tr>
<th>#</th>
<th>Technology Strategy Senior Manager</th>
<th>Accenture</th>
</tr>
</thead>
<tbody>
<tr>
<td>1326</td>
<td>Technology, Strategy and Advisory</td>
<td>Electrical &amp; Computer Engineering ’08</td>
</tr>
</tbody>
</table>

**Description:**
Host works as a senior manager in technology strategy consulting focused on work for cable industry clients. This job requires engagement management experience leading large and small teams to deliver projects to clients who require problems to be solved within their business units. Much of the work requires a technical background as the volunteer often leads engagements involving improving video operations, addressing data privacy concerns and implementing IT software solutions. Additional duties include staying up to date on industry trends and changes, identifying sales opportunities and ensuring career support is provided to counselees.

Extern will learn about program and project management, an introduction to the cable industry as well as how consultants work to understand a client’s problem and offer ways in which to solve them. The extern will be given a training course on understanding the basics of cable and an overview of program management.

**Special Requirements:**
Junior or Senior student with technical/engineering interests and skills preferred.

**Web Address:** www.accenture.com

| # of day(s): | 4 | Week(s) of Jan 3 | Housing Available? | No |

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